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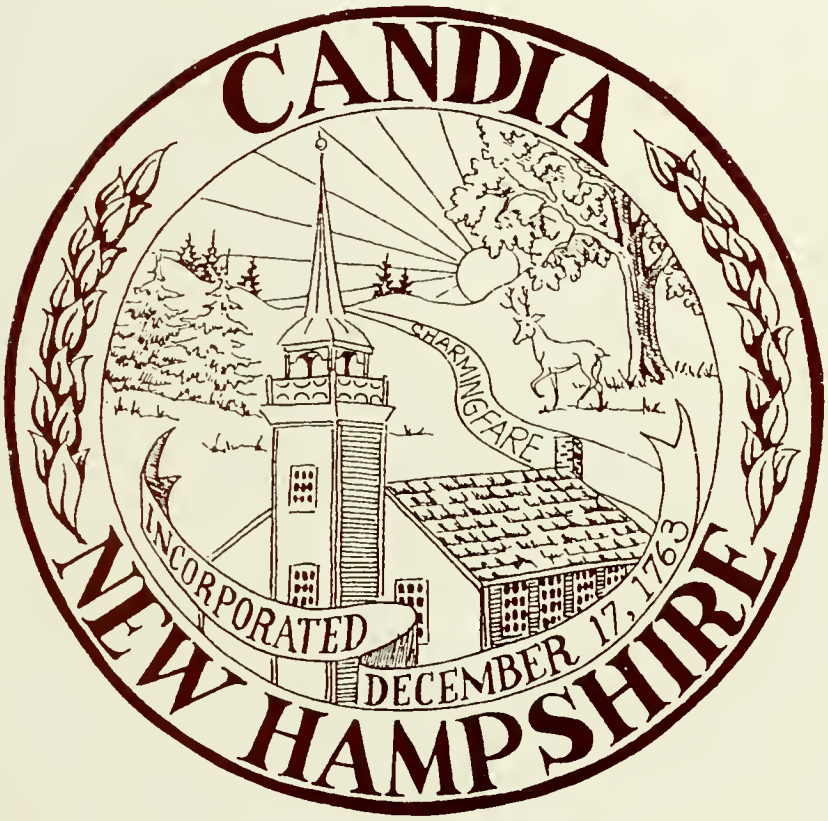
# TOWN OF CANDIA NEW HAMPSHIRE




## 2003 ANNUAL REPORT

## TOWN AND SCHOOL DISTRICT REPORTS for the YEAR ENDING DECEMBER 31, 2003

# 2003

# ANNUAL REPORT

# of the

# TOWN

# OF

# CANDIA

# NEW HAMPSHIRE

# for the

# YEAR ENDING

# DECEMBER 31, 2003

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2003

# In Memoriam

## Mabel Brock
## 1926 - 2003

Mabel served over 20 years of combined service to the Town of Candia as Tax Collector, Deputy Tax Collector, Town Clerk, as a Member of the Conservation Commission, as a Member of the Historical Society and as a Trustee for the Fitts Museum.

Mabel was a unique and shining example of volunteerism. Mabel also gave freely of her time and abilities for the betterment of the Town.

The Town of Candia, the Board of Selectmen and fellow co-workers wish to express their gratitude to Mabel for her exemplary service.

Mabel, you are truly missed.

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# NOTES

# NOTES

# TOWN OFFICIALS

## BOARD OF SELECTMEN

| | |
|---|---|
| H. Clark Thyng, Chairman | 2004 |
| Neil A. Sieminski | 2005 |
| Gary York | 2006 |

## MODERATOR

| | |
|---|---|
| A. Ronald Thomas | 2004 |

## TAX COLLECTOR

| | |
|---|---|
| Dianne Lavoie | 2006 |
| Marcia Laramy, Deputy | resigned |

## TOWN CLERK

| | |
|---|---|
| Christine Dupere | 2005 |
| Cheryl Bond, Deputy | 2005 |

## TREASURER

| | |
|---|---|
| Linda Brock | 2004 |
| Kathleen Philbrick, Deputy | 2004 |
| Cheryl Stevens, Deputy | resigned |

## ANIMAL CONTROL OFFICER

| | |
|---|---|
| Raymond Rodier | 2004 |

## BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

| | |
|---|---|
| Ron Caswell, Building Inspector<br>Code Enforcement Officer | 2004 |
| Charles Mewkill, Assistant Building Inspector<br>Code Enforcement Officer | 2004 |
| Joseph Mulledy, Assistant Building Inspector | resigned |
| James Doolin, Assistant Building Inspector | resigned |

## CONSERVATION COMMISSION

| | |
|---|---|
| Edward Fowler, Chairman | 2006 |
| Elizabeth Kruse, Vice-Chair | 2004 |
| Mabel Brock | Deceased & Fondly Remembered |
| Judith Lindsey | 2004 |
| Dennis Lewis | 2005 |
| Paul Lamie | 2005 |
| Peter Bond | 2005 |
| Richard Weeks | 2006 |
| Judy Seward, Alternate | 2004 |
| Richard Snow, Alternate | 2006 |

## HERITAGE COMMISSION

| | |
|---|---|
| Jon Godfrey, Chairman | 2005 |
| Edward Fowler, Vice-Chair | 2006 |
| Kenneth Madden, Secretary | 2006 |
| Clark Thyng, Selectman | 2004 |
| Ron Thomas | 2004 |
| William Byrd | 2004 |
| Howard Swain | 2005 |
| Sarah Giles, Alternate | 2006 |
| Malcolm Higgins, Alternate | 2006 |

## EMERGENCY MANAGEMENT DIRECTOR

Robert Panit

## FITTS MUSEUM TRUSTEES

Dorothy Purington, Treasurer
Donald Weeks
Janet Lewis
Christine Dupere
Jean Natoli

## FOREST FIRE WARDEN

Leonard R. Wilson

## DEPUTY FOREST FIRE WARDENS

| | |
|---|---|
| Rudy Cartier | James Wilson |
| Dean Young | Mark Hardy |
| Robert Panit | Roger Davis |
| Tom Finch | |

## HEALTH DIRECTORS

Mary Hall, Health Officer
Ronald Caswell, Deputy

## PLANNING BOARD

| | |
|---|---|
| Mary Girard, Chairperson | 2004 |
| Kim Byrd, Vice Chairperson | 2005 |
| Frederick Kelley | 2004 |
| Arthur Sanborn | 2005 |
| Judith Lindsey | 2006 |
| Richard Mitchell | 2006 |
| Robert Bruce, Alternate | 2004 |
| Mark Young, Alternate | 2004 |
| Barry Margolin, Alternate | 2006 |
| Neil Sieminski, (Selectmen's Rep) | 2004 |

## POLICE DEPARTMENT

Michael McGillen, Chief
Scott Gallagher, Sgt. Full-Time Officer
Daniel Gray, Full-Time Officer
Kevin Bowen, Full-Time Officer
Richard Langlois, Full-Time Officer
Christopher Beaule, Full-Time Officer
Ken McCarron, Special Officer
Richard Clement, Special Officer

Jonathan Briggs, Special Officer
Gregory Spicher Jr., Special Officer

**ROAD AGENT**

| | |
|---|---|
| Dennis Lewis | 2005 |

**SMYTH PUBLIC LIBRARY TRUSTEES**

| | |
|---|---|
| Richard Mitchell, Chair | 2005 |
| Dayle Smryl, Vice-Chair | 2005 |
| Carol West, Elected Town Rep. | 2005 |
| Kathleen Binns, Treasurer | 2006 |
| Paul Birnstihl, Secretary | 2004 |
| Julie Simpson | 2004 |
| Albert Hall, III | 2005 |
| Edna Brown | 2006 |
| Roger Leavitt | 2006 |

**SOLID WASTE COMMITTEE**

Alan Couch, Chairman
Gary York, Selectman
Barbara Desautels, Secretary
Judi Lindsey, Volunteer
Kenneth Goekjian, Volunteer

**SUPERINTENDENT OF CEMETERIES**

| | |
|---|---|
| Richard Clark | 2004 |

**SUPERVISORS OF THE CHECKLIST**

| | |
|---|---|
| Elliot Hardy, Chairman | 2008 |
| Edwin A. Brock | 2006 |
| Candice Stamatelos | 2004 |

**TRUSTEES OF THE TRUST FUND**

| | |
|---|---|
| Albert Hall, III, Chairman | 2004 |
| Russell G. Seward, Treasurer | 2006 |
| David B. Labbe | 2005 |

**WELFARE DIRECTOR**

Mary Hall

**ZONING BOARD OF ADJUSTMENT**

| | |
|---|---|
| William Stevens, Chairman | 2005 |
| Frank Albert, Vice Chair | 2004 |
| Judith Szot | 2004 |
| Ronald Howe | 2006 |
| Arlene Richter | 2006 |
| Boyd Chivers, Alternate | 2005 |
| Ingrid Byrd, Alternate | 2005 |

## 2004 TOWN WARRANT

**THE POLLS WILL BE OPEN FROM 6:00 A.M. TO 7:00 P.M.**

TO THE INHABITANTS OF THE TOWN OF CANDIA, IN THE COUNTY OF ROCKINGHAM, IN SAID STATE, QUALIFIED TO VOTE ON TOWN AFFAIRS:

You are hereby notified to meet at Moore School Auditorium in said Candia, on Tuesday, the Ninth of March next, at six of the clock in the forenoon, to act upon the following subjects:

**ARTICLE 1:** To choose the following Town Officers for the year ensuing:

One Selectman for 3 years
One Treasurer for 3 years
One Superintendent of Cemeteries for 1 year
One Trustee of Trust Funds for 3 years
Two Planning Board Members for 3 years
One Moderator for 2 years
One Supervisor of the Checklist for 6 years

**ARTICLE 2:** To see if the Town will vote to adopt the following changes in the Candia Zoning Ordinances to be voted by official ballot:

**The following amendments were submitted by petition of the required number of registered voters.**

**ZONING AMENDMENT #1** Are you in favor of amending Article IV, Establishment of Districts, Section 4.02: The amendment requested is to change the current zoning on one tract of land known as Lot 42, Map 408 owned by Joni Stallings, married name Plante from partially commercial/residential to fully residential. (The Planning Board was unanimous in its vote to not recommend this petition.)

**ZONING AMENDMENT #2** Are you in favor of amending Article IV, Section 4.02 by amending the Section 4.02 Zoning Map to include within the Commercial Zone the lots shown on the Candia Tax Maps as Map 407 Lot 66 and Map 407 Lot 71." (The Planning Board was unanimous in its vote to not recommend this petition.)

**The following amendment was submitted by the Planning Board.**

**ZONING AMENDMENT #3** Are you in favor of amending Article X, Section 10.06 Wetlands Protection, Buffer Provisions, 3rd sentence by adding words to read "No building activity (building does not include septic systems) shall be permitted within 100 feet of any ***pond, flowing stream*** or very poorly drained soil and within 50 feet of any poorly drained soil except as provided in subsection C of this section."

## 2004 TOWN WARRANT

YOU ARE HEREBY NOTIFIED TO MEET ON SATURDAY, THE THIRTEENTH DAY OF MARCH NEXT AT NINE OF THE CLOCK IN THE FORENOON AT MOORE SCHOOL AUDITORIUM TO CONSIDER THE FOLLOWING ARTICLES:

**ARTICLE 3:** To see if the Town will vote to raise and appropriate a sum not to exceed **Four Million Dollars and no cents ($4,000,000.00)** for the purpose of land acquisition, and design, permitting, construction and original equipping of a solid waste transfer station, with a capacity of up to 500 tons per day; to authorize the issuance of not more than Four Million Dollars and no cents ($4,000,000.00) of bonds or notes in accordance with the Municipal Finance Act (RSA Chapter 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and determine the rate of interest thereon; and to authorize the Board of Selectmen to negotiate a lease with a private company for the management and use of the facility. (2/3 ballot vote required) (By request of the Board of Selectmen and recommended by the Board of Selectmen.)

**ARTICLE 4:** To see if the Town will vote to raise and appropriate up to the sum of **Three Million Dollars and no cents ($3,000,000.00)** for the acquisition of conservation easements and/or open space lands by the Town, all for the permanent protection of appropriate undeveloped land in the Town of Candia and to authorize the Selectmen and Conservation Commission to act as agents on behalf of the Town in such acquisitions of open space lands or other property interests therein, including any buildings or structures incidental to such land, pursuant to NH RSA-36A, and to further authorize the issuance of not more than Three Million Dollars and no cents ($3,000,000.00) of bonds and/or notes in accordance with the provisions of The Municipal Finance Act (RSA Chapter 33). Further, to authorize the municipal officials to issue, negotiate and regulate such bonds and/or notes and to determine the rate of interest thereon and the maturity and other terms thereof. (2/3 ballot vote required) (By request of the Conservation Commission and recommended by the Board of Selectmen.)

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the sum of **Two Hundred Dollars and no cents ($200.00)** in continuation of its support of the Retired and Senior Volunteer Program. (By request of the Retired and Senior Volunteer Program, Sponsored by the Portsmouth Housing Authority.)

**ARTICLE 6:** To see if the Town will vote to raise and appropriate the sum of **Four Hundred Twenty-Two Dollars and no cents ($422.00)** in continuation of its support of the Greater Manchester Chapter of the American Red Cross. (By request of the Greater Manchester Chapter of the American Red Cross.)

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of **Five Hundred and Thirty-two Dollars and no cents ($532.00)** in continuation of its support of the Rockingham Nutrition & Meals on Wheels Program. (By request of the Rockingham Nutrition & Meals on Wheels Program.)

**ARTICLE 8:** To see if the Town will vote to raise and appropriate the sum of **One Thousand Dollars and no cents ($1,000.00)** in continuation of its support of the Child and Family Services of New Hampshire. (By request of the Child and Family Services of New Hampshire.)

**ARTICLE 9:** To see if the Town will vote to raise and appropriate the sum of **One Thousand Dollars and no cents ($1,000.00)** in continuation of its support of the Seacoast Child Advocacy Center. (By request of the Seacoast Child Advocacy Center.)

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of **One Thousand, Four Hundred Dollars and no cents ($1,400.00)** in continuation of its support of the Area

Homemaker Home Health Aide Service. (By request of the Area Homemaker Health Aide Service, Inc.)

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of **Five Thousand, Five Hundred Eighty-one Dollars and no cents ($5,581.00)** in continuation of its support of Rockingham Community Action. (By request of Rockingham Community Action.)

**ARTICLE 12:** To see if the Town will vote to raise and appropriate the sum of **Three Thousand, Seven Hundred Fifty Dollars and no cents ($3,750.00)** in continuation of its support of Lamprey Health Care. (By request of Lamprey Health Care.)

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of **Three Thousand, Eight Hundred Twenty-eight Dollars and no cents ($3,828.00)** in continuation of its support of the Visiting Nurse Association of Greater Manchester & Southern New Hampshire. (By request of the Visiting Nurse Association.)

**ARTICLE 14:** To see if the town will vote to raise and appropriate the sum of **Three Hundred Twenty Dollars and no cents ($320.00)** in support of the YWCA Crisis Service of Manchester. (By request of YWCA of Manchester.)

**ARTICLE 15:** To see if the town will vote to raise and appropriate the sum of **Five Hundred Dollars and no cents ($500.00)** in support of the Aids Response-Seacoast. (By request of Aids Response-Seacoast.)

**ARTICLE 16:** To see if the town will vote to modify an exemption for the disabled under the provisions of RSA 72:37-b as follows: the exemption from assessed value for qualified taxpayers shall be $35,000. To qualify, the person must be eligible under Title II or Title XVI of the federal Social Security Act, must occupy the property as his principle place of abode, must own the property individually or jointly, or if owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income from all sources of not more than $25,000.00 or, if married, a combined net income from all sources of not more than $50,000.00 in the calendar year preceding April 1; and own net assets not in excess of $300,000 excluding the value of the person's residence. (By request of the Board of Selectmen.)

**ARTICLE 17:** To see if the town will vote, under the provisions of RSA 72:39-a & b, to modify the elderly exemptions from the assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, $35,000; for a person 75 years of age up to 80 years, $55,000; for a person 80 years of age or older, 70,000. To qualify, the person must have been a New Hampshire resident for at least 5 consecutive years, own the real estate individually or jointly or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than $25,000; or, if married, a combined net income of not more than $50,000; and own net assets not in excess of $300,000; excluding the value of the person's residence. (By request of the Board of Selectmen.)

**ARTICLE 18:** To see if the town will vote to modify the optional Veteran's Tax Credit under the provisions of RSA 72:28 to be $300.00. (By request of the Board of Selectmen.)

**ARTICLE 19:** To see if the town will vote to modify the Tax Credit for Service-Connected Total Disability under the provisions of RSA 72:35 to be $2,000.00. (By request of the Board of Selectmen.)

**ARTICLE 20:** To see if the Town will vote to raise and appropriate the sum of **Four Thousand Dollars and no cents ($4,000.00)** for the Fitts Museum. Said funds to be expended under the direction of the Trustees of the Fitts Museum. (By request of the Trustees of the Fitts Museum.)

**ARTICLE 21**: To see if the Town will vote to raise and appropriate the sum of **Three Thousand Eight Hundred Dollars and no cents ($3,800.00)** for electrical improvements and exterior painting at the Fitts Museum. Said funds to be expended under the direction of the Trustees of the Fitts Museum. (By request of the Trustees of the Fitts Museum.)

**ARTICLE 22:** To see if the Town will vote to raise and appropriate the sum of **Seven Thousand Five Hundred Dollars and no cents ($7,500.00)** in continuation of its support of the Candia Teen Center. (By request of the Candia Teen Center.)

**ARTICLE 23:** To see if the Town will vote to increase the annual salary paid to the Chairman of the Board of Selectmen from Two Thousand Dollars and no cents ($2,000) to Three Thousand Dollars and no cents ($3,000); and increase each other Selectman's salary from One Thousand Seven Hundred Dollars and no cents ($1,700) to Two Thousand Five Hundred Dollars and no cents ($2,500) annually in payment of their services rendered to the Town of Candia. The proposed increases will take effect March 2004. (By request of the Board of Selectmen)

**ARTICLE 24:** To see if the Town will vote: "Shall we delegate the duties and responsibilities of the cemetery trustees to the Board of Selectmen?" (By request of the Board of Selectmen)

**ARTICLE 25:** To see if the Town will vote to raise and appropriate the sum of **Five Hundred Dollars and no cents ($500.00)** and to place said funds in the expendable general fund trust fund known as the Playground Maintenance Fund, established pursuant to RSA 31:19-a at the March, 1998 Town Meeting. The purpose of this fund is for replacement of the surface of the playground and upkeep of equipment with the Selectmen appointed as agents. (By request of the Board of Selectmen and recommended by the Board of Selectmen.)

**ARTICLE 26:** To see if the Town will vote to raise and appropriate the sum of **Twenty-Five Thousand Dollars and no cents ($25,000.00)** to be used for the purpose of creating a Capital Improvement Plan (CIP), and to assist the Planning Board in updating the Zoning Ordinance and Sub-Division Regulations. Said funds to be expended under the direction of the Planning Board for these purposes. This special warrant article will establish a non-lapsing account per RSA 32:7 VI, which will not lapse until the plans and updates are completed, or until December 31, 2005. (By request of the Planning Board and recommended by the Board of Selectmen.)

**ARTICLE 27**: To see if the Town will vote, in accordance with RSA 41:14-c, to adopt the provisions of RSA 41:14-a 'Acquisition or Sale of Land, Buildings, or Both' authorizing the Selectmen to acquire or sell land, buildings, or both, in the name and in the best interests of the Town, subject to the procedures established in the statute and including limitations on the sale of specific Town-owned land as defined in the statute. (By petition of the minimum number of registered voters.)

**ARTICLE 28:** To see if the Town will vote to raise and appropriate the sum of **Seven Thousand, Five Hundred Dollars and no cents ($7,500.00)** to be placed in the expendable general trust fund under the provisions of RSA 31:19-a, known as the Incinerator Maintenance Fund, which was established in 1990. (By request of the Board of Selectmen and recommended by the Board of Selectmen.)

**ARTICLE 29**: To see if the Town will vote to raise and appropriate the sum of **Forty-Five Thousand Dollars and no cents ($45,000.00)** to cover the reimbursable costs associated with Police activities, including but not limited to Police Special Details and grant programs. Said funds to be expended under the direction of the Board of Selectmen. (By request of the Chief of Police and the Board of Selectmen.)

**ARTICLE 30:** To see if the Town will vote to raise and appropriate the sum of **Eighteen Thousand Dollars and no cents ($18,000.00)** for the purchase of a generator with switch gears and related wiring circuitry to be used at the town office building. Said funds to be expended

under the direction of the Board of Selectmen. (By request of the Emergency Management Director and the Board of Selectmen.)

**ARTICLE 31:** To see if the Town will vote to appropriate the sum of **Five Thousand Dollars and no cents ($5,000.00)** for the purchase of two (2) Digital portable radios and chargers to be used by Emergency Management Staff. Said funds to be expended under the direction of the Board of Selectmen. (By request of the Emergency Management Director and the Board of Selectmen)

**ARTICLE 32:** To see if the Town will vote to raise and appropriate the sum of **Fifty Thousand Dollars and no cents ($50,000.00)** for excess winter road maintenance, these funds will not be used unless the operating winter maintenance funds are exhausted. Said funds to be expended under the direction of the Board of Selectmen. (By request of the Road Agent and the Board of Selectmen.)

**ARTICLE 33:** To see if the Town will vote to raise and appropriate the sum of **One Hundred Thousand Dollars and no cents ($100,000.00)** for the final phase of reconstruction of North Road and Merrill Road. Said funds to be expended under the direction of the Board of Selectmen. (By request of the Road Agent and the Board of Selectmen.)

**ARTICLE 34:** To see if the Town will vote to raise and appropriate the sum of **Twenty-Six Thousand Nine Hundred Dollars and no cents ($26,900.00)** for the purpose of paving the Town Hall Entrance, Town Hall Parking Area, and the Holbrook Cemetery Roads. Said funds to be expended under the direction of the Board of Selectmen. (By request of the Superintendent of Cemeteries and the Board of Selectmen.)

**ARTICLE 35:** To see if the Town will vote to raise and appropriate the sum of **One Hundred Fifteen Thousand Three Hundred Seventy-Four Dollars and no cents ($115,374.00)** for the operating expenses of the Smyth Public Library. Said funds are to be expended under the direction of the Smyth Public Library Association. (By request of the Board of Trustees of the Smyth Public Library.)

**ARTICLE 36:** To see if the Town will vote to raise and appropriate the sum of **Ninety-Nine Thousand Five Hundred dollars and no cents ($99,500.00)** for Fire Suppression, Prevention, and Emergency Medical Service to the Town of Candia. The monies to be spent under the direction of the Candia Volunteer Firefighters Association, Inc, and to be received as follows: Forty Thousand Dollars and no cents ($40,000.00) on or before April 1, 2004, and the balance on or before July 10, 2004. (By request of the Candia Volunteer Firefighters Association, Inc.)

**ARTICLE 37:** To see if the Town will vote to raise and appropriate the sum of **Fifty Thousand Dollars and no cents ($50,000.00)** to be deposited in the Capital Reserve Fund, established under RSA 35:1 at the March 1991 Town Meeting, for the future purchase of fire apparatus and equipment with the Selectmen appointed as agents. (By request of the Candia Volunteer Firefighters Association, Inc. and recommended by the Board of Selectmen.)

**ARTICLE 38:** To see if the Town will vote, pursuant to RSA 154.1, to accept the following organizational structure for the Candia Fire Department:

1. The Candia Fire Department shall become a Department of the Town of Candia known as the Town of Candia Fire-Rescue Department.
2. The Board of Selectmen shall:

    a. Within 60 days of receiving a nominee recommended by a vote of the active firefighters and EMS personnel of the Candia Fire-Rescue Department, vote to accept or reject that individual to serve as the Town of Candia Fire Chief. The Fire Chief shall be appointed for a three-year term with no limit to the number of terms.
    b. Have authority to remove the Fire Chief pursuant to RSA 154:5.

c. Upon recommendation of the Fire Chief, shall appoint and terminate firefighters.
d. Have the authority to adopt written formal policies or guidelines governing the fire department in accordance with RSA 154:1, VI.

3. In the event that the Board of Selectmen rejects the person recommended by the membership for just cause, the membership shall submit an alternative nominee to the board within 60 days.
4. The Board of Selectmen is authorized to take whatever additional steps are legally necessary to effectuate the above transition.
5. In accordance with RSA 154:1, IV, this change shall take effect one (1) year following a vote of approval by the Town.

(By request of the Candia Volunteer FireFighters Association, Inc.)

**ARTICLE 39:** To see if the Town will vote to raise and appropriate the sum of **Seventy-Two Thousand Eight Hundred Fifty Dollars and no cents ($72,850.00)** for construction of an outdoor recreation area and skating pond on the 55 High St. property. Thirty-Six Thousand Four Hundred and Twenty-Five Dollars and no cents ($36,425.00) to be returned to the Town from the federal Land and Water Conservation Fund grant upon completion of the project. All funds to be expended under the direction of the Board of Selectmen. (By request of the Candia Heritage Commission and the Board of Selectmen.)

**ARTICLE 40:** To see if the Town will vote to change the cost of procuring copies of information and documentation from town records as available for the following costs:

.50 cents per side for 8 ½ X 11 in black and white
$1.00 per side for 11X17 in black and white
$1.25 per side for 8 ½ X 11 or 11X17 in color

(By request of the Board of Selectmen)

**ARTICLE 41:** To see if the Town will vote to raise and appropriate the sum of **One Million, Seven Hundred Fourteen Thousand, Nine Hundred Ninety-Eight Dollars and no cents ($1,714,998.00)** which represents the operating budget. Said sum does not include articles previously addressed. Said funds to be expended under the direction of the Board of Selectmen. (By request of the Board of Selectmen.)

**ARTICLE 42:** To transact any other business that may legally come before said meeting.

Given under our hands and seal, this 17th day of February, 2004.

Clark Thyng, Chairman

Neil Sieminski

Gary York

A true copy of the warrant attest:
SELECTMEN OF THE TOWN OF CANDIA

## 2004 WARRANT ARTICLES SUMMARY

| | 2003 PROPOSED | 2003 APPROVED | 2003 EXPENDED | 2004 PROPOSED |
|---|---|---|---|---|
| Solid Waste Transfer Station Bond | - | - | - | 4,000,000 |
| Conservation Commission Open Space Bond | - | - | - | 3,000,000 |
| Retired and Senior Volunteer Program | 200.00 | 200.00 | 200.00 | 200.00 |
| Greater Manchester-American Red Cross | 422.00 | 422.00 | 422.00 | 422.00 |
| Rockingham Nutrition & Meals Program | 532.00 | 532.00 | 532.00 | 532.00 |
| Child and Family Services | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Seacoast Child Advocacy Center | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Area Homemaker Health Aide | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 |
| Rockingham County Community Action Program | 3,189.00 | 3,189.00 | 3,189.00 | 5,581.00 |
| Lamprey Health Care | 3,750.00 | 3,750.00 | 3,750.00 | 3,750.00 |
| Visiting Nurse Association | 3,828.00 | 3,828.00 | 3,828.00 | 3,828.00 |
| YWCA of Manchester | - | - | - | 320.00 |
| Aids Response Seacoast | - | - | - | 500.00 |
| Trustees of the Fitts Museum | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| Fitts Museum-electrical improvements and exterior painting | - | - | - | 3,800.00 |
| Teen Center | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| Playground Maintenance Fund | - | - | - | 500.00 |
| Comprehensive Improvement Plan/Update Zoning Ord.&Subdivision Regs. | - | - | - | 25,000.00 |
| Incinerator Maintenance Fund | 7,800.00 | 7,800.00 | 7,800.00 | 7,500.00 |
| Special Details/Grant Programs | 35,000.00 | 35,000.00 | 14,754.67 | 45,000.00 |
| Generator, switch gear and related circuitry wiring | - | - | - | 18,000.00 |
| Digital Portable Radios for Emergency Management Staff | - | - | - | 5,000.00 |
| Winter Road Maintenance Contingency | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| North and Merrill Road Reconstruction-Final Phase | 100,000.00 | 100,000.00 | 100,000.00 | 100,000.00 |
| Paving Town Hall and Cemetery Roads | - | - | - | 26,900.00 |
| Smyth Public Library-Operating | 114,420.00 | 114,420.00 | 114,420.00 | 115,374.00 |
| Candia Volunteer Fireman's Assoc., Inc. | 95,500.00 | 95,500.00 | 95,500.00 | 99,500.00 |
| Fire Apparatus Capital Reserve-CVFD | - | - | - | 50,000.00 |
| Outdoor Recreation Area and Skating Pond | - | - | - | 72,850.00 |
| Town Property Appraisal, Survey and Testing | 8,000.00 | 8,000.00 | 4,203.20 | - |
| Capital Reserve- Revaluation | 150,000.00 | 150,000.00 | 43,228.19 | - |
| CYAA Debt Reduction- Petition Warrant Article | 50,000.00 | 50,000.00 | 50,000.00 | - |
| Conservation Commission Fund- Petition Warrant Article | 100,000.00 | - | - | - |

## 2004 WARRANT ARTICLES SUMMARY

| | 2003 PROPOSED | 2003 APPROVED | 2003 EXPENDED | 2004 PROPOSED |
|---|---|---|---|---|
| Town Cemeteries-Perpetual Care | 3,500.00 | 3,500.00 | 3,423.91 | - |
| **TOTAL OF WARRANT ARTICLES** | **741,041.00** | **641,041.00** | **510,150.97** | **7,649,457.00** |
| | | | | |
| **TOTAL OF BUDGET** | **1,537,240.00** | **1,537,240.00** | **1,415,140.45** | **1,714,998.00** |
| **GRAND TOTAL** | **$2,278,281.00** | **$2,178,281.00** | **$1,925,291.42** | **$9,364,455.00** |
| | | | | |
| Unexpended balance of Revaluation warrant article was encumbered | | | | |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| **ANIMAL CONTROL** | | | | | |
| WAGES | $4,500.00 | $4,500.00 | $4,807.53 | $4,442.00 | $4,442.00 |
| SOC. SECURITY&MEDICARE | 315.00 | 315.00 | 367.80 | 340.00 | 340.00 |
| UNEMPLOYMENT COMP. | 20.00 | 20.00 | 19.00 | 20.00 | 20.00 |
| WORKERS COMPENSATION | 60.00 | 60.00 | 57.00 | 70.00 | 70.00 |
| CATS-KENNEL & SHOTS | 200.00 | 200.00 | 0.00 | 200.00 | 200.00 |
| GASOLINE | 200.00 | 200.00 | 153.27 | 200.00 | 200.00 |
| MAINTENANCE & REPAIR | 1,500.00 | 1,500.00 | 1,558.99 | 1,800.00 | 1,800.00 |
| MILEAGE | 50.00 | 50.00 | 52.19 | 50.00 | 50.00 |
| OTHER (KENNEL&PAGERS) | 600.00 | 600.00 | 478.87 | 600.00 | 600.00 |
| POSTAGE | 50.00 | 50.00 | 34.27 | 50.00 | 50.00 |
| PRINTED MATERIALS | 100.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| SEMINARS & TRAINING | 250.00 | 250.00 | 170.94 | 250.00 | 250.00 |
| SHOTS & EQUIPMENT | 200.00 | 200.00 | 80.95 | 200.00 | 200.00 |
| UNIFORMS | 75.00 | 75.00 | 64.20 | 75.00 | 75.00 |
| **TOTAL 4414 - ANIMAL CONTROL** | **$8,120.00** | **$8,120.00** | **$7,845.01** | **$8,397.00** | **$8,397.00** |
| **BUILDING INSPECTION** | | | | | |
| BUILDING INSPECTORS WAGES | $23,250.00 | $23,250.00 | $24,359.18 | $38,000.00 | $45,500.00 |
| SECRETARY | 0.00 | 0.00 | 0.00 | 8,500.00 | 8,500.00 |
| DENTAL INSURANCE | 0.00 | 0.00 | 0.00 | 375.00 | 375.00 |
| HEALTH INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | 7,975.00 |
| RETIREMENT | 0.00 | 0.00 | 0.00 | 950.00 | 1,140.00 |
| SOC. SECURITY&MEDICARE | 1,775.00 | 1,775.00 | 1,828.18 | 3,550.00 | 4,135.00 |
| UNEMPLOYMENT COMP. | 65.00 | 65.00 | 65.00 | 65.00 | 65.00 |
| WORKERS COMPENSATION | 900.00 | 900.00 | 796.00 | 1,490.00 | 1,780.00 |
| BOOKS | 2,000.00 | 2,000.00 | 210.81 | 300.00 | 300.00 |
| CONFERENCE/TRAINING | 700.00 | 700.00 | 430.90 | 800.00 | 800.00 |
| DUES, FEES AND CERTIFICATION | 0.00 | 0.00 | 0.00 | 300.00 | 300.00 |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| MILEAGE | 1,300.00 | 1,300.00 | 416.08 | 800.00 | 400.00 |
| OFFICE SUPPLIES | 1,150.00 | 1,150.00 | 999.58 | 900.00 | 900.00 |
| PAGER | 135.00 | 135.00 | 97.71 | 0.00 | 0.00 |
| PHOTO PROCESSING/EQUIP. | 100.00 | 100.00 | 45.42 | 200.00 | 200.00 |
| POSTAGE | 100.00 | 100.00 | 265.14 | 250.00 | 250.00 |
| TELEPHONE | 500.00 | 500.00 | 559.80 | 600.00 | 600.00 |
| TOWN VEHICLE FOR BUILDING DEPT. USAGE | 0.00 | 0.00 | 0.00 | 0.00 | 1,600.00 |
| **TOTAL 4240 - BLDG INSPECTION** | **$31,975.00** | **$31,975.00** | **$30,073.80** | **$57,080.00** | **$74,820.00** |
| | | | | | |
| **CEMETERY** | | | | | |
| WAGES | $0.00 | $0.00 | $0.00 | $10,950.00 | $10,950.00 |
| SOCIAL SECURITY&MEDICARE | 0.00 | 0.00 | 0.00 | 840.00 | 840.00 |
| WORKERS COMPENSATION | 0.00 | 0.00 | 0.00 | 300.00 | 300.00 |
| UNEMPLOYMENT | 0.00 | 0.00 | 0.00 | 40.00 | 40.00 |
| BRUSH HAULING | 0.00 | 0.00 | 0.00 | 1,200.00 | 1,200.00 |
| EQUIPMENT | 0.00 | 0.00 | 0.00 | 4,000.00 | 4,000.00 |
| EQUIPMENT MAINTENANCE | 0.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 |
| FUEL | 0.00 | 0.00 | 0.00 | 350.00 | 350.00 |
| SUPPLIES | 0.00 | 0.00 | 0.00 | 900.00 | 900.00 |
| **TOTAL CEMETERY** | **$0.00** | **$0.00** | **$0.00** | **$19,580.00** | **$19,580.00** |
| | | | | | |
| **CONSERVATION COMMISSION** | | | | | |
| SECRETARIAL SUPPORT | $0.00 | $0.00 | $0.00 | $750.00 | $750.00 |
| BROCHURE PRINTING AND MAILING | 0.00 | 0.00 | 0.00 | 900.00 | 900.00 |
| NATURAL RESOURCE EVALUATION | 0.00 | 0.00 | 0.00 | 450.00 | 450.00 |
| ANNUAL DUES, POSTAGE ETC. | 0.00 | 0.00 | 0.00 | 800.00 | 800.00 |
| **TOTAL CONSERVATION COMMISSION** | **$800.00** | **$800.00** | **$800.00** | **$2,900.00** | **$2,900.00** |
| | | | | | |
| **CONSERVATION COMM.-FOREST MGMT** | **$3,000.00** | **$3,000.00** | **$1,000.00** | **$0.00** | **$0.00** |
| | | | | | |
| **ELECTION & REGISTRATION** | | | | | |
| SUPERVISORS OF CHECKLIST WAGES | $1,700.00 | $1,700.00 | $945.00 | $3,000.00 | $3,000.00 |
| HP PRINTER/CD-RW CAPABILITIES | 300.00 | 300.00 | 108.95 | 0.00 | 0.00 |
| ELECT.& TOWN MEETING WAGES WAGES | 1,025.00 | 1,025.00 | 540.33 | 2,200.00 | 2,200.00 |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| SOC. SECURITY&MEDICARE | 210.00 | 210.00 | 86.05 | 400.00 | 400.00 |
| WORKERS COMPENSATION | 5.00 | 5.00 | 4.00 | 10.00 | 10.00 |
| LIGHTING & PRIVACY SLEEVES | 0.00 | 0.00 | 0.00 | 600.00 | 600.00 |
| MEALS | 300.00 | 300.00 | 286.50 | 1,200.00 | 1,200.00 |
| POSTAGE & MISC. | 250.00 | 250.00 | 348.08 | 250.00 | 250.00 |
| PROGRAM VOTING MACHINE&VOTING BOOTHS | 1,125.00 | 1,125.00 | 3,778.49 | 3,050.00 | 3,050.00 |
| STORAGE RENTAL-VOTING BOOTHS | 750.00 | 750.00 | 745.20 | 750.00 | 750.00 |
| **TOTAL (4140) - ELECTION&REGIST.** | **$5,665.00** | **$5,665.00** | **$6,842.60** | **$11,460.00** | **$11,460.00** |
| | | | | | |
| **4290 EMERGENCY MANAGEMENT** | **$2,900.00** | **$2,900.00** | **$797.22** | **$3,000.00** | **$3,000.00** |
| | | | | | |
| **4220 FORESTRY DEPARTMENT** | **$4,500.00** | **$4,500.00** | **$1,900.18** | **$4,500.00** | **$4,500.00** |
| | | | | | |
| **HEALTH DEPARTMENT** | | | | | |
| SALARY | $1,000.00 | $1,000.00 | $1,000.00 | $1,000.00 | $1,500.00 |
| DEPUTY HEALTH OFFICER | 300.00 | 300.00 | 0.00 | 0.00 | 0.00 |
| SOC. SECURITY&MEDICARE | 100.00 | 100.00 | 76.52 | 75.00 | 115.00 |
| UNEMPLOYMENT COMP. | 13.00 | 13.00 | 5.00 | 5.00 | 5.00 |
| WORKERS COMPENSATION | 55.00 | 55.00 | 42.00 | 40.00 | 60.00 |
| LAB FEES | 200.00 | 200.00 | 0.00 | 200.00 | 200.00 |
| MISCELLANEOUS | 100.00 | 100.00 | 0.00 | 100.00 | 325.00 |
| **TOTAL 4411-HEALTH DEPARTMENT** | **$1,768.00** | **$1,768.00** | **$1,123.52** | **$1,420.00** | **$2,205.00** |
| | | | | | |
| **HERITAGE COMMISSION** | **$750.00** | **$750.00** | **$280.17** | **$750.00** | **$1,050.00** |
| | | | | | |
| **HIGHWAY DEPARTMENT** | | | | | |
| ROAD AGENT'S WAGES | $2,500.00 | $2,500.00 | $1,230.00 | $2,500.00 | $2,500.00 |
| SOC. SECURITY&MEDICARE | 191.00 | 191.00 | 89.53 | 191.00 | 191.00 |
| WORKERS COMPENSATION | 3,000.00 | 3,000.00 | 1,708.00 | 3,000.00 | 3,000.00 |
| ASPHALT MAINTENANCE | 48,000.00 | 48,000.00 | 33,680.91 | 48,000.00 | 48,000.00 |
| BRUSH CUTTING | 1,500.00 | 1,500.00 | 110.80 | 1,500.00 | 1,500.00 |
| CULVERTS | 3,500.00 | 3,500.00 | 1,520.00 | 3,500.00 | 3,500.00 |
| DITCHING | 3,000.00 | 3,000.00 | 2,321.40 | 3,000.00 | 3,000.00 |
| EQUIPMENT MAINTENANCE | 6,500.00 | 6,500.00 | 8,090.75 | 6,500.00 | 6,500.00 |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| GRADING | 12,500.00 | 12,500.00 | 8,415.00 | 12,500.00 | 12,500.00 |
| GRAVEL | 20,000.00 | 20,000.00 | 7,581.01 | 15,000.00 | 15,000.00 |
| MOWING | 4,500.00 | 4,500.00 | 4,500.00 | 5,000.00 | 5,000.00 |
| PATCHING | 3,000.00 | 3,000.00 | 2,831.95 | 3,000.00 | 3,000.00 |
| PAYROLLS | 88,900.00 | 88,900.00 | 94,069.00 | 88,900.00 | 88,900.00 |
| PLOW | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 |
| SAFETY IMPROVEMENT | 5,000.00 | 5,000.00 | 2,092.83 | 5,000.00 | 5,000.00 |
| SALT | 22,200.00 | 22,200.00 | 49,129.66 | 27,200.00 | 27,200.00 |
| SAND | 12,500.00 | 12,500.00 | 21,947.25 | 12,500.00 | 12,500.00 |
| SHOULDER WORK | 3,000.00 | 3,000.00 | 2,139.02 | 8,000.00 | 8,000.00 |
| SIGNS | 1,000.00 | 1,000.00 | 682.40 | 1,000.00 | 1,000.00 |
| TELEPHONE | 450.00 | 450.00 | 396.85 | 450.00 | 450.00 |
| TREE REMOVAL | 3,000.00 | 3,000.00 | 1,807.10 | 4,000.00 | 4,000.00 |
| **TOTAL 4311-HIGHWAY DEPARTMENT** | **$245,741.00** | **$245,741.00** | **$244,343.46** | **$252,241.00** | **$252,241.00** |
| | | | | | |
| **PARKS & RECREATION** | | | | | |
| SKI PROGRAM | $2,000.00 | $2,000.00 | $1,875.00 | $1,500.00 | $1,500.00 |
| SUMMER REC. - WAGES | 12,160.00 | 12,160.00 | 13,570.00 | 13,570.00 | 13,895.00 |
| SOC SECURITY&MEDICARE | 930.00 | 930.00 | 1,038.18 | 1,040.00 | 1,060.00 |
| UNEMPLOYMENT COMP. | 50.00 | 50.00 | 51.00 | 50.00 | 50.00 |
| WORKERS COMPENSATION | 345.00 | 345.00 | 294.00 | 390.00 | 400.00 |
| SUPPLIES | 2,000.00 | 2,000.00 | 2,032.90 | 2,000.00 | 2,000.00 |
| MOORE PARK | | | | | |
| PARK MAINTENANCE-cleaning/trash | 1,025.00 | 1,025.00 | 671.75 | 1,000.00 | 1,000.00 |
| MOWING & TRIMMING | 3,600.00 | 3,600.00 | 1,677.50 | 2,100.00 | 2,100.00 |
| SUPPLIES | 400.00 | 400.00 | 164.66 | 400.00 | 400.00 |
| **TOTAL 4520-PARKS & RECREATION** | **$22,510.00** | **$22,510.00** | **$21,374.99** | **$22,050.00** | **$22,405.00** |
| | | | | | |
| | | | | | |
| **PLANNING BOARD** | | | | | |
| CONFERENCE/SEMINARS | $200.00 | $200.00 | $187.00 | $200.00 | $200.00 |
| DOCUMENTS | 125.00 | 125.00 | 57.20 | 125.00 | 125.00 |
| LAW LECTURES | 125.00 | 125.00 | 90.00 | 125.00 | 125.00 |
| LEGAL NOTICES | 300.00 | 300.00 | 479.60 | 300.00 | 300.00 |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| MASTER PLAN MAPPING | 0.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 |
| MICROFILMING | 250.00 | 250.00 | 138.70 | 250.00 | 250.00 |
| MILEAGE | 50.00 | 50.00 | 17.00 | 50.00 | 50.00 |
| MISCELLANEOUS | 25.00 | 25.00 | 25.49 | 25.00 | 25.00 |
| POSTAGE | 250.00 | 250.00 | 126.10 | 250.00 | 250.00 |
| RECORDINGS | 25.00 | 25.00 | 0.00 | 25.00 | 25.00 |
| SPECIAL PROJECTS | 100.00 | 100.00 | 105.00 | 100.00 | 100.00 |
| TELEPHONE | 500.00 | 500.00 | 516.06 | 500.00 | 500.00 |
| **TOTAL 4191-PLANNING BOARD** | **$1,950.00** | **$1,950.00** | **$1,742.15** | **$2,950.00** | **$2,950.00** |
| | | | | | |
| **POLICE DEPARTMENT** | | | | | |
| CHIEF'S WAGES | $59,000.00 | $59,000.00 | $61,102.62 | $59,900.00 | $64,000.00 |
| FULL-TIME WAGES | 189,818.00 | 189,818.00 | 150,150.56 | 189,003.00 | 193,540.00 |
| OVERTIME | 38,000.00 | 38,000.00 | 31,424.89 | 38,000.00 | 38,000.00 |
| SECRETARIAL WAGES | 29,160.00 | 29,160.00 | 29,614.93 | 32,400.00 | 32,400.00 |
| SPECIAL DETAILS | 3,500.00 | 3,500.00 | 2,082.55 | 3,500.00 | 3,500.00 |
| SPECIAL OFFICER WAGES | 18,000.00 | 18,000.00 | 17,207.66 | 20,000.00 | 20,480.00 |
| TRAINING WAGES | 4,100.00 | 4,100.00 | 1,324.31 | 4,100.00 | 4,200.00 |
| DENTAL INSURANCE | 2,406.00 | 2,406.00 | 1,718.40 | 2,535.00 | 2,535.00 |
| DISABILITY INSURANCE | 3,968.00 | 3,968.00 | 2,812.48 | 3,520.00 | 3,625.00 |
| HEALTH INSURANCE | 35,845.00 | 35,845.00 | 27,574.94 | 0.00 | 38,645.00 |
| RETIREMENT | 19,890.00 | 19,890.00 | 17,683.75 | 23,665.00 | 24,325.00 |
| SOC. SECURITY&MEDICARE | 7,500.00 | 7,500.00 | 7,148.23 | 8,535.00 | 8,765.00 |
| UNEMPLOYMENT COMP. | 336.00 | 336.00 | 319.00 | 350.00 | 350.00 |
| WORKERS COMPENSATION | 4,740.00 | 4,740.00 | 3,836.00 | 4,815.00 | 4,960.00 |
| AUTOMOBILE INSURANCE | 2,525.00 | 2,525.00 | 1,539.00 | 1,800.00 | 1,800.00 |
| LIABILITY INSURANCE | 5,500.00 | 5,500.00 | 5,233.00 | 6,025.00 | 6,025.00 |
| AMMUNITION | 1,800.00 | 1,800.00 | 828.00 | 1,800.00 | 1,800.00 |
| BOOKING AREA IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| BOOKS&PRINTED MATERIAL | 1,500.00 | 1,500.00 | 867.15 | 1,500.00 | 1,500.00 |
| COMMUNITY RELATIONS | 500.00 | 500.00 | 74.06 | 500.00 | 500.00 |
| COMPUTER EXPENSES | 3,980.00 | 3,980.00 | 3,740.39 | 5,945.00 | 5,945.00 |
| COPIER MAINTENANCE/SUPPLIES | 715.00 | 715.00 | 524.50 | 800.00 | 800.00 |
| DUES & SUBSCRIPTIONS | 1,200.00 | 1,200.00 | 495.56 | 1,200.00 | 1,200.00 |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| EQUIPMENT MAINTENANCE | 5,000.00 | 5,000.00 | 4,685.96 | 6,000.00 | 6,000.00 |
| GASOLINE | 10,000.00 | 10,000.00 | 8,545.08 | 10,000.00 | 10,000.00 |
| HEALTH/SAFETY | 500.00 | 500.00 | 166.00 | 500.00 | 500.00 |
| JUVENILE SUPPLIES | 1,500.00 | 1,500.00 | 190.00 | 1,500.00 | 1,500.00 |
| MAINTENANCE OF CRUISERS | 7,000.00 | 7,000.00 | 6,419.68 | 8,000.00 | 8,000.00 |
| MILEAGE | 500.00 | 500.00 | 166.80 | 500.00 | 500.00 |
| MISCELLANEOUS | 350.00 | 350.00 | 248.00 | 350.00 | 350.00 |
| NEW CRUISER | 35,000.00 | 35,000.00 | 50,495.45 | 24,000.00 | 24,000.00 |
| OFFICE SUPPLIES | 900.00 | 900.00 | 1,001.91 | 1,000.00 | 1,000.00 |
| PAGERS | 700.00 | 700.00 | 782.54 | 940.00 | 940.00 |
| PHOTOGRAPHY | 1,000.00 | 1,000.00 | 526.99 | 1,000.00 | 1,000.00 |
| POLICE EQUIPMENT | 6,000.00 | 6,000.00 | 5,388.58 | 7,000.00 | 7,000.00 |
| POSTAGE | 300.00 | 300.00 | 250.84 | 300.00 | 300.00 |
| PROSECUTION | 10,403.00 | 10,403.00 | 10,403.00 | 10,704.00 | 10,704.00 |
| TELEPHONE | 5,200.00 | 5,200.00 | 5,637.28 | 5,840.00 | 5,840.00 |
| TESTING/HIRING | 500.00 | 500.00 | 625.37 | 500.00 | 500.00 |
| TIRES | 1,800.00 | 1,800.00 | 1,645.20 | 1,800.00 | 1,800.00 |
| TRAINING EXP/RANGE USE | 750.00 | 750.00 | 125.00 | 750.00 | 750.00 |
| UNIFORMS | 5,000.00 | 5,000.00 | 4,474.48 | 6,000.00 | 6,000.00 |
| **TOTAL 4210-POLICE DEPARTMENT** | **$526,386.00** | **$526,386.00** | **$469,080.14** | **$496,577.00** | **$547,579.00** |
| | | | | | |
| **SOLID WASTE** | | | | | |
| PERMANENT WAGES | $104,650.00 | $104,650.00 | $70,265.27 | $95,500.00 | $97,400.00 |
| TEMPORARY HELP | 1,000.00 | 1,000.00 | 9,806.51 | 1,000.00 | 1,000.00 |
| DENTAL INSURANCE | 1,030.00 | 1,030.00 | 1,031.04 | 825.00 | 825.00 |
| DISABILITY INSURANCE | 1,095.00 | 1,095.00 | 617.05 | 975.00 | 1,000.00 |
| HEALTH INSURANCE | 9,075.00 | 9,075.00 | 9,249.96 | 0.00 | 6,830.00 |
| RETIREMENT | 2,185.00 | 2,185.00 | 1,762.54 | 2,000.00 | 2,035.00 |
| SOC. SECURITY&MEDICARE | 8,000.00 | 8,000.00 | 7,532.99 | 7,450.00 | 7,610.00 |
| UNEMPLOYMENT COMP | 165.00 | 165.00 | 135.00 | 115.00 | 115.00 |
| WORKERS COMPENSATION | 3,720.00 | 3,720.00 | 3,192.00 | 3,450.00 | 3,520.00 |
| CLOTHING ALLOWANCE | 0.00 | 0.00 | 0.00 | 1,500.00 | 1,500.00 |
| UNIFORMS | 2,120.00 | 2,120.00 | 1,589.74 | 0.00 | 0.00 |
| FACILITY O&M | 5,000.00 | 5,000.00 | 6,062.60 | 5,000.00 | 5,000.00 |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| INCINERATOR REPAIRS | 5,000.00 | 5,000.00 | 7,828.14 | 5,000.00 | 5,000.00 |
| LANDFILL DISPOSAL | 115,000.00 | 115,000.00 | 120,974.86 | 125,200.00 | 125,200.00 |
| LOADER O&M | 8,500.00 | 8,500.00 | 3,340.49 | 8,500.00 | 8,500.00 |
| MISCELLANEOUS, FEES & TRAINING | 1,500.00 | 1,500.00 | 907.00 | 1,200.00 | 1,200.00 |
| PROPANE | 8,500.00 | 8,500.00 | 10,244.63 | 9,000.00 | 9,000.00 |
| SUPPLIES & TOOLS | 2,000.00 | 2,000.00 | 1,517.91 | 2,000.00 | 2,000.00 |
| TESTING | 3,000.00 | 3,000.00 | 1,194.67 | 2,000.00 | 2,000.00 |
| TELEPHONE | 750.00 | 750.00 | 802.59 | 850.00 | 850.00 |
| WELL | 4,000.00 | 4,000.00 | 7,600.02 | 4,000.00 | 0.00 |
| 40' STORAGE CONTAINER | 2,000.00 | 2,000.00 | 0.00 | 2,000.00 | 2,000.00 |
| CONCRETE PAD | 2,500.00 | 2,500.00 | 1,049.80 | 0.00 | 0.00 |
| PAVING -Top hill to concrete pad | 2,500.00 | 2,500.00 | 0.00 | 2,500.00 | 2,500.00 |
| SPECIAL PROJECTS(Repair&Improvement) | 6,000.00 | 6,000.00 | 0.00 | 6,000.00 | 6,000.00 |
| STACK EXTENSION PER DES | 8,000.00 | 8,000.00 | 5,381.35 | 0.00 | 0.00 |
| RECYCLING EXPENSES | | | | | |
| HAZARD WASTE DISPOSAL | 6,000.00 | 6,000.00 | 0.00 | 6,000.00 | 6,000.00 |
| MAGAZINES/NEWSPAPERS | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 |
| METAL PILE/CFC REMOVAL | 5,000.00 | 5,000.00 | 1,231.75 | 5,000.00 | 5,000.00 |
| PAINT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| PROPANE TANKS | 1,000.00 | 1,000.00 | 131.00 | 0.00 | 0.00 |
| SUPPLIES & MISC. | 700.00 | 700.00 | 404.15 | 700.00 | 700.00 |
| TIN CANS | 5,000.00 | 5,000.00 | 4,619.15 | 5,000.00 | 5,000.00 |
| TIRES | 5,000.00 | 5,000.00 | 1,856.40 | 2,000.00 | 2,000.00 |
| WASTE OIL | 425.00 | 425.00 | 219.00 | 400.00 | 400.00 |
| **TOTAL 4324-SOLID WASTE DEPT.** | **$331,915.00** | **$331,915.00** | **$280,547.61** | **$306,665.00** | **$311,685.00** |
| | | | | | |
| **TAX COLLECTOR EXPENSES** | | | | | |
| SALARY | $7,500.00 | $7,500.00 | $7,500.00 | $7,500.00 | $7,500.00 |
| FEES | 2,500.00 | 2,500.00 | 1,180.00 | 1,500.00 | 1,500.00 |
| SOC. SECURITY&MEDICARE | 425.00 | 425.00 | 832.48 | 760.00 | 760.00 |
| UNEMPLOYMENT COMP. | 5.00 | 5.00 | 3.00 | 10.00 | 10.00 |
| WORKERS COMPENSATION | 10.00 | 10.00 | 15.00 | 20.00 | 20.00 |
| DEPUTY TAX COLLECTOR | 800.00 | 800.00 | 2,382.75 | 1,500.00 | 1,500.00 |
| IDENTIFYING MORTGAGEES | 1,600.00 | 1,600.00 | 1,658.18 | 1,800.00 | 1,800.00 |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| MEMBERSHIP FEES | 500.00 | 500.00 | 20.00 | 400.00 | 400.00 |
| OFFICE SUPPLIES | 150.00 | 150.00 | 227.30 | 200.00 | 200.00 |
| POSTAGE | 2,400.00 | 2,400.00 | 1,694.93 | 2,200.00 | 2,200.00 |
| TAX BILLS | 1,200.00 | 1,200.00 | 1,202.99 | 1,200.00 | 1,200.00 |
| TELEPHONE | 550.00 | 550.00 | 549.34 | 550.00 | 550.00 |
| **TOTAL 4150-TAX COLLECTOR** | **$17,640.00** | **$17,640.00** | **$17,265.97** | **$17,640.00** | **$17,640.00** |
| | | | | | |
| **TOWN BUILDING EXPENSES** | | | | | |
| ALARM SYSTEM-MONITORING&MAINTENANCE | $220.00 | $220.00 | $870.50 | $720.00 | $720.00 |
| BUILDING MAINT/GROUNDS. PERSON | 2,500.00 | 2,500.00 | 2,638.46 | 2,500.00 | 2,500.00 |
| BUILDING MAINTENANCE | 4,500.00 | 4,500.00 | 1,730.57 | 2,000.00 | 7,000.00 |
| CARPET CLEANING/TILE FLOOR MAINT | 1,100.00 | 1,100.00 | 885.00 | 1,000.00 | 1,000.00 |
| CUSTODIAL | 6,240.00 | 6,240.00 | 5,794.00 | 6,760.00 | 6,760.00 |
| ELECTRICITY | 6,700.00 | 6,700.00 | 5,863.50 | 6,700.00 | 6,700.00 |
| FAX MACHINE PHONE LINE | 550.00 | 550.00 | 504.82 | 550.00 | 550.00 |
| FOOD PANTRY AREA | 0.00 | 0.00 | 0.00 | 1,500.00 | 1,500.00 |
| GROUNDSKEEPING | 500.00 | 500.00 | 578.66 | 1,100.00 | 1,100.00 |
| HEAT | 1,500.00 | 1,500.00 | 2,105.02 | 2,200.00 | 2,200.00 |
| HEATING SYSTEM UPGRADE | 0.00 | 0.00 | 0.00 | 0.00 | 7,200.00 |
| RE-KEYING OF TOWN OFFICE BLDG | 0.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 |
| SECURITY SYSTEM ADDITIONS | 0.00 | 0.00 | 0.00 | 2,000.00 | 2,000.00 |
| SPRINKLER SYSTEM MAINTENANCE | 0.00 | 0.00 | 175.00 | 175.00 | 175.00 |
| STORAGE WATER TANKS | 0.00 | 0.00 | 0.00 | 0.00 | 6,640.00 |
| TOWN BUILDING COMPLETION | 9,000.00 | 9,000.00 | 13,429.68 | 0.00 | 0.00 |
| OLD LIBRARY MAINTENANCE | 7,500.00 | 7,500.00 | 2,732.72 | 0.00 | 9,500.00 |
| **TOTAL 4194-TOWN BLDG EXPENSES** | **$40,310.00** | **$40,310.00** | **$37,307.93** | **$28,205.00** | **$56,545.00** |
| | | | | | |
| **TOWN CLERK EXPENSES** | | | | | |
| FEES (CARS & DOGS) | $12,000.00 | $12,000.00 | $10,403.76 | $12,000.00 | $12,000.00 |
| FEES (MUNICIPAL AGENT,VITAL,TITLE) | 19,000.00 | 19,000.00 | 18,385.00 | 20,000.00 | 19,089.00 |
| SALARY | 600.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| SOC SECURITY&MEDICARE | 2,645.00 | 2,645.00 | 2,226.57 | 2,880.00 | 2,880.00 |
| UNEMPLOYMENT COMP. | 15.00 | 15.00 | 12.00 | 15.00 | 15.00 |
| WORKERS COMPENSATION | 56.00 | 56.00 | 47.00 | 60.00 | 60.00 |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| COMPUTER EXPENSES-2ND COMPUTER | 0.00 | 0.00 | 0.00 | 1,603.00 | 1,603.00 |
| COMPUTER UPGRADE MV SOFTWARE | 8,000.00 | 8,000.00 | 6,595.80 | 0.00 | 0.00 |
| CONFERENCE/DUES/MILEAGE | 1,235.00 | 1,235.00 | 1,362.93 | 1,300.00 | 1,300.00 |
| DEPUTY TOWN CLERK SALARY | 3,000.00 | 3,000.00 | 3,291.53 | 5,000.00 | 5,000.00 |
| DOG LICENSE SUPPLIES | 250.00 | 250.00 | 161.41 | 250.00 | 250.00 |
| ELECTION MATERIALS | 660.00 | 660.00 | 456.19 | 660.00 | 660.00 |
| LAPTOP COMPUTER | 700.00 | 700.00 | 699.00 | 0.00 | 0.00 |
| MOTOR VEHICLE SUPPLIES | 411.00 | 411.00 | 627.85 | 1,793.00 | 1,793.00 |
| NH PLANNING & LAND USE REGS | 8.00 | 8.00 | 5.20 | 0.00 | 0.00 |
| OFFICE SUPPLIES | 298.00 | 298.00 | 516.41 | 300.00 | 300.00 |
| POSTAGE | 400.00 | 400.00 | 418.99 | 700.00 | 700.00 |
| RESTORING OF DOCUMENTS | 1,000.00 | 1,000.00 | 885.00 | 1,000.00 | 1,000.00 |
| TELEPHONE | 700.00 | 700.00 | 586.94 | 700.00 | 700.00 |
| VITAL STATISTICS | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| **TOTAL (4140) TOWN CLERK EXP.** | **$51,028.00** | **$51,028.00** | **$47,331.58** | **$48,911.00** | **$48,000.00** |
| | | | | | |
| **TOWN OFFICERS' EXPENSES** | | | | | |
| TOWN OFFICIALS SALARY | $5,650.00 | $5,650.00 | $5,650.00 | $5,650.00 | $8,250.00 |
| STAFF WAGES | 73,525.00 | 73,525.00 | 67,632.79 | 82,650.00 | 82,650.00 |
| TEMPORARY OFFICE HELP | 4,050.00 | 4,050.00 | 6,388.90 | 0.00 | 0.00 |
| SOC. SECURITY&MEDICARE | 6,055.00 | 6,055.00 | 6,218.51 | 6,757.00 | 6,757.00 |
| UNEMPLOYMENT COMP. | 100.00 | 100.00 | 101.00 | 90.00 | 90.00 |
| WORKERS COMPENSATION | 390.00 | 390.00 | 106.00 | 145.00 | 145.00 |
| DENTAL INSURANCE | 685.00 | 685.00 | 660.88 | 750.00 | 750.00 |
| DISABILITY INSURANCE | 760.00 | 760.00 | 658.44 | 845.00 | 845.00 |
| HEALTH INSURANCE | 7,625.00 | 7,625.00 | 7,710.81 | 0.00 | 8,454.00 |
| RETIREMENT | 1,520.00 | 1,520.00 | 1,594.08 | 1,700.00 | 1,700.00 |
| AUDITING SERVICES | 5,200.00 | 5,200.00 | 5,958.50 | 5,400.00 | 5,400.00 |
| COMPUTER EXPENSES | 4,835.00 | 4,835.00 | 4,307.40 | 5,300.00 | 5,300.00 |
| COMPUTER SOFTWARE WINDOWS UPGRADE | 0.00 | 0.00 | 0.00 | 4,900.00 | 4,900.00 |
| COMPUTER INSTALLATION | 0.00 | 0.00 | 7,704.51 | 2,100.00 | 2,100.00 |
| COMPUTER TRAINING | 400.00 | 400.00 | 0.00 | 400.00 | 400.00 |
| COPIER- NEW LASER COLOR COPIER | 0.00 | 0.00 | 0.00 | 0.00 | 15,000.00 |
| COPIER MAINTENANCE | 1,850.00 | 1,850.00 | 2,134.54 | 2,000.00 | 2,000.00 |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| DUES & SEMINARS | 3,400.00 | 3,400.00 | 3,275.95 | 3,400.00 | 3,400.00 |
| EQUIPMENT MAINTENANCE | 275.00 | 275.00 | 291.00 | 3,550.00 | 3,550.00 |
| EXIT 3 -PROPERTY SURVEY&MARKETING EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 6,000.00 |
| INTERNET-EMAIL SERVICE | 0.00 | 0.00 | 1,011.15 | 2,500.00 | 2,500.00 |
| LEGAL NOTICES & ADS | 500.00 | 500.00 | 876.43 | 750.00 | 750.00 |
| MICROFILMING | 200.00 | 200.00 | 203.55 | 200.00 | 200.00 |
| MICROFILM READER SYSTEM MAINTENANCE | 0.00 | 0.00 | 0.00 | 650.00 | 650.00 |
| MILEAGE | 100.00 | 100.00 | 115.92 | 100.00 | 100.00 |
| MISCELLANEOUS | 250.00 | 250.00 | 280.28 | 250.00 | 250.00 |
| POSTAGE & BASE RENTAL | 2,800.00 | 2,800.00 | 3,096.37 | 2,800.00 | 2,800.00 |
| PRINTER-NEW COLOR LASER | 0.00 | 0.00 | 0.00 | 8,500.00 | 8,500.00 |
| REGISTRY OF DEEDS | 1,000.00 | 1,000.00 | 314.71 | 800.00 | 800.00 |
| ROAD RESEARCH | 5,000.00 | 5,000.00 | 3,045.00 | 5,000.00 | 5,000.00 |
| RSA'S | 550.00 | 550.00 | 259.00 | 550.00 | 550.00 |
| SUPPLIES - SELECTMEN'S | 3,600.00 | 3,600.00 | 3,882.44 | 3,800.00 | 3,800.00 |
| SUPPLIES - LAND USE | 200.00 | 200.00 | 241.66 | 200.00 | 200.00 |
| TAX MAP MAINTENANCE | 4,600.00 | 4,600.00 | 6,755.08 | 1,600.00 | 1,600.00 |
| TELEPHONE | 1,400.00 | 1,400.00 | 1,514.20 | 1,400.00 | 1,400.00 |
| TOWN REPORT | 4,000.00 | 4,000.00 | 4,413.30 | 4,400.00 | 4,400.00 |
| TRUST FUNDS - CLERICAL | 400.00 | 400.00 | 400.00 | 400.00 | 400.00 |
| UNINTERRUPTIBLE POWER SUPPLY-FOR COMPUTER | 0.00 | 0.00 | 0.00 | 5,600.00 | 5,600.00 |
| WEB DESIGN & MAINTENANCE | 0.00 | 0.00 | 0.00 | 3,000.00 | 3,000.00 |
| **TOTAL 4130-TOWN OFFICER'S EXP** | **$140,920.00** | **$140,920.00** | **$146,802.40** | **$168,137.00** | **$200,191.00** |
| | | | | | |
| **TREASURER EXPENSES** | | | | | |
| SALARY | $3,000.00 | $3,000.00 | $3,000.00 | $3,000.00 | $3,000.00 |
| SOC SECURITY& MEDICARE | 245.00 | 245.00 | 231.43 | 245.00 | 245.00 |
| UNEMPLOYMENT COMP. | 4.00 | 4.00 | 1.00 | 4.00 | 4.00 |
| WORKERS COMPENSATION | 10.00 | 10.00 | 5.00 | 10.00 | 10.00 |
| DEPUTY TREASURER | 200.00 | 200.00 | 25.00 | 200.00 | 200.00 |
| EXTRA CLERICAL WORK | 850.00 | 850.00 | 850.00 | 850.00 | 850.00 |
| MISC (POSTAGE&MILEAGE) | 350.00 | 350.00 | 355.98 | 350.00 | 350.00 |
| OFFICE SUPPLIES | 50.00 | 50.00 | 77.76 | 50.00 | 50.00 |
| SEMINARS & TRAINING | 100.00 | 100.00 | 0.00 | 100.00 | 100.00 |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| **TOTAL 4150-TREASURER EXPENSES** | **$4,809.00** | **$4,809.00** | **$4,546.17** | **$4,809.00** | **$4,809.00** |
| | | | | | |
| **WELFARE ASSISTANCE** | | | | | |
| SALARY | $2,000.00 | $2,000.00 | $2,000.00 | $2,000.00 | $3,500.00 |
| SOC SECURITY& MEDICARE | 153.00 | 153.00 | 153.00 | 255.00 | 270.00 |
| UNEMPLOYMENT COMP. | 10.00 | 10.00 | 8.00 | 12.00 | 12.00 |
| WORKERS COMPENSATION | 55.00 | 55.00 | 65.00 | 110.00 | 135.00 |
| DIRECT ASSISTANCE | 25,000.00 | 25,000.00 | 30,066.16 | 30,000.00 | 25,000.00 |
| WELFARE ADMINISTRATION | 0.00 | 0.00 | 0.00 | 1,350.00 | 1,350.00 |
| MISCELLANEOUS/OFFICE SUPPLIES | 400.00 | 400.00 | 125.35 | 400.00 | 400.00 |
| OFFICE EQUIPMENT-file cabinet/shelving/bookcases | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 |
| PAGER | 135.00 | 135.00 | 130.32 | 135.00 | 135.00 |
| TELEPHONE | 500.00 | 500.00 | 433.08 | 500.00 | 500.00 |
| **TOTAL 4441-WELFARE ASSISTANCE** | **$28,253.00** | **$28,253.00** | **$32,980.91** | **$35,262.00** | **$31,802.00** |
| | | | | | |
| **ZONING BOARD ADJUSTMENT** | | | | | |
| LEGAL NOTICES | $600.00 | $600.00 | $797.50 | $635.00 | $635.00 |
| MICROFILMING | 250.00 | 250.00 | 0.00 | 250.00 | 250.00 |
| OFFICE SUPPLIES | 40.00 | 40.00 | 36.40 | 40.00 | 40.00 |
| POSTAGE | 1,000.00 | 1,000.00 | 768.06 | 1,000.00 | 1,000.00 |
| SEMINARS & REFERENCES | 75.00 | 75.00 | 0.00 | 75.00 | 75.00 |
| **TOTAL 4191-ZONING BOARD EXP.** | **$1,965.00** | **$1,965.00** | **$1,601.96** | **$2,000.00** | **$2,000.00** |
| | | | | | |
| **4215 AMBULANCE SERVICE** | **$6,000.00** | **$6,000.00** | **$6,000.00** | **$6,000.00** | **$6,000.00** |
| | | | | | |
| **4199 CONTINGENCY FUND** | **$5,000.00** | **$5,000.00** | **$3,675.00** | **$0.00** | **$5,000.00** |
| **4199 TRANSFER STATION PREP WORK** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$20,000.00** |
| | | | | | |
| **INSURANCE** | | | | | |
| LIFE INSURANCE | $400.00 | $400.00 | $343.20 | $400.00 | $400.00 |
| PROPERTY & LIABILITY | 4,800.00 | 4,800.00 | 6,389.00 | 7,350.00 | 7,350.00 |
| WORKERS COMP.-AUDITED | 200.00 | 200.00 | 0.00 | 200.00 | 200.00 |
| **TOTAL 4196-INSURANCE** | **$5,400.00** | **$5,400.00** | **$6,732.20** | **$7,950.00** | **$7,950.00** |

PROPOSED
2004 BUDGET

| PURPOSE OF APPROPRIATION | 2003 TOWN MEETING REQUESTED | 2003 APPROVED | 2003 EXPENDED | 2004 DEPARTMENT REQUESTS | 2004 SELECTMENS' REVISIONS |
|---|---|---|---|---|---|
| 4723 INTEREST ON TANS | $2,500.00 | $2,500.00 | $0.00 | $2,500.00 | $0.00 |
| 4153 LEGAL EXPENSES | $28,000.00 | $28,000.00 | $29,427.76 | $32,000.00 | $35,000.00 |
| 4152 PROPERTY APPRAISAL | $6,500.00 | $6,500.00 | $4,502.50 | $6,500.00 | $5,000.00 |
| 4197 REGIONAL PLANNING COMM. | $2,535.00 | $2,535.00 | $2,535.00 | $2,589.00 | $2,589.00 |
| 4316 STREET LIGHTING | $8,200.00 | $8,200.00 | $6,613.43 | $7,500.00 | $7,500.00 |
| UNEMPLOYMENT COMP-AUDITED | $200.00 | $200.00 | $66.79 | $200.00 | $200.00 |
| ********** | | | | | |
| *GRAND TOTAL* | $1,537,240.00 | $1,537,240.00 | $1,415,140.45 | $1,559,773.00 | $1,714,998.00 |

Cemetery operating expenses were taken over by the Town in 2003. The town received $13,072 in funds from the Cemetery Account . Expenses in the amount of $12,858.99 were paid out of these funds.

$35,729.51 from the unexpended operating budget was encumbered

## HELPFUL HINTS

- You can not park within 10' of the traveled way, push snow across the road or snowblow into the road.
- There is now a residents only sand & salt pile for personal use behind the Police Department. Personal use is to be limited to four, five-gallon pails per storm.
- The Lions Center will take away "junk vehicles" for residents. You may call 483-5021 to coordinate the pickup of the vehicle.
- Recycling Center sticker permits may be obtained at the Recycling Center and must be placed on the vehicle and plainly visible. The Town does have mandatory recycling; you may direct questions on items to be recycled to the Recycling Center at 483-2892.
- Dogs must be licensed with the Town Clerk by April 30th of every year.
- Please remember that Candia has a leash law and dogs cannot run at large.
- When registering your vehicle, you must bring your old registration with you because the Town Clerk is now online with the State.
- The Food Pantry is now located at the Town Office. There are no set hours of operation for the food pantry at this time. Appointments can be made by contacting Mary on her pager at 492-0996.
- Please remember that No Dogs are allowed in the Holbrook Cemetery and that there is to be No Thru Traffic.

## 2004 Appointed Positions

Two alternate Planning Board positions
Two full-member Zoning Board positions
Two full-member Conservation Commission positions
Two full-member Heritage Commission positions
One Deputy Treasurer position
One Deputy Tax Collector Position

## SUMMARY INVENTORY OF VALUATION

| | Acres | Valuation | Totals |
|---|---|---|---|
| **VALUE OF LAND ONLY** | | | |
| Current Use | 9,736.27 | 502,800 | |
| Residential | 7,414.01 | 70,938,067 | |
| Commercial/Industrial | 286.12 | 4,268,300 | |
| **TOTAL OF TAXABLE LAND** | | | **$75,709,167** |
| **VALUE OF BUILDINGS ONLY** | | | |
| Residential | | 125,712,850 | |
| Manufactured Housing | | 1,088,550 | |
| Commercial/Industrial | | 5,746,450 | |
| **TOTAL OF TAXABLE BUILDINGS** | | | **$132,547,850** |
| **PUBLIC UTILITIES** | | | |
| Electric | | | **$1,931,950** |
| **VALUATION BEFORE EXEMPTIONS** | | | **$210,188,967** |
| **EXEMPTIONS** | | | |
| Blind Exemptions 3@ | | $15,000.00 | $45,000 |
| Elderly Exemptions 76 | | | $2,230,000 |
| Disabled Exemption 5@ | | $20,000.00 | $100,000 |
| **TOTAL DOLLAR AMOUNT OF EXEMPTIONS** | | | **$2,375,000** |
| Valuation | | | $210,188,967 |
| Exemptions | | | -2,375,000 |
| **NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX IS COMPUTED** | | | **$207,813,967** |
| Less Public Utilities | | | -1,931,950 |
| **NET VALUATION ON WHICH THE TAX RATE FOR STATE EDUCATION TAX IS COMPUTED** | | | **$205,882,017** |

## ELDERLY EXEMPTION COUNT

| | |
|---|---|
| 30 at $20,000 each = | $600,000.00 |
| 21 at $30,000 each = | 630,000.00 |
| 25 at $40,000 each = | 1,000,000.00 |
| **Total Elderly Exemptions** | **$2,230,000.00** |

## BLIND EXEMPTION COUNT

3 at $15,000 each = **$45,000.00**

## DISABLED EXEMPTION

5 at $20,000 each = **$100,000.00**

## TAX CREDITS

| | | |
|---|---|---|
| Disabled Veteran | 4 at $1,400 each = | $5,600.00 |
| Veterans/Widow of Veteran | 197 at $ 100 each = | $19,650.00 * 1 @ 50% |
| **TOTAL** | | **25,250.00** |

## CURRENT USE REPORT

| | **Current Totals** |
|---|---|
| Farm Land | 589.76 |
| Forest Land | 8,068.56 |
| Unproductive | 422.82 |
| Wet Land | 655.13 |
| **TOTAL** | **9,736.27** |

## TAX RATE COMPUTATION
## TAX RATE $26.40/ $1000

| | | |
|---|---|---|
| Total Town Appropriation | | $2,178,281 |
| Less: Revenues | | -1,275,878 |
| Less: Shared Revenues | | -7,886 |
| Add: Overlay | | +9,136 |
| Add: War Service Credits | | +25,250 |
| Net Town Appropriation | | $928,903 |
| **Approved Town Effort** | | **$928,903** |
| **Municipal Tax Rate** | **$4.47** | |
| Due to School | | $5,613,889 |
| Less: Adequate Education Grant | | -1,419,386 |
| State Education Taxes | | -1,371,311 |
| Net School Appropriation | | $2,823,192 |
| **Approved School Effort** | | **$2,823,192** |
| **Local Education Tax Rate** | **$13.59** | |
| State Education Taxes | | |
| Equalized Valuation (no utilities) x $4.92 | | |
| 278,721,700 | | **1,371,311** |
| Divide by local assessed valuation (no utilities) | | |
| 205,882,017 | | |
| **State School Rate** | **$6.66** | |
| Due to County | | $353,862 |
| Less: Shared Revenues | | -3,847 |
| Net County Appropriation | | $350,015 |
| **Approved County Effort** | | **$350,015** |
| **County Tax Rate** | **$1.68** | |

| | |
|---|---|
| Approved Town Effort | $928,903 |
| Approved Local Education Tax | +2,823,192 |
| Approved State Education Tax | +1,371,311 |
| Approved County Effort | +350,015 |
| **TOTAL PROPERTY TAXES ASSESSED** | **$5,473,421** |
| Less War Service Credits | -25,250 |
| **TOTAL PROPERTY TAX COMMITMENT** | **$5,448,171** |

| | |
|---|---|
| Municipal Tax Rate | $4.47 |
| Local Education Tax Rate | +13.59 |
| State Education Tax Rate | +6.66 |
| County Tax Rate | +1.68 |
| **TOTAL TAX RATE** | **$26.40** |

**NET ASSESSED VALUATION: State Education Tax 205,882,017**
**All other Taxes 207,813,967**

## DETAILED STATEMENT OF PAYMENTS

### ANIMAL CONTROL

| | | |
|---|---|---|
| Animal Care Equipment | | |
| Arch Wireless | | 75.87 |
| Candray Pet Care | | 403.00 |
| Cen-Com | | 45.00 |
| Dobles Chevrolet-Geo-Buick | | 507.30 |
| Executive Transfer | | 184.99 |
| Fred's Auto | | 645.00 |
| NH Federation of Humane Org | | (30.00) |
| Primex | | 76.00 |
| Rodier, Ray | | 574.98 |
| Social Security & Medicare | | 367.80 |
| Treasurer, State of NH | | 153.27 |
| U.S. Postal Service | | 34.27 |
| Wages | | 4,807.53 |
| **TOTAL ANIMAL CONTROL EXPENSES** | **$** | **7,845.01** |

### BUILDING INSPECTION

| | | |
|---|---|---|
| Arch Wireless | $ | 97.71 |
| BOCA, International | | 120.00 |
| Caswell, Ron | | 155.99 |
| Chabot, Dawn | | 22.97 |
| Chambers, Leslie | | 8.06 |
| Construction Book Express | | 478.95 |
| Doolin, James | | 72.36 |
| Lombardo, Philip | | 93.80 |
| Mewkill, Charley | | 280.92 |
| Mulledy, Joseph | | 22.10 |
| NFPA | | 365.31 |
| NH Building Officials Assoc. | | 75.00 |
| Primex | | 861.00 |
| Professional Equipment | | 90.80 |
| Reliable Service Co. | | 34.99 |
| Social Security & Medicare | | 1,828.18 |
| Southern NH Planning | | 5.20 |
| Staples | | 79.02 |
| Treasurer, State of NH | | 197.32 |
| US Postal Service | | 265.14 |
| Verizon | | 559.80 |
| Wages | | 24,359.18 |
| **TOTAL BUILDING INSPECTION EXPENSES** | **$** | **30,073.80** |

## DETAILED STATEMENT OF PAYMENTS

### CONSERVATION COMMISSION

| | | |
|---|---|---|
| Bear Paw Regional Greenways | $ | 181.25 |
| Center For Land Conservation | | 140.00 |
| Conservation Commission Fund | | 72.84 |
| Lindsey, Judith | | 30.00 |
| NH Assoc. of Conservation Comm. | | 225.00 |
| St. Martin, Tom | | 35.00 |
| Treasurer, State of NH | | 62.79 |
| US Postal Service | | 53.12 |
| **TOTAL CONSERVATION COMMISSION** | **$** | **800.00** |
| **CONSERVATION COMMISSION-FORESTRY MGMT PLAN** | **$** | **1,000.00** |

### ELECTION & REGISTRATION

| | | |
|---|---|---|
| Bond, Cheryl | | |
| Dell Marketing | $ | 108.95 |
| Election Admin. & Town Mtg. Wages | | 540.33 |
| LHS Associates | | 748.00 |
| Neighborhood Publications | | 110.00 |
| Pasquale's Ristorante | | 286.50 |
| Primex | | 4.00 |
| Raymond Self Storage | | 745.20 |
| Rodier, Raymond | | 3,030.49 |
| Social Security & Medicare | | 86.05 |
| Staples | | 96.22 |
| Supervisors of Checklist Wages | | 945.00 |
| Union Leader | | 125.35 |
| U.S. Postal Service | | 16.51 |
| **TOTAL ELECTION & REGISTRATION EXPENSES** | **$** | **6,842.60** |

### EMERGENCY MANAGEMENT

| | | |
|---|---|---|
| Arch Wireless | $ | 75.87 |
| Idville | | 721.35 |
| **TOTAL EMERGENCY MANAGEMENT EXPENSES** | **$** | **797.22** |

### FORESTRY

| | | |
|---|---|---|
| Arch Wireless | $ | 115.14 |
| C&B Electronics | | 400.00 |
| Dave's Small Engine | | 30.00 |
| Treasurer, State of NH | | 594.32 |
| Soule Truck | | 27.00 |
| Verizon Wireless | | 629.15 |
| Wilson, Leonard | | 104.57 |
| **TOTAL FORESTRY EXPENSES** | **$** | **1,900.18** |

## DETAILED STATEMENT OF PAYMENTS

### HEALTH DEPARTMENT

| | | |
|---|---|---|
| Primex | $ | 47.00 |
| Salary | | 1,000.00 |
| Social & Security & Medicare | | 76.52 |
| Waste Inc. | | |
| **TOTAL HEALTH DEPARTMENT** | **$** | **1,123.52** |

### HERITAGE COMMISSION

| | | |
|---|---|---|
| Fowler, Edward | $ | 26.52 |
| Giles, John & Sarah | | 35.00 |
| Godfrey, Jon | | 18.65 |
| Madden, Kenneth | | 100.00 |
| Topo-Tech Septic Design | | 100.00 |
| **TOTAL HERITAGE COMMISSION** | **$** | **280.17** |

### HIGHWAY DEPARTMENT

| | | |
|---|---|---|
| Arthur, Scott | $ | 14,008.30 |
| Asplundh Tree Experts | | 240.00 |
| Blevens, Keith | | 180.00 |
| Candia Lumber & Hardware | | 565.42 |
| Cooper III, William | | 1,847.20 |
| Dow, Henry | | 10,000.00 |
| Dubois Tree Service | | 600.00 |
| Dufresne Henry | | 638.51 |
| Gingerbread House Bakery | | 62.37 |
| Harrys Excavating | | 953.00 |
| Heald, Emerson | | 9,480.40 |
| Howard, Russell | | 4,500.00 |
| Jordan Equipment | | 1,434.01 |
| Kimball, Paul | | 16,475.40 |
| Lewis, Dennis | | 11,408.40 |
| Merriam-Graves | | 127.51 |
| Mitchell, Joseph | | 22,975.30 |
| Morton Salt | | 49,011.26 |
| New England Barricade | | 682.40 |
| Pike Industries | | 29,412.97 |
| Plourde Sand & Gravel | | 3,268.65 |
| Primex | | 1,708.00 |
| RC Hazelton | | 5,955.00 |
| Red Hed Supply | | 127.38 |
| Road Agent Wages | | 1,230.00 |
| Schreiber, Richard | | 16,338.80 |
| Social Security & Medicare | | 89.53 |
| Stevens, Bruce | | 17,070.00 |
| Twombly, David | | 2,921.20 |

| | | |
|---|---|---|
| Verizon | | 396.85 |
| Young, Mark | | 20,635.60 |
| **TOTAL HIGHWAY DEPARTMENT EXPENSES** | **$** | **244,343.46** |

## PARKS & RECREATION

| | | |
|---|---|---|
| **MOORE PARK** | | |
| Candia Lumber & Hardware | $ | 34.98 |
| Juniper Ridge Farm/Landscaping | | 742.50 |
| Paul Vallee Construction | | 1,040.00 |
| Staples | | 129.68 |
| Wages | | 566.75 |
| **RECREATION** | | |
| Brennan, James | | 153.07 |
| Castonguay, Katrina | | 575.60 |
| Dinneen Bus Co. | | 1,875.00 |
| French, Brianna | | 3.00 |
| Goffstown Trucking | | 424.47 |
| Gosselin, Christie | | 828.49 |
| Heffernan, Emily | | 48.27 |
| Primex | | 345.00 |
| Social Security & Medicare | | 1,038.18 |
| Wages | | 13,570.00 |
| **TOTAL PARKS & RECREATION EXPENSES** | **$** | **21,374.99** |

## PLANNING BOARD

| | | |
|---|---|---|
| Copymax | | 105.00 |
| Hammerstrom, Aline | | 17.00 |
| Lindsey, Judith | | 63.00 |
| Neighborhood Publications | | 385.00 |
| New England Micrographics | | 138.70 |
| NHMA | | 90.00 |
| NHOSP-Planning Conference | | 54.00 |
| Sams Club | | 20.82 |
| So. New Hampshire Planning | | 57.20 |
| Staples | | 25.49 |
| Thomas, Ronald | | 70.00 |
| Union Leader | | 94.60 |
| US Postal Service | | 126.10 |
| Verizon | | 495.24 |
| **TOTAL PLANNING BOARD EXPENSES** | **$** | **1,742.15** |

## DETAILED STATEMENT OF PAYMENTS

### POLICE DEPARTMENT

| | |
|---|---|
| Auburn District Court | $ 25.00 |
| All-Cell | 10.46 |
| Amchar Wholesale | 828.00 |
| Arch Wireless | 782.54 |
| Avalanche Towing | 75.00 |
| Batteries Plus | 112.47 |
| Bowen, Kevin | 57.92 |
| Bradford Copy Center | 81.90 |
| Briggs, Jonathan | 110.00 |
| Candia House of Pizza | 52.00 |
| Candia Lumber & Hardware | 331.51 |
| Cen-Com | 86.90 |
| Cigna Health Care | 26,916.20 |
| Craftsmen Press | 65.50 |
| D.C. Mobil | 45.88 |
| Davis & Towle Insurance | 2,812.48 |
| Decatur Electronics | 465.00 |
| Diamond Triumph Auto Glass | 241.71 |
| EastSide Monograms | 40.00 |
| Ellis Truck Service | 1,873.85 |
| Executive Transfer | 6,179.00 |
| Ford Motor Credit | 24,307.02 |
| Fred's Auto-Truck Repair | 2,972.67 |
| Gall's Inc. | 1,679.58 |
| Gallagher, Scott | 164.00 |
| Gov Connection | 45.58 |
| Granite State Stamps | 36.91 |
| Harvard Pilgrim | 658.74 |
| Health Trust | 1,718.40 |
| Hillsboro Ford | 23,731.00 |
| Information Management Corp. | 1,980.00 |
| Langlois, Richard | 60.35 |
| Lombardo, Philip | 38.80 |
| MacNichol, Mona | 26.00 |
| Matthew Bender | 240.00 |
| McGillen, Michael | 74.76 |
| Medical Group of Manchester | 166.00 |
| Merchant, Karen | 57.04 |
| Neighborhood Publications | 237.26 |
| Neptune | 1,539.10 |
| NESPIN | 50.00 |
| New England Assoc. of Chiefs of Police | 50.00 |
| NH Assoc. of Chiefs of Police | 100.00 |
| NH Retirement System | 17,683.75 |
| Nextel Communications | 1,105.40 |
| Panit, Robert | 144.00 |
| Pasquales Ristorante | 190.00 |
| Pelmac | 140.00 |
| Personal Protection Consult | 55.00 |
| Primex | 10,927.00 |
| Psychological Resources | 180.00 |

| | |
|---|---|
| Quinlan Publishing | 89.00 |
| Reliable | 293.24 |
| Remarkable | 40.29 |
| Riley's Sport Shop | 5,136.25 |
| Rite Aid Pharmacy | 351.49 |
| Ritz Camera | 89.10 |
| Rockingham County Attorney | 10,403.00 |
| Rockingham County Chiefs of Police | 10.00 |
| Rodier, Ray | 175.00 |
| Roys Alignment | 45.00 |
| Sa-So | 37.04 |
| Sam's Club | 94.92 |
| Sanel Auto Parts | 50.46 |
| Sarra Signs | 790.00 |
| Sea Crest Car Wash | 119.00 |
| Social Security & Medicare | 7,148.23 |
| Source 4, Inc | 32.99 |
| Staples | 754.92 |
| State Motors | 534.90 |
| State of NH | 210.00 |
| State of NH-Safety Service | 70.00 |
| Sullivan Tire | 1,645.20 |
| T&J Donuts | 53.15 |
| TMDE Calibration Lab | 300.00 |
| Treasurer, State of NH | 8,500.90 |
| Twisted Pair Computer Networks | 1,551.25 |
| Union Leader | 376.56 |
| United Business Machines | 524.50 |
| US Postal Service | 250.84 |
| Verizon | 4,436.96 |
| Wages | 292,907.52 |
| West Payment Center | 259.00 |
| Winners Circle | 247.75 |
| **TOTAL POLICE DEPARTMENT EXPENSES** | **$ 469,080.14** |

**SOLID WASTE DEPARTMENT**

| | |
|---|---|
| A-1 Steam Cleaning | $ 300.00 |
| Aggregate Industries | 890.00 |
| AMRO Environmental Lab | 694.00 |
| Anderson 2000, Inc. | 296.95 |
| ATS Equipment | 195.00 |
| Bradley, Daniel | 5.10 |
| Bunnell, Steve | 84.27 |
| Candia Lumber & Hardware | 1,261.92 |
| Cigna Health Care | 9,062.64 |
| Couch, Al | 34.00 |
| Curtis Hydraulics | 652.68 |
| D.C. Mobil | 48.00 |
| Davis & Towle | 617.05 |
| Dennis Hardware | 16.95 |
| E&R Cleaners | 1,589.74 |

| | |
|---|---|
| Eastern Analytical | 500.67 |
| Eastern Equipment Repair | 1,525.09 |
| Eastern Propane | 14,531.63 |
| Erimar System Integration | 132.00 |
| Empire Sheet Metal | 5,870.00 |
| Fay Electric Motors | 68.29 |
| Gempler's Inc. | 275.15 |
| Harry's Excavating | 345.60 |
| Harvard Pilgrim | 187.32 |
| Health Trust | 1,031.04 |
| Hydraulic Cylinder | 235.00 |
| ICMA Retirement | 1,762.54 |
| J.A. Marino | 16.65 |
| Labor Ready | 2,600.00 |
| Lewis, Dennis | 679.00 |
| Lupien Electric | 1,970.50 |
| Macy Industries | 300.00 |
| North Country Environmental | 12,999.12 |
| Northeast Resource Recovery | 3,728.12 |
| Pelmac Industries | 157.50 |
| Pike Industries | 677.84 |
| Pinard Waste | 112,594.89 |
| Poland Spring | 221.05 |
| Primex | 3,327.00 |
| PSNH | 1,685.40 |
| R. W. Prescott | 1,905.00 |
| Rafeal's Trucking | 12.00 |
| Raymond, Deborah | 36.00 |
| Remarkable Products | 40.28 |
| Rugg, Brynn | 345.00 |
| Sanel Auto Parts | 200.46 |
| Social Security & Medicare | 7,532.99 |
| Staples | 73.03 |
| Taskers Well Company | 4,713.80 |
| Treasurer, State of NH | 514.18 |
| Verizon | 802.59 |
| W W Grainger | 206.46 |
| Wages | 77,471.78 |
| Walton, Karen | 38.08 |
| Webber Energy Fuels | 1,298.04 |
| Yankee Pump & Filter | 991.50 |
| York, Gary | 15.37 |
| Zampell Refractories | 1,181.35 |
| **TOTAL SOLID WASTE DISPOSAL EXPENSES** | **$ 280,547.61** |

## TAX COLLECTOR

| | |
|---|---|
| Tax Collectors' Salary | $ 7,500.00 |
| Tax Collectors' Fees | 1,000.00 |
| Deputy Tax Collector Salary | 2,382.75 |
| Social Security & Medicare | 832.48 |

## DETAILED STATEMENT OF PAYMENTS

| | | |
|---|---|---|
| CPI Printing | | 97.62 |
| Doyon, Armand | | 55.00 |
| GEM Forms | | 2,129.06 |
| Granite State Stamps | | 19.68 |
| Land & Boundary Consultants | | 1,838.18 |
| Neighborhood Publications | | 55.00 |
| NH Tax Collector's Assoc. | | 20.00 |
| Primex | | 18.00 |
| US Postal Service | | 768.86 |
| Verizon | | 549.34 |
| **TOTAL TAX COLLECTOR EXPENSES** | **$** | **17,265.97** |

### TOWN BUILDING

| | | |
|---|---|---|
| Absolutely Spotless Cleaning | $ | 6,679.00 |
| ATB Construction | | 13,006.44 |
| Budget Plumbing & Heating | | 60.00 |
| Candia Lumber & Hardware | | 77.49 |
| Collins Tree Service | | 900.00 |
| CLS | | 118.36 |
| D.M. Lewis Landscaping | | 200.40 |
| Eastern Propane | | 2,105.02 |
| Erimar System Integration | | 269.99 |
| Groundskeeping/Maintenance Wages | | 2,638.46 |
| Hampshire Fire Protection | | 175.00 |
| Home Depot | | 249.92 |
| Irving Oil | | 793.66 |
| Paul Vallee Construction | | 625.00 |
| Pelmac | | 1,086.50 |
| Peter Baron Plumbing & Heating | | 199.06 |
| PHD Communication | | 153.25 |
| Primex | | 30.00 |
| PSNH | | 6,066.50 |
| Sieminski, Neil | | 149.85 |
| Simplex Grinnell | | 319.90 |
| Swain Plumbing & Heating | | 471.79 |
| Verizon | | 769.84 |
| Visible Light, Inc | | 162.50 |
| **TOTAL TOWN BUILDING EXPENSES** | **$** | **37,307.93** |

### TOWN CLERK

| | | |
|---|---|---|
| BMSI | $ | 4,105.65 |
| Brown's River Bindery | | 885.00 |
| Deputy Wages | | 3,291.53 |
| Devine Systems | | 2,933.00 |
| Dupere, Christine | | 369.68 |
| Grolen Communications | | 699.00 |
| J.P. Cooke | | 161.41 |

## DETAILED STATEMENT OF PAYMENTS

| | | |
|---|---|---|
| LHS Associates | | 456.19 |
| Mount Washington Hotel | | 580.75 |
| New England Assoc. of City/Town Clerks | | 35.00 |
| New England Micrographics | | 179.55 |
| NH City and Town Clerk's Assoc. | | 76.00 |
| NHTCA/NHCTCA Joint Certification | | 221.50 |
| NHMA | | 80.00 |
| Primedia Business | | 171.00 |
| Primex | | 59.00 |
| So. NH Planning | | 5.20 |
| Social Security & Medicare | | 2,226.57 |
| Staples | | 336.86 |
| State of NH | | 14.00 |
| Town Clerk Fees | | 28,788.76 |
| Town Clerk's Salary | | 600.00 |
| US Postal Service | | 418.99 |
| Verizon | | 586.94 |
| Vital Statistics Salary | | 50.00 |
| **TOTAL TOWN CLERK EXPENSES** | **$** | **47,331.58** |

### TOWN OFFICERS'

| | | |
|---|---|---|
| Bank of NH | $ | 45.50 |
| Benefit Strategies | | 650.00 |
| Business Management | | 4,083.00 |
| Candia Lumber & Hardware | | 37.74 |
| Chabot, Dawn | | 18.85 |
| Cigna Healthcare | | 7,576.57 |
| Comcast | | 1,011.15 |
| Davis & Towle | | 658.44 |
| Devine Systems, Inc. | | 1,817.77 |
| Dollard Assoc | | 6,755.08 |
| Doyon, Armand | | 35.88 |
| Emerson, Carolyn | | 4.97 |
| Erimar System Integration | | 2,497.00 |
| Flags over America | | 233.00 |
| Franklin, James E. | | 3,045.00 |
| Gov Connection, Inc. | | 111.65 |
| Grand Graphics | | 4,413.30 |
| Granite State Stamps | | 19.11 |
| Harris Trophies | | 57.80 |
| Harvard Pilgrim | | 134.24 |
| Health Trust | | 660.88 |
| ICMA Retirement | | 1,594.08 |
| Lombardo, Philip | | 202.40 |
| Merrimack Valley Business Machines | | 291.00 |
| Municipal Resources, Inc. | | 4,593.45 |
| Neighborhood Publications | | 671.00 |
| New England Micrographics | | 203.55 |
| New Pig Corp. | | 66.37 |

| | |
|---|---|
| NH Association of Assessing | 20.00 |
| NHGFOA | 25.00 |
| NHMA | 2,485.95 |
| Pasquales Ristorante | 80.00 |
| PC Mall Gov | 3,389.74 |
| Pitney Bowes | 1,568.24 |
| Plodzik & Sanderson | 5,958.50 |
| Politis, Margaret | 5.40 |
| Primex | 207.00 |
| Purchase Power | 1,560.37 |
| Reliable | 210.94 |
| Remarkable Products | 40.28 |
| Rockingham County Registry of Deeds | 314.71 |
| Safeguard Business Systems | 328.90 |
| Sam's Club | 101.34 |
| Sieminski, Neil | 123.24 |
| Snow, Richard | 400.00 |
| So. New Hampshire Planning | 18.90 |
| Social Security & Medicare | 6,218.51 |
| Staples | 2,250.27 |
| T&J Donuts | 17.94 |
| Town Official's Salaries | 5,650.00 |
| Treasurer, State of NH | 605.38 |
| Turbotek | 192.50 |
| Union Leader | 205.43 |
| United Business Machines | 2,134.54 |
| Verizon | 1,457.86 |
| Wages | 67,632.79 |
| Wages-Temporary Help | 1,795.45 |
| West Payment Center | 259.00 |
| York, Gary | 55.44 |
| **TOTAL TOWN OFFICERS' EXPENSES** | **$ 146,802.40** |

## TREASURER EXPENSES

| | |
|---|---|
| Brock, Linda | 1,205.98 |
| CPI Printing | 38.17 |
| Deputy Treasurer Salary | 25.00 |
| Philbrick, Kathleen | 10.00 |
| Primex | 6.00 |
| Social Security & Medicare | 231.43 |
| Staples | 3.59 |
| Treasurer's Salary | 3,000.00 |
| US Postal Service | 26.00 |
| **TOTAL TREASURER EXPENSES** | **$ 4,546.17** |

## DETAILED STATEMENT OF PAYMENTS

### WELFARE ADMINISTRATION

| | | |
|---|---|---|
| Arch Wireless | $ | 130.32 |
| Direct Assistance | | 30,066.16 |
| Neighborhood Publications | | 38.50 |
| NH Local Welfare Admin | | 30.00 |
| Primex | | 73.00 |
| Salary | | 2,000.00 |
| Social Security & Medicare | | 153.00 |
| US Postal Service | | 56.85 |
| Verizon | | 433.08 |
| **TOTAL WELFARE ADMINISTRATION EXPENSES** | **$** | **32,980.91** |

### ZONING BOARD

| | | |
|---|---|---|
| Neighborhood Publications | $ | 797.50 |
| So. New Hampshire Planning | | 36.40 |
| US Postal Service | | 768.06 |
| **TOTAL ZONING BOARD EXPENSES** | **$** | **1,601.96** |

| | | |
|---|---|---|
| **AMBULANCE SERVICE - Rockingham Regional Ambulance** | **$** | **6,000.00** |

### CONTINGENCY FUND

| | | |
|---|---|---|
| Boy Scouts, Troop 120 | $ | 250.00 |
| Crystal Orchid | | 75.00 |
| Goekjian, Kenneth | | 25.00 |
| Mechanical Concepts | | 2,825.00 |
| Ralph Pill | | 500.00 |
| **TOTAL CONTINGENCY FUND EXPENSES** | **$** | **3,675.00** |

### INSURANCE

| | | |
|---|---|---|
| Health Trust | $ | 343.20 |
| Primex | | 6,455.79 |
| **TOTAL INSURANCE EXPENSES** | **$** | **6,798.99** |

### LEGAL EXPENSES

| | | |
|---|---|---|
| Bradford Copy Center | $ | 52.50 |
| Franklin, James | | 1,450.00 |
| Upton & Hatfield, LLP | | 27,870.20 |
| Wadleigh, Starr & Peters, PLLC | | 55.06 |
| **TOTAL LEGAL EXPENSES** | **$** | **29,427.76** |

| | | |
|---|---|---|
| **PROPERTY APPRAISAL - Tammy Boyd Jameson** | **$** | **4,502.50** |
| **REGIONAL PLANNING COMMISSION - So. New Hampshire Planning** | **$** | **2,535.00** |
| **STREET LIGHTING - Public Service** | **$** | **6,613.43** |
| **GRAND TOTAL OPERATING BUDGET** | **$** | **1,415,140.45** |

## DETAILED STATEMENT OF WARRANT ARTICLE DISBURSEMENTS

| | | |
|---|---|---|
| Retired and Senior Volunteer Program | | 200.00 |
| Greater Manchester-American Red Cross | | 422.00 |
| Child and Family Services | | 1,000.00 |
| Rockingham Nutrition & Meals on Wheels | | 532.00 |
| Seacoast Child Advocacy | | 1,000.00 |
| Area Homemaker Health Aide | | 1,400.00 |
| Rockingham County Community Action Program | | 3,189.00 |
| Lamprey Health Care | | 3,750.00 |
| Visiting Nurse Association | | 3,828.00 |
| Teen Center | | 7,500.00 |
| Incinerator Maintenance Fund | | 7,800.00 |
| Superintendent of Cemeteries-Tomb Repair | | 3,423.91 |
| Fitts Museum | | 4,000.00 |
| Smyth Public Library-Operating | | 114,420.00 |
| Candia Volunteer Fireman's Assoc. -Fire Suppression | | 95,500.00 |
| CYAA | | 50,000.00 |
| Special Details | | 14,754.67 |
| Revaluation- Vision Appraisal | | 43,228.19 |
| Winter Road Contingency | | 50,000.00 |
| **Town Property Appraisal/Survey** | | |
| Crafts Appraisal | 3,200.00 | |
| Norton Asset Mgmt. | 1,003.20 | |
| | | 4,203.20 |
| **Merrill Road Reconstruction** | | |
| American Explosives Corp | 1,388.00 | |
| Arthur, Scott | 2,493.00 | |
| Asplundh Tree Expert | 1,116.00 | |
| Candia Lumber | 100.88 | |
| Cooper & Sons | 1,700.00 | |
| Harry's Excavating | 16,560.00 | |
| Lewis, Dennis | 14,494.20 | |
| Pike Industries | 15,355.49 | |
| RC Hazelton | 3,500.00 | |
| Red Hed Supply | 408.98 | |
| Rollins, Nellie | 4,022.80 | |
| Schreiber, Richard | 1,290.50 | |
| Scituate Concrete Pipe | 1,651.55 | |
| Stevens, Bruce | 17,929.80 | |
| Young, Glenn | 1,380.00 | |
| Young, Mark | 16,608.80 | |
| | | 100,000.00 |
| **GRAND TOTAL WARRANT ARTICLE EXPENSE** | | **$510,150.97** |

## SOURCES OF REVENUE

| | 2003 Revised Est. Revenue | 2003 Actual Revenue | 2004 Estimated Revenue |
|---|---|---|---|
| **TAXES** | | | |
| Yield Tax | $8,000.00 | $9,125.00 | $8,500.00 |
| Int. & Penalties on Taxes | $35,000.00 | $65,000.01 | $45,000.00 |
| **LICENSES, PERMITS & FEES** | | | |
| Motor Vehicle Fees | $650,000.00 | $721,613.82 | $675,000.00 |
| Municipal Agent/Vital Rec./Title Fees | $19,000.00 | $17,921.00 | $19,000.00 |
| Recovered Bad Checks | $0.00 | $419.50 | $.00 |
| Building Permits | $25,000.00 | $32,592.91 | $35,000.00 |
| Other Permits & Fees | | | |
| Bad Check Fees | | 400.00 | |
| Current Use Recording Fees | | 16.37 | |
| Dog License Fees | | 4,396.00 | |
| Dog License Fines | | 313.00 | |
| Driveway Permits | | 350.00 | |
| Filing Fees | | 425.00 | |
| Junkyard License | | 25.00 | |
| Pistol Permits | | 1,040.00 | |
| Planning Board Revenue | | 4,752.30 | |
| Recording Fees | | 57.11 | |
| ZBA Fees | | 1,854.17 | |
| Total Other | $11,000.00 | $13,628.95 | $12,000.00 |
| **FROM FEDERAL GOVERNMENT** | | | |
| Snow Removal Grant | $11,225.00 | $11,225.52 | $.00 |
| Bullet Proof Vest Grant | $272.00 | $1,470.62 | $700.00 |
| Land & Water Conservation Grant | $.00 | $.00 | $36,425.00 |
| Night Vision Goggles Grant | $.00 | $.00 | $9,000.00 |
| **FROM STATE** | | | |
| Shared Revenue Grant (Town Portion) | $20,463.00 | $20,463.00 | $20,463.00 |
| Meals & Rooms Tax | $121,463.00 | $121,463.02 | $121,463.00 |
| Highway Block Grant | $94,457.00 | $94,456.80 | $95,055.00 |
| State & Federal Forest | $299.00 | $299.02 | $300.00 |
| DWI Patrol Grant | $1,331.00 | $1,336.68 | $1,800.00 |
| Emergency Mgmt. Radios&Chargers Grant | $.00 | $.00 | $5,000.00 |
| Enforcement Patrols Grant | $1,895.00 | $1,494.72 | $1,800.00 |
| Homeland Security Grant | $.00 | $.00 | $12,000.00 |

| | | | |
|---|---|---|---|
| Household Hazardous Waste Grant | $.00 | $.00 | $745.00 |
| OHRV Enforcement Patrol Grant | $.00 | $2,184.00 | $5,700.00 |
| Saturation Patrol Grant | $298.00 | $298.08 | $.00 |
| **INCOME FROM DEPARTMENTS** | | | |
| Accident Reports/Photos | | 858.25 | |
| Cemetery Lots Sold | | 4,800.00 | |
| Miscellaneous Cemetery Funds | | 6.00 | |
| Photocopies | | 569.27 | |
| Property Index | | 488.00 | |
| Recycling Income | | 12,857.96 | |
| Ski Program | | 2,537.50 | |
| Special Detail | | 11,175.50 | |
| Subdivision & Site Plan Regulations | | 123.00 | |
| Summer Recreation Fees | | 8,475.00 | |
| Tax Maps | | 151.50 | |
| Tomb Rental Fees/Disinterment | | 550.00 | |
| Voter Checklist | | 150.00 | |
| Witness Fees | | 2,670.94 | |
| Zoning Ord.&Master Plan | | 327.90 | |
| Total Dept. Income | $55,000.00 | $45,740.82 | $55,000.00 |
| **MISCELLANEOUS REVENUES** | | | |
| Sale of Municipal Property | $3,150.00 | $18,150.00 | $6,000.00 |
| Cable TV Franchise Tax | $21,000.00 | $25,017.14 | $25,000.00 |
| Fines From The Court | $.00 | $644.00 | $500.00 |
| Insurance Dividends | $5,025.00 | $5,527.85 | $5,000.00 |
| Interest on Investments | $15,000.00 | $10,399.20 | $15,000.00 |
| Legal Fees | $.00 | $700.00 | $.00 |
| Welfare Reimbursements | $.00 | $1,102.98 | $2,500.00 |
| **INTERFUND TRANSFERS IN** | | | |
| Moore Highway Fund | $14,000.00 | $10,988.92 | $14,000.00 |
| Cemetery Funds Interest | $.00 | $1,341.33 | $1,300.00 |
| Capital Reserve-Revaluation | $15,000.00 | $15,095.83 | $.00 |
| Long-term bonds | $.00 | $.00 | $7,000,000.00 |
| **FUND BALANCE USED TO REDUCE TAXES** | $148,000.00 | $148,000.00 | $150,000.00 |
| **TOTAL REVENUES** | **$1,275,878.00** | **$1,397,700.72** | **$8,379,251.00** |

*This information was taken from forms MS4 and MS6. A full copy of these reports may be obtained from the Selectmen's Office.

**NOTES:** Funds in the amount of $4,500.00 were collected for Current Use Release taxes and turned over to the Conservation Commission Fund as approved by Town Meeting Vote.

The Town received funds in the amount of $13,072.00 from Cemetery funds which were used to offset Cemetery expenses in the amount of $12,858.99.

## ANNUAL TOWN FINANCIAL REPORT
**For the Year Ending December 31, 2003**

### REVENUES

| | |
|---|---|
| **TAXES** | |
| Property Taxes | $5,399,397.47 |
| Yield Taxes | 9,125.00 |
| Interest and Penalties on Delinquent Taxes | 65,000.01 |
| **TOTAL** | **$5,473,522.48** |
| | |
| **LICENSES AND PERMITS** | |
| Motor Vehicle Permit Fees | $739,954.32 |
| Building & Driveway Permits | 32,942.91 |
| Other Licenses, Permits, and Fees | 13,278.95 |
| **TOTAL** | **$786,176.18** |
| | |
| **FROM THE FEDERAL GOVERNMENT** | |
| Snow Removal Grant | $11,225.52 |
| Bullet Proof Vest Grant | 1,470.62 |
| **TOTAL** | **$12,696.14** |
| | |
| **FROM THE STATE OF NEW HAMPSHIRE** | |
| DWI Patrol Grant | $1,336.68 |
| Enforcement Patrols Grant | 1,494.72 |
| Highway Block Grant | 94,456.80 |
| OHRV Enforcement Patrol Grant | 2,184.00 |
| Rooms & Meals Tax | 121,463.02 |
| Shared Revenue Block Grant | 32,196.00 |
| Saturation Patrol Grant | 298.08 |
| State Forest Land Reimbursement | 299.02 |
| **TOTAL** | **$253,728.32** |
| | |
| **INCOME FROM DEPARTMENTS** | **$58,812.82** |
| | |
| **MISCELLANEOUS REVENUES - ALL FUNDS** | |
| Cable TV Franchise Tax | $25,017.14 |
| Fines & Forfeits | 644.00 |
| Insurance Dividends and Reimbursements | 5,527.85 |
| Interest on Investments | 10,399.20 |
| Legal Fees | 700.00 |
| Sale of Town Owned Property | 18,150.00 |
| Welfare Lien Revenue | 1,102.98 |
| **TOTAL** | **$61,541.17** |

| | |
|---|---|
| **TRANSFERS FROM TRUST FUNDS AND CAPITAL RESERVES** | |
| Capital Reserve-Revaluation | $15,095.83 |
| Cemetery Funds | 1,341.33 |
| Moore Highway Fund | 10,988.92 |
| **TOTAL** | **$27,426.08** |

| | |
|---|---|
| **TOTAL REVENUES FROM ALL SOURCES** | **$6,673,903.19** |
| **UNRESERVED FUND BALANCE JANUARY 1, 2003** | **+445,506.88** |
| **RESERVE FOR ENCUMBRANCES JANUARY 1, 2003** | **+51,133.00** |
| **GRAND TOTAL** | **$7,170,543.07** |

## EXPENDITURES

| | |
|---|---|
| **GENERAL GOVERNMENT** | |
| Executive | $139,832.75 |
| Election, Registration and Vital Statistics | 54,174.18 |
| Financial Administration | 27,770.64 |
| Revaluation of Property | 47,730.69 |
| Legal Expense | 29,427.76 |
| Planning and Zoning | 26,974.74 |
| General Government Building | 64,452.08 |
| Cemeteries | 16,282.90 |
| Insurance & Unemployment Comp. | 6,798.99 |
| Advertising & Regional Association | 2,535.00 |
| Contingency Fund | 3,675.00 |
| **TOTAL** | **$419,654.73** |
| **PUBLIC SAFETY** | |
| Police | $483,834.81 |
| Ambulance | 6,000.00 |
| Fire | 97,400.18 |
| Building Inspection | 30,073.80 |
| Emergency Management | 797.22 |
| **TOTAL** | **$618,106.01** |
| **HIGHWAYS AND STREETS** | |
| Highways & Streets | $294,343.46 |
| Street Lighting | 6,613.43 |
| **TOTAL** | **$300,956.89** |
| **SANITATION** | |
| Solid Waste Disposal | **$280,547.61** |
| **HEALTH** | |
| Administration | $1,123.52 |
| Animal Control | 7,845.01 |
| Health Agencies and Hospitals | 11,600.00 |
| **TOTAL** | **$20,568.53** |
| **WELFARE** | |
| Administration | $2,914.75 |
| Direct Assistance | 30,066.16 |
| Outside Agency Payments | 3,721.00 |
| **TOTAL** | **$36,701.91** |
| **CULTURE AND RECREATION** | |
| Parks and Recreation | $52,513.91 |
| Library | 114,420.00 |
| Other Culture and Recreation | 30,361.08 |
| **TOTAL** | **$197,294.99** |
| **CONSERVATION** | |
| Administration | $1,800.00 |
| Other Conservation | 280.17 |
| **TOTAL** | **$2,080.17** |

| | |
|---|---|
| **CAPITAL OUTLAY** | |
| Land and Improvements | $4,203.20 |
| Improvements other than buildings | 100,000.00 |
| **TOTAL** | **$104,203.20** |
| | |
| **INTERFUND OPERATING TRANSFERS OUT** | |
| Transfers to Trust and Agency Funds | **$7,800.00** |
| | |
| **PAYMENTS TO OTHER GOVERNMENTS** | |
| Taxes paid to County | $353,862.00 |
| Taxes paid to School District | 4,194,503.00 |
| **TOTAL** | **$4,548,365.00** |
| | |
| **TOTAL EXPENDITURES** | **$6,536,279.04** |
| | |
| **FUND BALANCE DECEMBER 31, 2003** | **+$490,393.34** |
| **2004 RESERVE FOR ENCUMBRANCES** | **+$143,870.69** |
| | |
| **GRAND TOTAL** | **$7,170,543.07** |

**RECONCILIATION OF SCHOOL DISTRICT LIABILITY**

| | |
|---|---|
| Liability at the beginning of the year | $1,331,971.00 |
| ADD: Assessment for the current year | +4,194,503.00 |
| Total liability within current year | $5,526,474.00 |
| SUBTRACT: Payments made during year | -$3,606,971.00 |
| Liability at the end of the year | $1,919,503.00 |

## GENERAL FUND BALANCE SHEET
**As of December 31, 2003**

| CURRENT ASSETS | Beginning of Year | End of Year |
|---|---|---|
| Cash and Equivalents | $158,006.87 | $370,524.10 |
| Investments | 1,421,898.35 | 1,820,430.94 |
| Taxes Receivable | 62,897.85 | 135,414.84 |
| Tax Liens Receivable | 221,000.02 | 164,900.31 |
| Accounts Receivable | 4,187.58 | 129,161.08 |
| Due From Other Funds | 4,406.58 | 5,909.58 |
| Other Current Assets | 255,500.47 | 518,067.12 |
| Prepaid Expenses | 20.00 | .00 |
| **TOTAL ASSETS** | **$2,127,917.72** | **$3,144,407.97** |

### LIABILITIES AND FUND EQUITY

| | | |
|---|---|---|
| **CURRENT LIABILITIES** | | |
| Warrants and Accounts Payable | $36,699.39 | $65,011.92 |
| Due to Other Governments | 2,192.00 | 1,861.50 |
| Due to School District | 1,331,971.00 | 1,919,503.00 |
| Due to other funds | 4,000.00 | 4,000.00 |
| Deferred Revenue | 388.29 | 1,700.40 |
| Accrued Payroll | 526.69 | .00 |
| Other Payables | 255,500.47 | 518,067.12 |
| **TOTAL LIABILITIES** | **$1,631,277.84** | **$2,510,143.94** |
| **FUND EQUITY** | | |
| Reserve for Encumbrances | $51,133.00 | $143,870.69 |
| Unreserved Fund Balance | 445,506.88 | 490,393.34 |
| **TOTAL FUND EQUITY** | **$496,639.88** | **$634,264.03** |
| **TOTAL LIABILITIES** | $1,631,277.84 | $2,510,143.94 |
| **TOTAL FUND EQUITY** | $496,639.88 | $634,264.03 |
| | **$2,127,917.72** | **$3,144,407.97** |

*This information was taken from form MS5. The actual report may be obtained from the Selectmen's Office. **Beginning of year balances have been changed to reflect that of the 2002 audit.

## REPORT OF THE BOARD OF SELECTMEN

2004 was another busy year for the Candia Board of Selectmen. Gary York's term started and he was able to start contributing from the first meeting and promptly volunteered to work with the Solid Waste Department and with Cemeteries Department as well as heading up Parks and Recreation. Neil Sieminski continued to spend a great deal of time and effort on the Planning Board and Building Department especially with our increased emphasis on code enforcement. He also is in charge of the office staff. Clark Thyng worked with the Police Department, Health and Welfare Departments and the Road Agent.

Your Selectmen are active in other areas including: property at Exit 3 sale, The Master Plan Committee, Candia Heritage Commission, Four Corners Charette, CVFD migration as well as representing the town in legal cases.

The completion of the Town Office upstairs renovations took place early in the year. The Health and Welfare Office and the Treasures Office have relocated and they are enjoying the larger space. The police department now has a meeting room that will seat all of the officers, the booking room has been expanded and it now includes an Intoxilyzer. This device allows our officers to spend more time in Candia patrolling and less time running back and forth to Auburn to use their equipment.

The Town Hall computer systems were all upgraded and the Internet and email was added. This upgrade was partially due to the outdated hardware and partially to the demands of the revaluation software. Look for a Town Website to be up and running in 2004.

The revaluation started in the Fall and many of you probably have had your homes visited and measured by one of Vision's staff. This project looks to be on schedule for completion in Mid 2004.

The Solid Waste Committee has been very active doing repairing and doing State required updates to our aging incinerator. New signs have been added to the facility and a well with potable water was drilled. A new roll off pad was added along with some grading work and a berm was added to help control water run off in the facility as a whole.

At the request of the 2003 Town meeting, the Selectmen have been involved with the Candia Volunteer Fire Department to resolve some of the questions that arose at the meeting. A new Warrant Article has been drafted for this years meeting and agreed to by the CVFD and the Board of Selectmen.

Most importantly, we want to acknowledge the dedicated town staff, employees and volunteers. It is only with their high level of effort and dedication that we can keep Candia running smoothly and at the same time progressing to meet the challenges of the future.

Respectfully submitted
Clark Thyng, Chairman
Neil Siemenski
Gary York

# TREASURER'S FINANCIAL REPORT

## GENERAL AND INVESTMENT ACCOUNTS

| | | |
|---|---|---|
| Balance on hand January 1, 2003 | | $ 1,579,885.22 |
| Receipts: | | |
| Tax Collector | $ 5,508,022.83 | |
| Town Clerk | $ 748,608.62 | |
| Selectmen | $ 392,381.50 | |
| Interest on Investments | $ 10,023.63 | |
| Total Receipts | $ 6,659,036.58 | $ 6,659,036.58 |
| Total | | $ 8,238,921.80 |
| Disbursements: | | |
| Payments | $ 6,047,986.76 | |
| Total Disbursements | $ 6,047,986.76 | |

| | |
|---|---|
| Total Receipts | $ 8,238,921.80 |
| Total Disbursements | $ 6,047,986.76 |
| Balance on hand December 31,2003 | $ 2,190,935.04 |

Proof:
On deposit in the Bank of New Hampshire Account #9029538422
On deposit in the Bank of New Hampshire Account#9114403762
On deposit in the Bank of New Hampshire Account#9241141061

All of the Town's money is covered by FDIC for up to $100,000.00 and the rest is collateralized in all accounts.

# TREASURER'S FINANCIAL REPORT

## PLANNING BOARD

| | | |
|---|---|---|
| Balance on hand January 1, 2003 | | $ 32,839.34 |
| Receipts: | | |
| Fees received for the year 2003 | $ 25,198.41 | |
| Interest received for the year 2003 | $ 375.57 | |
| Total Receipts | $ 25,573.98 | $ 25,573.98 |
| Balance Sub Total | | $ 58,413.32 |
| Disbursements: | | |
| Disbursements for the year 2003 | $ 15,537.19 | |
| Total Disbursements | $ 15,537.19 | $ 15,537.19 |
| Balance on hand December 31, 2003 | | $ 42,876.13 |

Proof:
On deposit in the Bank of New Hampshire Account #9114403788
On deposit in the Bank of New Hampshire Account#9241141087

## CONSERVATION COMMISSION FUND

| | | |
|---|---|---|
| Balance on hand January 1, 2003 | | $ 216,741.84 |
| Receipts: | | |
| Deposit of Funds for the year 2003 | $ 5,385.00 | |
| Interest received for the year 2003 | $ 2,146.03 | |
| Total Receipts | $ 7,531.03 | $ 7,531.03 |
| Balance Sub Total | | $ 224,272.87 |
| Disbursements: | | |
| Disbursements for the year 2003 | $ 415.29 | |
| Total Disbursements | | $ 415.29 |
| Balance on hand December 31, 2003 | | $ 223,857.58 |

Proof:
On deposit in the Bank of New Hampshire Account #9114403788
On deposit in the Bank of New Hampshire Account #9241141087

## TREASURER'S FINANCIAL REPORT

### NEW BOSTON ROAD BRIDGE CD

| | | |
|---|---|---|
| Balance on hand January 1, 2003 | | $ 29,787.72 |
| Receipts: | | |
| Interest earned for the year 2003 | $ 293.75 | $ 293.75 |
| Total Receipts | $ 293.75 | $ 30,081.47 |
| Balance on hand December 31, 2003 | | |

Proof:
On deposit in the Bank of New Hampshire Account #9114406302
On deposit in the Bank of New Hampshire Account #9241141087

### OLD HOME DAY ESCROW

| | | |
|---|---|---|
| Balance on hand January 1, 2003 | | $ 2,249.20 |
| Receipts: | | |
| Deposit of Funds for the year 2003 | $ 3,027.10 | |
| Interest earned for the year 2003 | $ 25.70 | |
| Total Receipts | $ 3,052.80 | $ 3,052.80 |
| Balance on hand December 31, 2003 | | $ 5,302.00 |
| Disbursements: | | |
| Disbursements for the year 2003 | $ 1,952.51 | |
| Total Disbursements | $ 1,952.51 | $ 1,952.51 |
| Balance on hand December 31, 2003 | | $ 3,349.49 |

Proof:
On deposit in the Bank of New Hampshire Account #9730066580
On deposit in the Bank of New Hampshire Account #9241141087

# TREASURER'S FINANCIAL REPORT

## KAYLA DRIVE ESCROW

| | | |
|---|---|---|
| Balance on hand January 1, 2003 | | $ 5,064.43 |
| Receipts: | | |
| Interest earned for the year 2003 | $ 19.28 | |
| Total Receipts | $ 19.28 | $ 19.28 |
| | | $ 5,083.71 |
| Disbursement: | | |
| Account Closed 07/17/03 | $ 5,083.71 | |
| Total Disbursements | $ 5,083.71 | $ 5,083.71 |
| Balance on hand December 31, 2003 | | $ - |

Proof:
On deposit in the Bank of New Hampshire Account #9114402409

## FOOD PANTRY

| | | |
|---|---|---|
| Balance on hand January 1, 2003 | | $ 1,657.28 |
| Receipts: | | |
| Deposit of Funds for the year 2003 | $ 1,418.29 | |
| Interest earned for the year 2003 | $ 10.44 | |
| Total Receipts | $ 1,428.73 | $ 1,428.73 |
| Balance subtotal | | $ 3,086.01 |
| Disbursements: | | |
| Disbusements for the year 2003 | $ 1,728.85 | |
| Total Disbursements | $ 1,728.85 | $ 1,728.85 |
| Balance on hand December 31, 2003 | | $ 1,357.16 |

Proof:
On deposit in the Bank of New Hampshire, Account 9730305962
On deposit in the Bank of New Hampshire, Account 9241141087

# TREASURER'S FINANCIAL REPORT

ESCROW FOR MANSEAU LANE

| | | |
|---|---|---|
| Account Opening Balance August, 2003 | | $ 257,950.17 |
| Receipts: | | |
| Deposit of Funds for the year 2003 | $ 26.27 | |
| Interest earned for the year 2003 | $ 1,444.98 | |
| Total Receipts | $ 1,471.25 | $ 1,471.25 |
| | | $ 259,421.42 |
| Disbursement: | | |
| Disbursements for the year 2003 | $ - | |
| Total Disbursements | $ - | |
| Balance on hand December 31, 2003 | | |

Proof:
On deposit in Citizens Bank. Account #330317-794-7

# Trustees of the Common Trust Funds Financial Report

| Trust Funds (MS-9) Candia, NH - 12/31/2003 | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | PRINCIPAL | | | | INCOME | | | | |
| Date Created | Fund Name | Beginning Balance | Capital Credits | Capital Debits | Ending Balance | Beginning Balance | Amount Received | Amount Expended | Ending Balance | Fund Total |
| 1890 | Cemetery Common Trust ** | $ 116,969.07 | $ 1,400.00 | $ - | $ 118,369.07 | $ - | $ 1,341.33 | $ 1,341.33 | $ - | $ 118,369.07 |
| 1927 | Moore, Henry W. Highway Trust ** | 259,343.90 | - | - | 259,343.90 | - | 10,988.92 | 10,988.92 | - | 259,343.90 |
| 1986 | Candia Grange Scholarship Trust | 10,000.00 | - | - | 10,000.00 | 155.28 | 462.82 | 357.50 | 260.60 | 10,260.60 |
| 1990 | Mitchell, H. & D. Scholarship Trust | 10,000.00 | - | - | 10,000.00 | 589.28 | 85.55 | - | 674.83 | 10,674.83 |
| | | ********** | ********** | ********** | ********** | ********** | ********** | ********** | ********** | ********** |
| | Subtotals (Non-Expendable Funds) | $ 396,312.97 | $ 1,400.00 | $ - | $ 397,712.97 | $ 744.56 | $ 12,878.62 | $ 12,687.75 | $ 935.43 | $ 398,648.40 |
| 1990 | Candia School Gym Construction | 19,838.65 | - | - | 19,838.65 | 13,500.71 | 269.40 | - | 13,770.11 | 33,608.76 |
| 1991 | Fire Apparatus Capital Reserve | 3,212.87 | - | - | 3,212.87 | 1.74 | 26.21 | - | 27.95 | 3,240.82 |
| 1991 | Incinerator Maintenance | 16,264.03 | - | 16,264.03 | 0.00 | 50.78 | 124.62 | 175.40 | - | 0.00 |
| 1992 | Candia School Maintenance | 33,436.57 | 10,000.00 | 6,259.56 | 37,177.01 | 0.00 | 235.44 | 235.44 | - | 37,177.01 |
| 1992 | Cellular One Tower Removal | 7,500.00 | - | - | 7,500.00 | 3,933.01 | 92.32 | - | 4,025.33 | 11,525.33 |
| 1993 | Future Solid Waste Disposal | 5,000.00 | - | - | 5,000.00 | 2,354.50 | 73.58 | - | 2,428.08 | 7,428.08 |
| 1995 | Verizon Patten Hill Tower Removal | 7,500.00 | - | - | 7,500.00 | 2,811.99 | 83.29 | - | 2,895.28 | 10,395.28 |
| 1996 | Verizon Tower Hill Tower Removal | 7,500.00 | - | - | 7,500.00 | 2,192.22 | 78.47 | - | 2,270.69 | 9,770.69 |
| 1997 | Omnipoint Patten Hill Tower Removal | 7,500.00 | - | - | 7,500.00 | 1,750.67 | 74.87 | - | 1,825.54 | 9,325.54 |
| 1997 | H.N. Sander Health Assistance | 1,000.00 | - | - | 1,000.00 | 275.81 | 9.47 | - | 285.28 | 1,285.28 |
| 1998 | Telecorp PCS Tower Removal | 7,500.00 | - | - | 7,500.00 | 1,432.03 | 72.08 | - | 1,504.11 | 9,004.11 |
| 1999 | Playground Maintenance | 1,666.75 | - | 1,362.96 | 303.79 | 109.95 | 12.09 | 122.04 | - | 303.79 |
| 1999 | Dare Car Maintenance | 7.31 | - | - | 7.31 | 0.00 | - | - | - | 7.31 |
| 2002 | Future Revaluation Capital Reserve | 15,000.00 | - | 15,000.00 | 0.00 | 8.00 | 87.83 | 95.83 | - | 0.00 |
| 2003 | School SPED Expendable Trust | 0.00 | 25,000.00 | - | 25,000.00 | 0.00 | - | - | - | 25,000.00 |
| | | ********** | ********** | ********** | ********** | ********** | ********** | ********** | ********** | ********** |
| | Subtotals (Expendable Funds) | $ 132,926.18 | $ 35,000.00 | $ 38,886.55 | $ 129,039.63 | $ 28,421.41 | $ 1,239.67 | $ 628.71 | $ 29,032.37 | $ 158,072.00 |
| | | ********** | ********** | ********** | ********** | ********** | ********** | ********** | ********** | ********** |
| | Fund Grand Totals | $ 529,239.15 | $ 36,400.00 | $ 38,886.55 | $ 526,752.60 | $ 29,165.97 | $ 14,118.29 | $ 13,316.46 | $ 29,967.80 | $ 556,720.40 |
| * | New Cemetary Funds Created | $ 200.00 | McMahon, Sonja A. | | | July | (2 Graves) | | | |
| | | $ 200.00 | Gosselin, Bernadette A. | | | August | (1 Grave) | | | |
| | | $ 200.00 | Bournival, Maurice G. & Jane | | | September | (6 Graves) | | | |
| | | $ 200.00 | Meuse, Robert L. & Lorraine E. | | | September | (8 Graves) | | | |
| | | $ 200.00 | Hyers, Donald & Leta | | | October | (2 Graves) | | | |
| | | $ 200.00 | Beane, Warren Jr. & Chrystal | | | November | (2 Graves) | | | |
| | | $ 200.00 | York, Gary W. & Michele R, | | | December | (20 Graves) | | | |
| ** | Beginning Balance Restated to conform to Audit-derived Cost Basis | | | | | | | | | |

## TAX COLLECTOR'S FINANCIAL REPORT

| | 2003 | Levies of 2002 | 2001 |
|---|---|---|---|
| **Uncollected Taxes Beg. January 1, 2003:** | | | |
| Property Taxes | | $193,099.39 | |
| Land Use Change Taxes | | 4,000.00 | |
| Yield Taxes | | 219.00 | |
| **2003 Taxes Committed:** | | | |
| Property Taxes | $5,448,087.00 | | |
| Land Use Change | 4,500.00 | | |
| Yield Taxes | 9,125.00 | | |
| Penalties | 100.00 | | |
| **Overpayments:** | | | |
| Property Taxes | 40,100.78 | 14,167.66 | |
| Yield Taxes | | | 453.00 |
| Costs before lien | | 2,288.50 | |
| Interest-Late Tax | 4,412.80 | 12,943.19 | |
| **Total Debits:** | **$5,506,325.58** | **$226,717.74** | **453.00** |
| **Remitted to Treasurer During 2003:** | | | |
| Property Taxes | $5,210,040.19 | $128,726.05 | |
| Land Use Change | 4,500.00 | 4,000.00 | |
| Yield Taxes | 8,202.00 | 219.00 | |
| Interest | 4,381.57 | 12,943.19 | |
| Penalties | 100.00 | 2,288.50 | |
| Conversion to Lien | | 78,501.83 | |
| Deferred Revenue | 2,608.74 | 33.07 | |
| **Abatements Made:** | | | |
| Property Taxes | 3,053.00 | 6.10 | |
| Yield Tax | | | 453.00 |
| **Current Levy Deeded:** | 1,516.23 | | |
| **Uncollected Taxes End of 2003** | | | |
| Property Taxes | 271,000.85 | | |
| Yield Taxes | 923.00 | | |
| **Total Credits:** | **$5,506,325.58** | **$226,717.74** | **$453.00** |

## TAX COLLECTOR'S FINANCIAL REPORT

| | 2002 | Levies of 2001 | 2000 & Prior |
|---|---|---|---|
| **Debits** | | | |
| Unredeemed Liens | | | |
| Beg. January 1, 2003 | | $53,146.44 | $168,446.18 |
| Liens Executed During 2003 | $84,322.37 | | |
| Int. & Costs Coll.After Lien Execution | 3,904.73 | 7,979.37 | 34,085.12 |
| **Total Debits** | **$88,227.10** | **$61,125.81** | **$202,531.30** |
| **Credits Remittance to Treasurer:** | | | |
| Redemptions | $48,283.12 | $34,276.29 | $31,980.32 |
| Int. & Costs (After Lien Execution) | 3,156.41 | 6,702.28 | 14,044.45 |
| Abatements of Unredeemed Taxes | | 1,870.39 | $1,339.04 |
| Liens Deeded to Municipality | 3,553.13 | 4,489.53 | 36,077.64 |
| Unredeemed Liens Bal. End of 2003 | 33,234.44 | 13,787.32 | 119,089.85 |
| **Total Credits** | **$88,227.10** | **$61,125.81** | **$202,531.30** |

This information was taken from form MS-61. A copy of the actual report may be obtained from the Tax Collector.

Dear Candia Residents'

With each passing year, the time seems to fly with increasing speed! It's hard to believe I have been Town Clerk since my daughter was an infant; she will be 21 this year! We have come a long way since my office was in my home, all registrations were completed on a typewriter, and the waiting room was my kitchen or the porch in good weather.

We are constantly trying to upgrade our services. In 2003, we were accepted by the State to be part VRV2000, which enables us to be connected to the State system for births, deaths, and marriages. If you now need a birth certificate, if your new baby was born anywhere in New Hampshire, you can get the birth certificate right here in Candia! You will no longer have to go to the hospital town to get your certificate. The cost for certified copies of vital records is $12.00 for the first one and $8.00 for subsequent copies purchased at the same time.

We must have your old registration or a clear photocopy in order to renew your vehicle or transfer your plates to a new vehicle. Please remember to tell the dealer that you need your registration and plates; don't let them go with the old vehicle. If you do want to transfer your plates, the name of the first owner on the old registration has to be on the new vehicle title application and other paperwork. You cannot transfer plates or get a transfer credit if this is not done, so please make sure you tell your dealer this. If you are registering a vehicle which you have purchased private sale, and it is a 1989 or older model, you must bring the bill of sale and one of the following: the former owner's NH registration, the title to the vehicle, or a Verification of Vin. Form filled out by one of the agencies listed on the form. I have these forms available for you at my office.

Instead of having to drive to a Motor Vehicle substation, you may obtain vanity plates and moose plates at our office. Regular vanity plates may contain up to seven characters including the following symbols: &, +, and -. Please try to have several choices. I will see if the plate is available for you, or you may go to the State of New Hampshire web site to check for availability.

Please remember, we do not take debit or credit cards for your transactions, only cash or checks. Make checks out to: The Town of Candia, and The State of NH-MV. There is a $25.00 fee for any returned check. If the check is not paid within fourteen days of receiving a certified letter, I must notify the State of New Hampshire, who then suspends the registration of the individual.

Our ongoing program of Town Records restoration has been very successful. Town residents use many of these for research. The records are also on microfilm to minimize damage to the actual volumes. Our new reader also will print the records that you are viewing. Genealogists have found this feature to be very helpful, saving them hours of writing!

I wish all of you a good year. If you have any questions, please call me at 483-5573. My office hours are: Monday: 8:30 to 11:00 in the morning, Tuesday and Thursday: 5:00 to 8:00 in the evening, and Wednesday and Friday from 9:00 AM to 1:00 PM.

Sincerely,

Christine Dupere

Christine Dupere

## TOWN CLERK'S FINANCIAL REPORT
### For the fiscal year January 1, 2003 through December 31, 2003

**Remittance from Town Clerk to Treasurer**

| | |
|---|---|
| Motor Vehicles-Town | $ 721,896.62 |
| Marriage License Fees-State | 722.00 |
| Vital Records-State | 630.00 |
| Dog Fees-State | 2,282.50 |
| Dog Fees-Town | 3,480.50 |
| Dog Fines-Town | 313.00 |
| MA Fees, Town Vitals, Town Title Fees | 17,920.50 |
| Filing Fees | 5.00 |
| Bad Check Fees | 300.00 |
| UCC Filing Fees | 420.00 |
| Payment to Treasurer-Fees | 300.00 |
| | $ 747,970.12 |
| Reverse Remittal for non-payment Of bad check | - 46.50 |
| | $ 747,923.62 |
| Total Remitted to Treasurer | $ 747,923.62 |

The above information is correct according to the best of my knowledge and belief.

Christine Dupere
Town Clerk, Candia

# ABOUT VITAL RECORDS

Dear Candia Citizens,

The following pages of your Town Report list the Births, Marriages and Deaths for the year 2003. Since most of these events take place in towns other than Candia, I am not always notified. Almost all the Births and Deaths take place in the hospital towns, such as Manchester, Derry, Nashua or Exeter. In fact, I have only had three home births in the past twenty years!

For example, if a person, whether resident or nonresident, is pronounced dead in the Town of Candia, I must record that death, issue copies of the Death Certificate, and send a report to the Bureau of Vital Records in Concord. However, if the person is pronounced dead in another town, such as Manchester, even if he or she has been a lifelong resident of Candia, the other town does not send me an informational copy. If a family member does not contact me, I may have no knowledge of that death. The information will not appear in the Town Report. Since I am now on the new State of NH Vital Records system, I can print out my own Resident Reports, so fewer residents will be omitted from the Town Report.

I apologize if your information has been omitted from the following pages. If you send me a copy of the record, I will make certain to include it in next year's report.

Sincerely,

Christine Dupere

Christine Dupere
Town Clerk of Candia

# 2003 MARRIAGES

| DATE | PLACE OF MARRIAGE | GROOM | RESIDENCE | BRIDE | RESIDENCE |
|---|---|---|---|---|---|
| Apr 26 | Pelham | Page, Patrick D. | Candia, NH | Hein, Christine A. | Candia, NH |
| May 2 | Hooksett | Tanguay, John R. | Candia, NH | Tanguay, Diane A. | Candia, NH |
| May 2 | Raymond | Lovato, Jay B. | Candia, NH | Thornton, Brenda L. | Raymond, NH |
| May 4 | Hudson | Spokus, Larry P. | Candia, NH | Fontanella, Beatrice | Candia, NH |
| May 17 | Candia | Tancrede, Jeffrey A. | Candia, NH | Saunders, Vanessa | Goffstown, NH |
| May 24 | Stark | Iodice, Alfred | Candia, NH | Morin, Bibiane A. | Candia, NH |
| Jun 6 | Candia | Johnson, Brian R. | Candia, NH | Seward, Kerri A. | Candia, NH |
| Jun 14 | Manchester | Desautels, Jonathan | Candia, NH | MacDonald, Stephanie | Manchester, NH |
| Jun 21 | Candia | Chiesa, Christopher | Candia, NH | Hamel, Eva | Candia, NH |
| Jul 4 | Candia | Holt, Robert D. | Candia, NH | England, June M. | Candia, NH |
| Jul 19 | Manchester | Palmer, Edward D. | Candia, NH | Santos, Katherine | Candia, NH |
| Jul 20 | Candia | Tobin, Dennis H. | Candia, NH | Auen, Laurie P. | Candia, NH |
| Jul 26 | Manchester | Lloyd, Michael | Candia, NH | Russo, Kelly A. | Manchester, NH |
| Jul 26 | Candia | Neill, Steven R. | Candia, NH | Papageorge, Valerie | Candia, NH |
| Aug 2 | Candia | Page, Anthony W. | Candia, NH | Morey, Ann M. | Candia, NH |
| Aug 2 | Candia | Took, Paul A. | London, England | Baer, Lesley E. | Candia, NH |
| Aug 2 | Concord | Berry, Norman | Candia, NH | Keyser, Sherry L. | Candia, NH |
| Aug 3 | Auburn | Pappas, Stuart L. | Candia, NH | Ordeshook, Patricia | Candia, NH |
| Aug 9 | Hooksett | Hyde, Gerald W. | Candia, NH | Benoit, Natasha a. | Candia, NH |
| Aug 23 | Derry | Walls, George | Candia, NH | Beal, Allison M. | Candia, NH |
| Aug 30 | Candia | Cresta, Corey M. | Candia, NH | Hadzik, Irma | Candia, NH |
| Sep 5 | Auburn | Bournival, Maurice | Candia, NH | Harwood, Sandra | Candia, NH |
| Sep 20 | Manchester | Choquette, Kenneth | Candia, NH | Lapierre, Holly C. | Candia, NH |
| Sep 20 | Lincoln | Casale, Steven T. | Candia, NH | Malloy, Kimberly E. | Candia, NH |
| Oct 11 | Candia | Fitts, Richard W. | Candia, NH | McLaughlin, Brenda | Candia, NH |

The above records are correct according to the best of my knowledge and belief.

Christine Dupere

Christine Dupere

## 2003 BIRTHS

| DATE | CHILD'S NAME | PLACE OF BIRTH | FATHER | MOTHER |
|---|---|---|---|---|
| Jan 1 | Limoges, Jennifer Marie | Manchester, NH | Limoges, Thomas | Limoges, Sheryl |
| Jan 7 | Verb, Bailey Michael | Beverly, MA | Verb, Gary | Verb, Janice |
| Mar 3 | Tanguay, Zachary Jean | Manchester, NH | Tanguay, Dennis | Tanguay, Melissa |
| Mar 13 | Nerney, Matthew Richard | Manchester, NH | Nerney, Scott | Nerney, Helen |
| Mar 20 | McDaniel, Ella Liberte | Nashua, NH | McDaniel, Sean | McDaniel, Sonia |
| Mar 22 | Lavigne, Arianna Leigh | Manchester, NH | Lavigne, Conrade | Lavigne, Jennifer |
| Mar 27 | Normand, Shelby Rose | Manchester, NH | Normand, Scott | Normand, Michelle |
| Apr 5 | Plante, Isaac Andre | Manchester, NH | Plante, Christopher | Plante, Joni |
| Apr 19 | Helmig, Paige Elizabeth | Manchester, NH | Helmig, John | Helmig, Stephanie |
| Apr 22 | Downing, Emma Rose | Manchester, NH | Downing, Kevin | Downing, Diane |
| Apr 23 | Kierstead, Thomas Edward | Nashua, NH | Kierstead, Donald | Kierstead, Marilyn |
| Apr 23 | Kunitake, Benjamin Daniel | Manchester, NH | Kunitake, Daniel | Kunitake, Laurie |
| Apr 24 | Marineau, Samuel Albert | Exeter, NH | Marineau, Raymond | Marineau, Kimberly |
| Apr 26 | Keating, Tess Donovan | Manchester, NH | Keating, Todd | Keating, Claire |
| Apr 27 | Asselin, Kirin Marie | Manchester, NH | Asselin, Garrick | Asselin, Erin |
| May 6 | Lee, Matthew Zachariah | Nashua, NH | Lee, William | Lee, Alice |
| May 20 | Gregoire, Corina Jo | Manchester, NH | Gregoire, Eric | Gregoire, Heidi |
| May 25 | Bush, Zoe May | Hopkinton, NH | Bush, Bradley | Bush, Rebecca |
| May 26 | James, Liam Sean | Manchester, NH | James, Sean | James, Karie-Ann |
| May 27 | Hardy, Sawyer Daniel | Nashua, NH | Hardy, Scott | Hardy, Jenna |
| May 28 | Houser, Timothy Edward | Manchester, NH | Houser, William | Houser, Jennifer |
| May 30 | Jawidzik, Mitchell Scott | Manchester, NH | Jawidzik, Ronald | Jawidzik, Dina |
| Jun 4 | LaPerle, Gabriella Elizabeth | Manchester, NH | LaPerle, Reginald | LaPerle, Lesley |
| Jun 12 | Hurley, Quinn Michael | Manchester, NH | Hurley, John | Hurley, Barbara |
| Jun 19 | Swierz, Ryland Daniel | Manchester, NH | Swierz, Michael | Swierz, Julia |
| Jun 23 | Merritt, Justin Edward | Manchester, NH | Merritt, Stephen | Merritt, Wendy |
| Jun 23 | Joas, Carl Sterling | Manchester, NH | Joas, Brian | Joas, Brittany |
| Jun 28 | Turner, Allyson Holton | Manchester, NH | Turner, Ronald | Watson, Christine |
| Jul 9 | Ruest, Christopher Mark | Exeter, NH | Ruest, Mark | Ruest, Tracey |
| Jul 27 | Silveira, Hannah Ruth | Manchester, NH | Silveira, Joseph | Silveira, Heather |
| Aug 6 | Barker, Anabel Catherine | Manchester, NH | Barker, Keith | Barker, Darlene |
| Aug 14 | Adams, Riley Joseph | Manchester, NH | Adams, John | Adams, Stephanie |
| Aug 19 | Brady, Dillon Brian | Manchester, NH | Brady, Shane | Brady, Kimberly |
| Aug 21 | Dewitt, Dylan Mackenzie | Manchester, NH | Dewitt, Christopher | Dewitt, Sharon |
| Aug 23 | St. Onge, Emily Ann | Manchester, NH | St. Onge, Normand | St. Onge, Sherylin |
| Sep 2 | Fitzgerald, Ian Riley | Manchester, NH | Fitzgerald, Thomas | Fitzgerald, Susan |

| | | | | |
|---|---|---|---|---|
| Sep 3 | Mailloux, Jolie Nicole | Concord, NH | Mailloux, Michael | Mailloux, Carmen |
| Sep 4 | Schleck, Emma Caroline | Manchester, NH | Schleck, Robert | Schleck, Laurie |
| Sep 23 | Woods, Morgan Frances | Nashua, NH | Woods, Jason | Woods, Mari |
| Sep 25 | Celone, Pasquale | Manchester, NH | Celone, Pasquale | Celone, Mayela |
| Sep 29 | Jessop, Anabelle Zara | Manchester, NH | Jessop, Michael | Jessop, Sandra |
| Oct 9 | Fauteux, Trey Hunter | Derry, NH | Fauteux, Joseph | Fauteux, Janet |
| Oct 22 | Gagnon, Zachariah Alton | Manchester, NH | Gagnon, Jeffrey | Gagnon, Danielle |
| Oct 23 | Barrett, Ethan Scott | Manchester, NH | Barrett, Scott | Barrett, Cindy |
| Oct 25 | Spezzaferri, Jacob Michael | Manchester, NH | Spezzaferri, Robert | Spezzaferri, Deborah |
| Dec 5 | Hebert, Jayson Forrest | Manchester, NH | Hebert, Dennis | Hebert, Wendy |
| Dec 18 | Thrasher, Lucas Edward | Manchester, NH | Thrasher, Kyle | Thrasher, Amy |
| Dec 19 | LeClerc, Alexander Laurent | Manchester, NH | LeClerc, Christopher | LeClerc, Stephanie |

The above records are correct according to the best of my knowledge and belief.

Christine Dupere

Christine Dupere
Town Clerk of Candia,NH

# 2003 DEATHS

| DATE | PLACE OF DEATH | DECEDENT'S NAME | FATHER'S NAME | MOTHER'S NAME |
|---|---|---|---|---|
| Jan 12 | Manchester, NH | Galloway, Evelyn L. | Marquis, Laurier | Herviex, Fedora |
| Jan 21 | Warner, NH | Beane, Warren D. | Beane, George | Partridge, Annie |
| Feb 10 | Candia, NH | Leavitt, Jeanette P. | Peno, Archie | Spring, Ethel |
| Feb 22 | Candia, NH | Brock, Mabel H. | Hobbs, Elwyn | Clark, Frances |
| Apr 4 | Manchester, NH | Sherbut, Priscilla M. | Davis, Theodore | Southworth, Phoebe |
| Apr 28 | Candia, NH | Daigle, Shirley I. | Rauch, Harold | Thibodeau, Rita |
| May 22 | Candia, NH | Benoit, Jolene | Benoit, Richard | Reynolds, Gracia |
| Jun 8 | Manchester, NH | Sullivan, Donna D. | Patten, John | Booth, Lillian |
| Jun 20 | Candia, NH | Galloway, William H. | Galloway, Burtram | Goldbrath, Ruth |
| Jul 1 | Manchester, NH | McMahon, Daniel P. | McMahon, Raymond | Nordin, Marian |
| Aug 1 | Candia, NH | Masarik, Mark A. | Masarik, Lawrence | Wygonik, Maryann |
| Aug 2 | Manchester, NH | Page, Grace A. | Covey, Rufus | Covey, Jenny |
| Sep 27 | Candia, NH | Boucher, Olive C. | Dargie, Joseph | St. Laurent, Cora |
| Oct 2 | Nashua, NH | Degroot, Mary L. | O'Neill , John | Howard, Margaret |
| Oct 14 | Candia, NH | Rose, Katharine | Unknown | Unknown |
| Oct 20 | Candia, NH | Carnright, Caroline M. | Kennedy, Frederick | Ringer, Mary |
| Nov 11 | Manchester, NH | Basnar, Gerald | Basnar, Clarence | Hosford, Agnes |
| Dec 25 | Candia, NH | Lebel, Cynthia J. | Twarog, Frederick | McCallister, Elizabeth |

The above records are correct according to the best of my knowledge and belief.

Christine Dupere

Christine Dupere

## ROAD AGENTS' REPORT

The year started out with more snow than we've seen in quite some time. It seemed like we would barely get one storm cleaned up and another one would start. This made for some memorable snow banks and piles of snow around town. Much more snow, and I'm not sure what we would've done with it all! Winters like this are hard on the snow removal budget, so at March town meeting, I proposed a warrant article for $50,000 to help fund severe winters. This warrant article is worded so that the funds can only be expended when the winter payroll line item is depleted. Otherwise, the funds would have to be taken from elsewhere in the budget to cover this necessary expenditure.

Weather plays an important part in the highway budget. Along with heavy snow, this year brought many rain and windstorms that cause damage to our roads. Several roads had severe erosion due to excessive rainfall late in the summer. Many trees were blown down in several high wind events.

This year's major road project was 7/10 of a mile of Merrill Road. The $100,000 reconstruction warrant article funded this project. This road has been in need of repair for quite sometime, as anyone who drives it regularly knows, it was rough! It proved to be one of the hardest road projects we've had in recent years to complete, due to the tremendous amount and size of the rocks that lie just beneath the pavement. However, we did manage to complete the project on time and within budget, despite the conditions. As with any road project, some inconvenience is likely. We did our best to see that this was kept to a minimum. I wish to thank those who live on and travel Merrill Road for their patience during the project.

This year we hope to complete Merrill Road with grinding and repaving of the remaining section to Rte 27. We will also grind and repair Podunk Rd. We had hoped to do Podunk Rd. in 2003, but weather related road problems left us short on the necessary funds needed to complete the project. When Merrill Rd. and Podunk Rd. are completed, a one-inch overlay of pavement will be placed over both roads, along with part of North Rd. from approximately New Boston to Merrill.

I would like to remind residents of a few rules that can help make the highway department's job more efficient and our roads safer for all:

- Do not push snow across the roadway.
- Do not park within 10 feet of the roadway.
- Do not snowplow snow into the roadway.
- Please yield to snowplows.
- All driveway culverts are the responsibility of the homeowner to maintain, per RSA 236:13 VI.

Hopefully, the taxpayers of Candia will support our road rebuilding efforts with funding again this year at town meeting. This is the one capital improvement that the town of Candia has funded for the last 12 years, resulting in upgraded roads that can handle the ever-increasing traffic. Our town roads are one of the few town assets that get used 24 hours a day, 365 days a year by everyone.

In closing, I wish to thank the various local contractors, who through everyone's combined efforts, has made our road projects reach completion on schedule and within budget, resulting in a great cost savings to the town. We hope to be able to continue to do reconstruction in this manner in the years to come.

Respectfully submitted,

Dennis Lewis
Road Agent

## CANDIA POLICE DEPARTMENT

2003 was another busy year for the Police Department with 5,009 recorded offenses. These include arrests, citizen complaints, motor vehicle warnings, motor vehicle citations and traffic accidents. Although thefts, burglaries, assaults and motor vehicle violations either decreased or remained the same, significant increases occurred in the areas of juvenile offenses and animal-related calls. Officers followed up on many different cases and this decreased their time spent on the street.

In February, the Department investigated a forgery case involving several juveniles. Also, during the first half of the year, we spent many hours investigating an animal cruelty case which involved the Rockingham County Attorney's Office. A Grand Jury was convened and heard testimony from various individuals. The results are inconclusive and to date, nobody has been charged in this case. In September, a local resident reported a suspicious vehicle/activity, which led to a multi-agency investigation. This lead "cleared" several burglaries in several towns, including one in Candia. In addition, we investigated several sexual assaults, involving minors as victims and offenders. We worked closely with the State Division of Children Youth and Family and the Child Advocacy Center. These cases are sensitive and time consuming, but we believe that they have been resolved in the best possible way.

Driving While Intoxicated arrests totaled 25, compared to 26 in 2002. This is the second year in a row that they have declined. We hope that people are being more responsible and there are less impaired drivers on our roads. We will continue to work with the New Hampshire Highway Safety Agency in applying for more DWI grants, so that we can actively target impaired drivers. We now have a breathalyzer at the Station and can process impaired drivers without having to travel out of town.

The Department has applied for and received approval for a Homeland Security Grant via the New Hampshire Department of Safety for the purchase of almost $12,000 in digital radios. These radios will improve our capability to "talk" with other agencies. This grant is 100% reimbursed. We will continue to look for other grants to help save the taxpayers money and improve our service to the community.

In the Spring of 2003, after the completion of a drug forfeiture case, we received a Honda Four-Wheeler for "law enforcement use". Off Highway Recreational Vehicle (OHRV) complaints have been ongoing and we used the four-wheeler to patrol the Rockingham Recreational Trail, the Town sand pit off of Brown Road and the "rangeway" behind the golf course. We applied for and received a New Hampshire Fish and Game grant for these OHRV enforcement patrols. In December, we applied for another OHRV grant for 2004 and hope to increase these patrols in the coming year.

Two fatal crashes occurred in Candia this year. One was in early May, where a 60-year old man later died at the hospital as a result of the crash, which occurred at the intersection of Old Candia Road, Main Street and Raymond Road. We have had several serious injury crashes at this intersection, and we are working with the New Hampshire Department of Transportation and the Southern New Hampshire Regional Planning Commission to improve the safety of this intersection. We would like to thank State Senator Ted Gatsas and U.S. Senator Judd Gregg for their assistance in this matter. The other fatal crash occurred on Chester Road and involved a Candia school bus and a sports utility vehicle. This crash was especially difficult, as the bus carried many students and the victim was a local resident.

In August, Officer Scott Gallagher was promoted to Sergeant, and after a lengthy hiring process, Christopher Beaule was hired as a Full-Time Officer. Chris has worked with juveniles in the justice system in the Manchester area and we feel this will be an asset to the Town. In addition, Gregory Spicher, Jr. was hired as a Part-Time Officer. Greg works full time for Rockingham Ambulance and we believe his medical skills will be beneficial to the Town.

We would like to thank the citizens, businesses and other organizations in the Town of Candia for their continued support.

Chief Michael McGillen
Sergeant Scott Gallagher
Officer Daniel Gray
Officer Kevin Bowen
Officer Richard Langlois
Officer Christopher Beaule
Officer Kenneth McCarron
Officer Richard Clement
Officer Jonathan Briggs
Officer Gregory Spicher, Jr.
Animal Control Officer Ray Rodier
Administrative Secretary Karen Merchant

## REPORT OF CANDIA EMERGENCY MANAGEMENT

Another year has come and gone, and with it changes in the world as well as here in our own country.

Several times during 2003 we learned of the Terrorism Threat Level indicators being raised from yellow to orange, indicating the need for heightened security. This type of activity is expected to continue for some time. Members of the Emergency Management community would like to caution everyone to not take these warnings lightly. Please don't allow your thoughts of the importance of these warnings to become routine. These warnings are not designed to scare people, but to heighten their awareness to surroundings and suspicious activities.

During this year, Emergency Management has been busy with several projects. In February a Nor'easter snow storm was declared a disaster by FEMA (Federal Emergency Management Agency) therefore providing funds to recover some of the costs associated with keeping the roads clear for us to travel. These cost recovery grants usually reimburse seventy-five percent (75%) of expenditures over a specific time frame. With the help of several members of the Town staff, we recovered nearly $15,000 dollars. This money was returned to the general fund.

In the late Spring a grant was applied for to assist the Town in rebuilding and updating the current Town Emergency Management Plan. Two major areas of focus for the revisions are Weapons of Mass Destruction and reformatting to flow more smoothly with State and Federal Plan formats. In late September grant funds were received providing for the purchase of a laptop computer, training and implementation of the newly revised plan. Until now, Emergency Management has not had a dedicated primary computer. This will allow for documentation and record keeping in our electronic age. Additionally training and an implementation exercise are scheduled for late Winter 2004. I am expecting all town agencies involved to be fully cooperative. The end result of this project will be a new plan, a new format, and a better understanding of how the plan will work.

Another important project undertaken this year is a photographic identification system for Town employees and staff. This project was actually initiated several years ago, but was not properly followed through. This year however, the Town purchased a system to take photographs, create badge style formats and laminate the ID. This project is two fold. Primarily it provides for identification of individuals associated with the Town of Candia. Secondly, it identifies personnel allowed in sensitive areas during an emergency situation. This adds an extra level of security during training exercises and actual emergency situations.

Lastly, I would like to thank the individuals of our community who serve us. We are fortunate to have many fine employees, staff and volunteers that we call on to provide needed functions. The services these people provide often go unrecognized. We are very lucky to have people who believe in what they are doing, not just doing it for a paycheck.

I also would like to acknowledge those members of the Armed Forces who are Candia family members. Thank you for your continued sacrifice to our freedom.

Please be alert, be aware, but most of all, be informed.

Respectfully submitted,

Robert Panit
Emergency Management Director

## CONSERVATION COMMISSION REPORT

Members include Peter Bond, Ed Fowler (Chair), Betsy Kruse (Vice Chair), Paul Lamie, Dennis Lewis, Judi Lindsey, and Dick Weeks. Alternate members include Dick Snow (Secretary).

Members of the Conservation Commission were saddened by the death of long-time member Mabel Brock early in the year. Alternate Peter Bond was moved to full member to fill the vacancy left by Mabel. Contributions made in her memory to the Conservation Commission were gratefully received and have been placed in the Conservation Fund to help purchase land easements in the future.

In addition to the regular business of reviewing and making recommendations on wetland applications, commission members attended several workshops over the year. We received support from the UNH students in a project to investigate the Moose Meadows wetlands for its potential to be included with Kinnicum Pond for designation as a Prime Wetlands area.

We assisted with the funding of a conservation easement on 30 acres in the BearPaw area, the first conservation easement to have been placed in the town of Candia. We are looking for other property owners who wish to protect their property in this way and will help with the funding to see that it happens.

Commission member Dick Snow submitted an application to the NH Department of Environmental Services to add the headwaters of the Lamprey River that flow through Candia into the New Hampshire Rivers Management Program. An informational session was held at one of our meetings where officials from DES informed us that our application would stand a better chance of approval if we had support from the adjacent towns who share the watershed. The decision was made to hold off on the application pending gathering that support.

Tom St. Martin, a frequent attendee at CC meetings, was appointed to the DRED "fine filter" advisory committee to review the feasibility of allowing ATV's in Bear Brook Park. He attended a workshop, "Managing ATV use", in Plymouth and reported back to the Commission.

The CCC made application early in the year to the Natural Resources Outreach Coalition (NROC) for a grant to evaluate the natural resources in Candia that need to be protected in light of the expected increase in development as a result of the pending widening of I-93. The grant was approved and several workshops and public meetings were held during the year. The Master Plan Committee and their consultant will use the results in updating the Master Plan. It was determined at these NROC public meetings that there should be a committee charged with the responsibility of identifying land parcels for possible easement acquisition or outright purchase. A subcommittee of the Conservation Commission was established, the Candia Open Space committee headed by commission member Peter Bond. Several other commission members and interested members of the community make up the committee.

Through funding made available at last year's town meeting, we contracted with a professional forester, Charles Moreno, to prepare a management plan for three of the properties for which the Commission is responsible, the Town Forest, the Conservation area on New Boston Road and the piece on North Road that was placed under the Commission's responsibility at the 2003 town meeting. The purpose of the plan is to provide better stewardship of the land, get maximum return for forest products, and provide better wildlife habitat and recreational opportunities in the future. Mr. Moreno has agreed to present the plan and hold a public meeting in early 2004

Respectfully submitted:
Edward H. Fowler, Chairman

## SUPERVISORS OF THE CHECKLIST YEAR END REPORT

The Supervisors of the Checklist are responsible for maintaining and updating the Candia voter checklist, to enable ELIGIBLE RESIDENTS to exercise their right to vote at Local Elections, Town Meetings, School Meetings, State, and Federal Elections.

The Supervisors hold REGULAR NOTICED SESSIONS at the Town Office; to update the checklist with input from the Town Clerk, from other New England Cities and Towns, and Candia Voters who wish to register, change parties, names, etc.

The Supervisors sessions are noticed in our local papers, the Banner and the Union Leader, and posted in the Town Office. Eligible Candia residents may also make out a voter application form with the Town Clerk at her regular business hours.

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## REGISTRATION AT THE POLLING PLACE (ELECTION DAY REGISTRATION)

Any ELIGIBLE CANDIA RESIDENT may register to vote with the SUPERVISORS OF THE CHECKLIST at any Local Election, Federal or State Primary, and State General Election.

Proof of American Citizenship and Candia Residency is REQUIRED.

THERE IS NO VOTER REGISTRATION ALLOWED AT SCHOOL DISTRICT MEETINGS, OR TOWN MEETINGS.

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## THE ELECTION/MEETING LINEUP FOR 2004

| | |
|---|---|
| **PRESI PRIMARY** | **JAN 27** |
| **SCHOOL MEETING** | **MAR 6** |
| **TOWN ELECTION** | **MAR 9** |
| **TOWN MEETING** | **MAR 13** |
| **STATE PRIMARY** | **SEPT 14** |
| **GENERAL ELECTION** | **NOV 2** |

**Supervisors of the Checklist**

**Elliot F. Hardy, Chairman**
**Edwin A. Brock**
**Candice E. Stamatelos**

## BUILDING DEPARTMENT REPORT

Once again here we are with another year behind us. This past year has brought some changes in the Building Department, along with a turnover of all new employees. These changes were made in order to have better record keeping, and better all around service for the residents of Candia.

During the past year the Building Department saw a good amount of activity with permits issued. The total number of permits issued this year were down slightly from the previous years. The permits for 2003 were as follows:

| | |
|---|---|
| 13 | new homes |
| 14 | additions |
| 22 | barns and garages |
| 2 | foundations-placed under existing homes |
| 22 | new electrical services or separate electrical work |
| 1 | separate plumbing work |
| 11 | sheds |
| 8 | pools |
| 3 | modular or manufactured homes |
| 2 | commercial buildings |
| 5 | demolition work |
| 1 | new chimney |
| 3 | three season porches |
| 6 | remodeling or finishing unfinished space |
| 10 | decks and porches |
| 26 | miscellaneous items |

This brings the total number of 2003 building permits issued to 148.

This current year has started off with a slow start, partly due to the weather that we have been experiencing. However, once the better weather moves in we should see a fair amount of construction begin.

Another issue that the Building Department has had to really address is Code Enforcement. It appears that some where this may have been slipping, and not getting the attention needed. Although this is a job that no one enjoys, it is one that has to be done. It only assures that all rules and laws of the Town or State are followed. In doing so, we only make Candia a better, safer, and healthier place for all.

Many of you are aware that I am back as your Building Inspector, however this is only for an interim time period. Upon my leaving, I assure the people of Candia that the Building Department will be running smoothly, and will be turned over to good qualified personnel, both in the field and office.

As always, the doors of the Building Department are open. If you have questions or need answers please contact us. We will assist you in whatever way possible.

The Building Department also has better hours. In addition to our usual Tuesday and Thursday evening hours, the department secretary is available Monday, Wednesday and Friday mornings and the Assistant Building Inspector has additional office hours on Friday mornings. Other than these times a message can be left. Messages are checked daily and inspections are being performed daily as well.

We at the Building Department want to thank everyone for their cooperation throughout the past year.

Ron Caswell
Building Inspector/Code Enforcement Officer

## REPORT OF THE ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment processed 22 applications in 2003, with 16 requesting variances to waive terms, 2 requesting special exceptions, and 4 requesting administrative appeals.

The Board granted 11 variances and denied 4 variances. 1 application for a variance was withdrawn. Of the requests for special exceptions, 1 was granted and 1 was withdrawn. Of the applications for administrative appeal, 2 were denied, 1 was withdrawn, and 1 was postponed until 2004.

The Board has tried to keep the spirit and intent of the zoning ordinance.

Respectfully submitted,

William Stevens
Chairman

## REPORT OF THE PLANNING BOARD

As usual, this has been a busy year for the Candia Planning Board. There were 10 subdivision hearings, 7 of which were major. In addition we heard 1 site plan for a new restaurant, 2 lot line adjustments, a scenic road hearing, and over 20 informational hearings.

As Chairperson I wish to thank all the members and alternates for their continued efforts and assistance.

I also wish to thank the Master Plan subcommittee for all of their time and efforts to bring about creation of Candia's new Master Plan.

Respectfully submitted,

Mary Girard
Chairperson

## REPORT OF THE SOLID WASTE COMMITTEE

The Candia Solid Waste Committee has been very busy over the past year. Early in 2003, the priority was to assist in securing a new permit for the incinerator, so we could continue to burn much of the Town's waste. New State and Federal regulations also required completion of a National Pollution Discharge Permit, which addresses water run-off. This task required gathering considerable information, analysis of the site, the setting up of logbooks, and implementing site improvements. One of the concerns was to better control water run-off from the area around the metal pile. This issue was addressed with the construction of a berm around the metal pile. We extend our thanks to Dennis Lewis for his help with this and other site work.

A new concrete pad was constructed to allow for an additional roll-off disposal unit to help with the weekend overflow of non-combustible waste the Center has been seeing on weekends. This is now saving the staff considerable time picking up the overflow material from the ground.

After much discussion, the committee came to the difficult conclusion that it was necessary to implement fees on items for which disposal is expensive. These items include tires, propane tanks, bulky furniture, and refrigerant based devices, such as refrigerators, air conditioners, and dehumidifiers. The committee did considerable research before reaching this conclusion. We found that towns throughout the state have implemented fees on many items. The Board of Selectmen voted in May to start implementing fees.

Research also continues in the effort to keep operating costs down. Information from a mixed paper workshop helped us learn how we could add this commodity to our recycling programs. This will enable us to avoid costs of incinerating paper items, and will also generate some revenue. Mixed paper recycling will start soon.

The committee continues to tour other town's waste facilities to see how they handle their solid waste, and to find out if they have better ways of disposing of waste or recycling material.

The committee has also been very active in the Master Plan process. As a result, we have been developing a vision for improving our solid waste disposal. Much of what we would like to see is a result of recognizing our existing shortcomings. Our present site is too small, which will be a problem as the town grows. The site also restricts our ability to expand recycling programs, and prevents a smooth traffic flow. The committee would like to see the site move to a new location, become a transfer station, and have enough area to allow us to resolve our existing problems.

We are very grateful to our dedicated Swap Shop volunteers. They have worked hard to keep the Swap Shop in good shape so that we have a place for residents to recycle useable items.

The committee will continue efforts in tracking recycling markets, gathering information, and researching better ways of handling our solid waste. This will become more important in the future, as solid waste disposal rates continue to climb, and our town grows larger.

The Candia solid Waste Committee meets once a month. We always welcome any input, comments, or questions. Please call the Town office for information on meeting dates, or to forward questions or concerns to the committee.

Committee members are Gary York (Selectman), Al Couch (Chairman), Barbara Desautels (Secretary), and committee volunteers Ken Goekjian, and Judi Lindsey.

Respectfully Submitted,
The Candia Solid Waste Committee

## RECYCLING CENTER REPORT

| Amount | Material | Income | Cost |
|---|---|---|---|
| 3.23 tons | Aluminum Cans | $ 1,758.91 | |
| 37.94 tons | Steel Cans | (367.13) | $ 4,619.15 * |
| 33.89 tons | Brown Glass | 67.78 | |
| 30.26 tons | Clear Glass | 302.60 | |
| 27.59 tons | Green Glass | (110.36) | |
| 62 each | Propane Tanks | 310.00 | |
| 87 each | Propane Tanks | | 131.00 |
| 0.78 tons | Non-Ferrous Metal | 599.00 | |
| 74.70 tons | Scrap Metal | 1,493.90 | |
| 141 each | CFC Removal/Metal Pile | | 1,231.75 |
| 95.22 tons | Newspaper & Magazines | 431.33 | |
| 42.37 tons | Cardboard | 1,797.70 | |
| 340 each | Tires | 680.00 | |
| 17.68 tons | Tires | | 1,856.40 |
| 60 each | Refrigerant Devices | 1,200.00 | |
| 9.80 tons | Textiles | - | - |
| 2.50 tons | Batteries | - | - |
| | Waste Oil (2,469 gallons) | | 219.00 |
| | Animal Disposal Fees | 4,574.69 | |
| | Swap Shop Donations | 119.54 | |
| | **TOTALS** | **$ 12,857.96** | **$ 8,057.30** |

The income column reflects the net income received for the sale of recyclables which was deposited in the General Fund. The cost column shows payments made out of the Recycling Budget for the expenses directly related to the recycling of those items such as supplies and transportation. These numbers do not show the labor and overhead expenses of our recycling programs.

*hauling charges for aluminum & tin cans

## HEALTH DEPARTMENT

As the Health Officer for the Town of Candia, and in accordance with RSA 128:5, it is my duty to "enforce the public health laws and regulations, and make necessary inspections and investigations as may be directed by the local board of health or as may be required by the Division of Public Health Service." Some of my duties include the following: inspections of group homes, day care facilities and private homes (if a complaint has been sent to this office), as well as inspections for faulty septic systems, and water tests. I work closely with the New Hampshire Department of Health and Welfare. Locally, I report to the Board of Selectmen with any specific problems.

If you need to reach me with a specific health department issue, you may telephone the Office of the Selectmen at 483-8101 and leave a message for me.

## WELFARE DEPARTMENT

The Town of Candia, through its Welfare Department, offers its residents temporary assistance for basic needs. It is operated under specific State and Town guidelines that regulate the expenditure of monies.

This year, General Assistance Guidelines have been established and put into place. This was a rather lengthy process, and as time passes will be adjusted to the needs of the times. These Guidelines enable the Department to be more thorough in establishing an emergency need and directing people to the services of federal, state, non-profit, etc. relief agencies.

The overall situation of the economy, homelessness, loss of jobs, and increased disabilities this year, forced a budget excess. However, we are actively pursuing substantial reimbursement of monies form several sources.

This year, we were able to make the holidays special for those less fortunate families in our community. At Thanksgiving, we were able to provide sixteen families with Thanksgiving dinner, as well as eight Seniors. At Christmas, we were able to provide food baskets and gifts for members of twenty-nine families with a total of forty-four children.

I would like to give special thanks to the Candia Junior Women's' Club for all their assistance throughout the year and especially during the holiday season. Without their help, the food baskets would never have been a reality. I would also like to thank the following: the faculty, the students and the parents at the Moore School who so generously gave to the food pantry; the businesses for their donations and assistance and the many individuals who committed themselves to purchasing gifts, donating their time and talent in making the holidays truly HAPPY for so many. Lastly, I would like to extend my heartfelt thanks to each and every one who helped out during the past year!

If you are in need of assistance, or if you can be of assistance, please call my pager at 492-0996. In case of an emergency where you are unable to reach me at the above listed pager number, you may call the Office of the Selectmen at 483-8101 and leave a message.

Sincerely

Mary Hall
Health & Welfare Director

## SCHEDULE OF TOWN PROPERTY

| | | | |
|---|---|---|---|
| Town Office Furniture & Equipment | | 202,200 | |
| Town Vehicles | | 113,809 | |
| Fitts Museum Contents | | 100,000 | |
| Recycling Center Contents & Equipment | | 91,229 | |
| Highway Department Equipment | | 15,700 | |
| 402-009 | Land, North Road, 16 acres | 53,700 | * |
| 404-064 | Land & Building, High Street, 30 acres (Formerly deeded to Fire Dept) | 123,050 | |
| 404-068 | Land, High Street, 1 acre (Taken through Tax Deed in 1997) | 1,450 | |
| 404-115 | Land, Donovan Road, 4.6 acres | 3,700 | |
| 405-001 | Land & Building, 194 High Street, .60 acres – "Old Library" | 177,950 | |
| 405-068 | Land, Fogarty Road, 11.6 acres | 6,800 | * |
| 405-069 | Land, Donovan Road, 25 acres | 15,250 | * |
| 406-006 | Fitts Museum | 87,750 | |
| 406-018 | Land, 55 High Street, 9.14 acres | 60,150 | |
| 406-021 | Moore Elementary School, Land & Building | 2,949,250 | |
| 406-075.01 | Land, Deerfield Road, .30 acres | 1,350 | |
| 406-081.01 | Land, New Boston Road, 1.3 acres | 18,050 | * |
| 406-082 | Land, New Boston Road, 29 acres | 37,300 | * |
| 406-083 | Land, New Boston Road, 14.3 acres | 26,700 | * |
| 406-100.01 | Land, New Boston Road, 19 acres | 17,150 | |
| 406-101C | Recycling Center Land & Building | 94,600 | |
| 406-103.01 | Land, New Boston Road, 15 acres | 28,250 | |
| 408-033 | Land, Raymond Road, 1 acre | 16,900 | |
| 408-077 | Land, Langford Road, .23 acres (Taken through Tax Deed in 2003) | 11,800 | |
| 409-094 | Town Office Building & Moore Park, Land & Buildings | $685,500 | |
| 409-150 | Land, Depot Road, .95 acres | 850 | |
| 409-193.1 | Land, Raymond Road, 11.02 acres | 5,600 | |
| 410-010 | Land, Flint Road, 64 acres | 111,900 | * |
| 410-148 | Land, Old Manchester Road, .30 acres (Taken through Tax Deed in 2003) | 6,350 | |
| 410-162 | Land, Old Route 101 | 9,900 | |
| 411-036 | Land, Fogarty Road, 13.5 acres | 15,250 | * |
| 412-003 | Land, Off Tower Hill Road, 51 acres | 42,050 | |
| 412-004 | Land, Hemlock Drive, 12.75 acres | 26,800 | |
| 413-067C | Land, Old Mill Road, .08 acres | 3,500 | |
| 413-082 | Land, Chester Turnpike, .25 acres | 5,600 | |
| 414-016 | Land, Brown Road, 13.9 acres | 56,800 | |
| 414-024 | Land, Brown Road, .09 acres | 6,400 | |
| 414-077 | Land, Chester Road, .37 acres | 6,150 | |
| **Total:** | | **$5,236,738** | |

**Note:** The Town also owns Hill Cemetery, Deerfield Road Cemetery, Critchett Road Cemetery (407-031.2), Bean Island Road Cemetery, Depot Road Cemetery (408-008), and the Holbrook Cemetery.

* Properties flagged above are under the management and responsibility of the Conservation Commission as per town meeting vote of March 1999 and March 2002.

## REPORT OF THE CANDIA VOLUNTEER FIREFIGHTERS ASSOCIATION

Once again the officers and members of the Candia Volunteer Firefighters Association would like to thank you for the continued support you have shown us in 2003. Your support of our warrant articles, fund raising activities and our provision of emergency services is greatly appreciated by the dedicated men and women of the Department.

As in past year, we faced many challenges in fulfilling our commitment to ensuring the citizens of and visitors to the town of Candia are provided with exceptional emergency services. Our members continued to advance their knowledge and skill levels through training activities both within the Department and at training institutions such as the NH Fire Academy, the New England EMS Institute and the National Fire Academy. This commitment to training and readiness is done while maintaining a balance with each members personal lives, response to emergencies in our community and other commitments we face. Please join us in applauding the sacrifices these dedicated professionals make on a daily basis.

During 2003, the members of the Association voted to become a Town department. This decision was not entered into lightly and was made only after considerable discussion and careful planning to ensure the strong traditions of our department continue yet insure we are poised to meet the challenges of the future. The officers and members of the Association are unified in our support of this transition and ask for your approval.

We are also asking for your support of our warrant article for funding of the Capital Reserve Fund for the future purchase of fire apparatus and equipment. Through your past support of the Fund, we have been able to purchase the equipment we need for your protection in a fiscally responsible manner. The members of the department are also taxpayers and are all committed to ensuring the cost of the services we provide are reasonable and prudent.

Although we are ready to assist you in any emergency you may have, we would like to remind you that prevention is the key to your well-being. We encourage you to make sure you have working smoke detectors, use wood stoves and candles in a safe manner, dispose of wood ash in metal containers and maintain a healthy life-style. We also want to remind you to ensure your house number is clearly marked on both sides of your mailbox to assist us in responding to your emergency. The numbers should be 4" high with contrasting colors and be clearly visible at night or during a storm.

We encourage you to visit your Fire Department and meet the firefighters and emergency medical personnel as well as see the equipment we have purchased for your protection. If you are interested in joining the ranks of our professionals, please stop by the station on any Sunday morning and speak with the duty officer for additional information. Prior experience or training is not necessary, as we provide the necessary training and equipment for you.

Again, thank you for your strong support for the Candia Volunteer Fire Department.

George Denoncourt
President

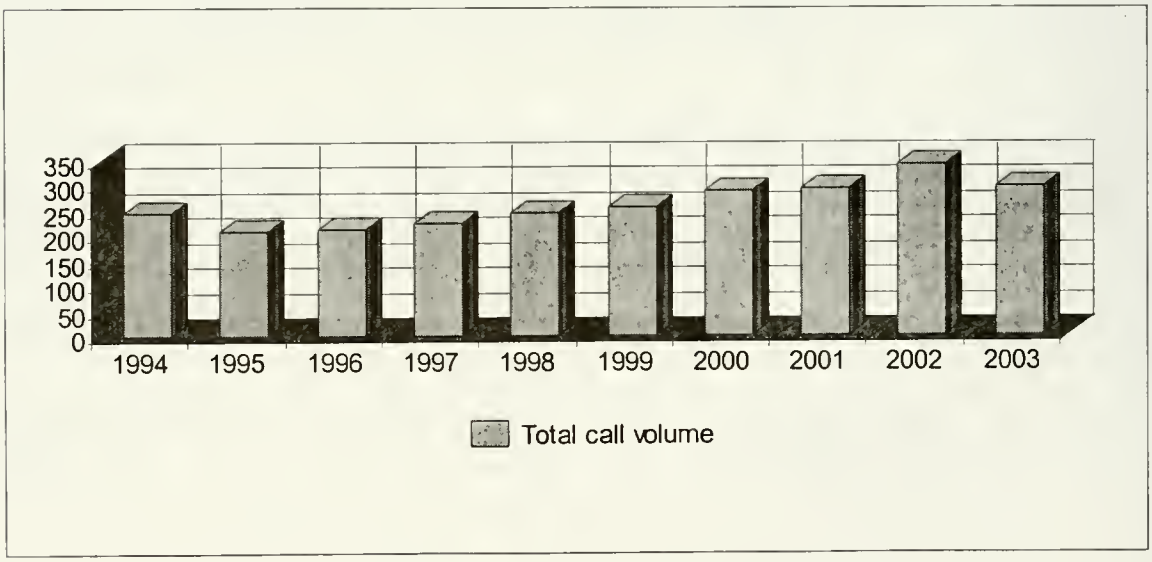
Rudy Cartier Jr.
Fire Chief

## CANDIA VOLUNTEER FIREFIGHTERS ASSOCIATION FINANCIAL REPORT

| OPERATING BUDGET CATEGORY | 2003 BUDGET | 2003 EXPENSE | 2004 BUDGET |
|---|---|---|---|
| ADMINISTRATION | $4,000.00 | $3,331.20 | $4,000.00 |
| BUILDING FUEL | $3,800.00 | $4,309.45 | $3,500.00 |
| BUILDING MAINTENANCE | $7,000.00 | $5,830.35 | $7,000.00 |
| COMMUNICATIONS EQUIP | $8,500.00 | $6,357.00 | $3,000.00 |
| COMMUNICATIONS MAINT | $1,200.00 | $1,641.11 | $1,200.00 |
| ELECTRICITY | $2,500.00 | $2,130.70 | $2,500.00 |
| EMS EQUIPMENT | $4,200.00 | $2,898.63 | $4,000.00 |
| EMS EQUIPMENT MAINT | $1,300.00 | $1,114.00 | $1,600.00 |
| FIRE EQUIPMENT MAINT | $5,500.00 | $7,307.87 | $4,500.00 |
| FIRE PREVENTION | $3,000.00 | $3,092.25 | $3,000.00 |
| FIREFIGHTING EQUIPMENT | $6,000.00 | $8,361.81 | $5,500.00 |
| INSURANCE | $21,500.00 | $22,532.00 | $24,000.00 |
| PROTECTIVE CLOTHING | $9,500.00 | $9,876.04 | $9,300.00 |
| SENH HAZ MAT DISTRICT | $0.00 | $0.00 | $5,000.00 |
| TELEPHONE | $1,500.00 | $1,244.62 | $1,400.00 |
| TRAINING | $5,000.00 | $5,131.53 | $5,000.00 |
| TRUCK FUEL | $1,000.00 | $1,170.44 | $1,500.00 |
| TRUCK MAINTENANCE | $10,000.00 | $11,297.54 | $10,000.00 |
| WATER SUPPLY | $0.00 | $0.00 | $3,500.00 |
| **TOTAL OPERATING BUDGET** | **$95,500.00** | **$97,626.54** | **$99,500.00** |

## CANDIA VOLUNTEER FIRE DEPARTMENT RUN SUMMARY

| *Type of call* | *2001* | *2002* | *2003* |
|---|---|---|---|
| EMS Calls | 137 | 137 | 131 |
| Motor Vehicle Accidents | 44 | 55 | 47 |
| Alarm Activation | 24 | 27 | 27 |
| Good Intent | 20 | 35 | 26 |
| Standby/Assist/Service calls | 12 | 12 | 10 |
| Odor/Smoke Investigation | 9 | 5 | 3 |
| Burner Malfunction | 2 | 3 | 0 |
| Chimney Fires | 0 | 1 | 8 |
| Wires Down | 4 | 9 | 8 |
| Mutual Aid | 12 | 11 | 10 |
| Vehicle Fires | 5 | 12 | 9 |
| Appliance Fires | 1 | 3 | 0 |
| Brush/Woods Fires | 8 | 13 | 3 |
| Structure Fires | 3 | 7 | 5 |
| Illegal Burns | 6 | 0 | 2 |
| Elec. Malfunction | 0 | 0 | 0 |
| Bldg. Collapse | 0 | 0 | 0 |
| Hazardous Materials | 7 | 7 | 8 |
| Mulch Pile Fires | 0 | 0 | 0 |
| Transformer Fires | 1 | 0 | 0 |
| Lightning Strikes | 0 | 5 | 0 |
| False Alarms | 0 | 0 | 0 |
| ***Totals*** | **295** | **342** | **297** |



## REPORT OF THE HERITAGE COMMISSION

The Candia Heritage Commission was established by popular vote of the 2002 Town Meeting, to provide for the proper recognition, use, and protection of Candia resources that are valued for their historic, cultural, aesthetic, or community significance. This seven-member board has advisory and review authority only. As volunteers, our interests are in bringing to the attention of the citizens recognition of historic resources that, with protection, are valuable to the town.

In its second year of existence, the Commission:

1. Developed an active program for the preservation of Candia's historic barns through state law RSA79-D. Barn owners who can demonstrate public benefit by preserving their barns and agree to maintain their structures throughout a minimum 10 year preservation easement may qualify for property tax relief based on the value of their barn. After a town-wide survey of all barns, letters were mailed to barn owners explaining the program.

2. Applied for a federal matching grant from the Land & Water Conservation Fund for the purpose of further restoring the historic community skating area by deepening the pond, and established a plan to create a four season recreation area around the site. A permit to dredge the pond was obtained from the State Dept. of Environmental Services in January 2004. The Commission expects to hear in February whether matching funds in the amount of $36,425 have been awarded to the Town.

3. Created a stone wall preservation ordinance, which was adopted by the voters at Town Meeting 2003.

4. Developed a restoration plan for several long-neglected town burial sites located on private land. The sites were surveyed and letters were sent to property owners requesting their permission for the Commission to begin reclamation work.

5. Researched data regarding the restoration of the War Monument, apparently damaged by vandals late in 2003.

If you are interested in the preservation of Candia's historic land and buildings and the town's rural character and heritage, please consider attending our monthly two-hour meetings. No experience is necessary; new residents are most welcome. Please let us know how we can better help to preserve Candia's rich historic and cultural heritage.

Jon R. Godfrey, Chairman
William Byrd
Ed Fowler
Ken Madden
Howard Swain
Ron Thomas
Clark Thyng
Sarah Giles (Alternate)
Malcolm Higgins (Alternate)

## REPORT OF THE SMYTH PUBLIC LIBRARY

Smyth Library marked its first year at the new 55 High Street location in December. Candia residents visited 14,424 times during the year, an average of 277 visits per week. 27,498 books and other materials were borrowed during the year, a 27% increase over 2002, our last year at the original Smyth Library. Our copier produced nearly 6000 copies. The meeting room was used 125 times. Our public internet computers were used 936 times.

We're open up to 38 hours per week; six days a week year-round, and also on Sunday afternoons during January, February and March. In the summer, we're a cool place; in winter, enjoy a book or magazine in front of the warm fire. Year-round we're a quiet and friendly place to read, think, or study.

The meeting room is available to Candia residents seven days per week, from 7am to 11pm. Other library services include a copier, fax transmissions, two public internet stations (including word-processing), encyclopedias to take home, art prints to borrow, books-on-cassette, videos, and free passes to the Currier Museum and Seacoast Science Center. Our pre-school *Storytime* is a favorite for 3 to 5 year olds. The annual non-competitive Summer Reading Program encourages year-round reading. Our website, www.smythpl.org, allows you to search our entire collection from your home, and provides links to valuable research databases. Ask about getting books from other NH libraries via interlibrary loan. Join the *Friends Of Smyth Public Library.*

We're interested in your suggestions. E-mail us at librarian@smythpl.org, fill out a suggestion form, send us a card with your comments, or call us at 483-8245. This is your library. Let us know how we can serve you better!

Thanks for your continuing support toward a quality small-town library!

Jon R. Godfrey, *Library Director*
Ellie Davidson and Lou Raspuzzi, *Assistant Librarians*

Inventory

| | |
|---|---|
| Volumes Jan 2003 | 19,768 |
| Added in 2003 | 1,733 |
| Withdrawn in 2003 | 445 |
| Volumes Dec. 2003 | 21,056 |

## SMYTH LIBRARY FINANCIAL REPORT

**Income**

| | |
|---|---|
| Town Appropriation | 114,420.00 |
| Book Fines | 4866.21 |
| Bank Interest | 52.72 |
| Miscellaneous | 353.07 |
| Reimbursed Expenses | 3,720.64 |
| Friends | 96.00 |
| Gifts | 1,442.00 |
| **Total** | 124,950.64 |

**Disbursements**

| | **Expended** | **Budgeted** |
|---|---|---|
| Payroll Expenses | 49,158.11 | 50,000.00 |
| Payroll Taxes | 3,783.21 | 3,750.00 |
| Books | 16,998.69 | 8,600.00 |
| Utilities | 5,513.04 | 14,300.00 |
| Supplies | 4,556.99 | 1,400.00 |
| Maintenance | 4,727.39 | 8,450.00 |
| Health Insurance | 8,296.38 | 8,160.00 |
| Liability Insurance | 6,696.95 | 6,460.00 |
| Professional Fees | 125.00 | 300.00 |
| Special Programs | 1,106.76 | 1,550.00 |
| Miscellaneous | 3,241.42 | 1,000.00 |
| Postage | 212.99 | 250.00 |
| Support Contracts | 1,086.80 | 1,200.00 |
| Computer | 1,831.76 | 5,500.00 |
| Computer Support | 3,112.50 | 3,000.00 |
| Accounting | 851.25 | 500.00 |
| **Total** | 111,299.24 | 114,420.00 |

| | |
|---|---|
| Total Receipts | 124,950.64 |
| Total Disbursements | 111,299.64 |
| | 13,661.40 |

Kathy Binns
Treasurer, Trustee

## REPORT OF THE FITTS MUSEUM

We had another busy year at the Fitts Museum, which was greatly enhanced by the contributions of friends and visitors that stopped by, volunteered their time, gave a donation of any kind, or helped in any way. The Trustees thank you for your interest.

This was the year we said goodbye to Mabel Brock, one of our former trustees, and to Bill O'Neal of Deerfield, a talented reciter and great friend of the museum.

We have not been able to have the Moore School 4th grade visit the museum or the maple syrup making operation at the Lewis Farm. The school administration has decided not to have this as part of their curriculum, much to our dismay.

The Trustees invited the Candia, Chester, and Auburn Historical Societies, along with the Fitts Museum Foundation, to have their June meeting at the museum. We presented a program entitled 'Museum Mysteries – What is it?' This proved to be fun and educational.

The Fitts Museum Trustees and the Friends of the Smyth Public Library co-sponsored a Children's Day in July. It was a fun day of old-fashioned games and crafts with a special guest: B.J. Hickman, magician.

The Museum, which is open Saturdays in July and August, also featured several other special programs. Some of these were demonstrations of arts and crafts, photography and other artwork by early Candia artists, herb day, woodcrafts and basketry by local artisans. Professional appraiser Dana House and his father Bill House gave us an interesting afternoon evaluating personal treasures.

For Candia's Old Home Day in September, we had a fine display of Antique and Classic cars. Don and Leta Hyers coordinated this annual event and there were many visitors on that occasion.

During the year several groups had tours and many genealogical inquiries were handled as well. We received numerous additions to our collection. Some of these were several books and periodicals, three textile pieces, a rubber stamp from the Candia Club, a beaded cushion, and an object called an Arkin fastener from East Candia. The signature quilt that was made as a commemorative of the museum's 100th year is finished and will be on display.

The roof of the museum building was re-shingled, due to a leak in the ceiling. Unfortunately, an oil portrait was slightly damaged and will need restoration. Projects for the coming year include painting the exterior of the building and making improvements in the electrical system. Conservation on the collection will continue.

You are invited to join us on Saturday afternoons in July and August. We are open from 1:00 pm to 4:00 pm. Special tours may be arranged by contacting one of the Trustees. There is no admission charge, though we always welcome donations. This is YOUR museum, so please come and enjoy!

Respectfully submitted,

Dott Purington, Donald Weeks, Janet Lewis, Christine Dupere, Jean Natoli
Trustees of the Fitts Museum

# FITTS MUSEUM FINANCIAL REPORT

| | | |
|---|---|---|
| **Balance on hand January 1, 2003** | | **$6,284.81** |
| **Receipts:** | | |
| Town Appropriation | $4,000.00 | |
| Gifts | 36.00 | |
| Total | $4,036.00 | $4,036.00 |
| **Total Receipts** | | **$10,320.81** |
| **Disbursements:** | | |
| Building | $7,778.44 | |
| Grounds | 350.00 | |
| Collection | 75.45 | |
| Programs | 150.00 | |
| Supplies & Miscellaneous | 145.76 | |
| Total | $8,499.65 | |
| **Total Disbursements:** | | **$8,499.65** |
| Total Receipts | | $10,320.81 |
| Total Disbursements | | -8,499.65 |
| **Balance on hand December 31, 2003** | | **$1,821.16** |

Dorothy F. Purington
Treasurer

## CEMETERY REPORT

The cemeteries were mowed and trimmed approximately every ten days until the middle of August, less often in the fall. Twenty-two burials were carried out; eleven of these cremations. Two disinterments also took place. Forty-eight graves were sold.

The Holbrook Tomb has a new brick veneer. The existing one was fifty years old. The leaky roof of the tomb was waterproofed using 56-mil rubberized asphalt membrane.

Numerous brush and leaf piles were removed from the cemeteries with Warren Kenney's help and use of his vehicle.

I wish to thank Howard Swain and Dick Snow for their volunteer work. Howard made a new carriage for the leaf mulcher which made the autumn leaf clean up much easier. Dick cleaned up a pile of rubber and saplings outside East Candia Cemetery. Thank you again to both citizens.

I hope the residents will favorably consider the warrant article to pave Holbrook Cemetery's avenues. The existing pavement is quite deteriorated with some areas breaking up and some sections that have never been paved.

The issues that may be a consideration in the future are listed as follows: winter burials, cleaning monuments (lichen control), cremations-only section, and crabgrass control.

I also wish to thank Warren Kenney, Dennis Lewis, Russ Seward, James Seward and Gary York for their help this past year.

Respectfully submitted,

Richard E. Clark
Superintendent of Cemeteries

## SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help the dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants who are selected for their specialized skills or services. Each year, with the approval of your appointed representatives, the Commission staff designs and carries out programs of area-wide significance that are mandated under New Hampshire and federal laws or regulations, as well as local projects which would pertain more exclusively to your community.

Technical assistance is provided in a professional and timely manner by staff at the request of your Planning Board and/or the Board of Selectmen. The Commission conducts planning studies and carries out projects that are of common interest and benefit to all member communities, keeps your officials apprised of changes in planning and land use regulation and, in conjunction with the New Hampshire Municipal Association, offers training workshops for Planning and Zoning Board members on an annual basis.

Services that were performed for the Town of Candia during the past year are as follows:

1. Co-sponsored the Municipal Law Lecture series. These meetings were attended by Candia officials.
2. Conducted traffic counts at twenty (20) locations in the Town of Candia. Data was forwarded to the Town's Planning Board Chair.
3. Performed a preliminary study of the intersection of Old Candia Road/Raymond Road and Main Street/Deerfield Road in Candia. The report was forwarded to the Chief of Police for the town.
4. A study on speed limit modification on Chester Turnpike in the town of Candia was completed. The report was forwarded to the Board of Selectmen.
5. Provided a videotape of the discussion on the decision of the US Supreme Court on Tahoe Sierra Preservation Council Inc, et al. vs. Tahoe Regional Planning Agency, et al.
6. Forwarded to the Planning Department a copy of the *Regional Bicycle and Pedestrian Plan.*
7. Provided the Candia Conservation Commission a set of documents pertaining to New Hampshire's Wetlands and Shorelands workshop.
8. Per request of the Selectmen, provided five (5) copies of the Road Base Map for the town.

Candia's Representatives to the Commission are:

Mary A. Girard
William Stergios

Executive Committee Member: Mary A. Girard

## CANDIA YOUTH ATHLETIC ASSOCIATION

Your CYAA would like to thank all the residents and volunteers for another successful year! Your help has made a facility that all the residents in the Town of Candia can be proud of.

Through your donations and volunteerism, we have been able to make improvements in your facility. We have added indoor locker rooms and bathrooms. We have made bleachers that run all the way down the basketball court. We have done more paving outside and installed some outside lighting. We have many other improvements to your facility. Our baseball and soccer fields are looking really good for the upcoming outdoor seasons. And, we have had a record number of sign-ups in youth and adult activities, and in some cases, they have doubled from last year.

Through your volunteer efforts and the CYAA, the Town of Candia is a better place to live.

Respectfully submitted,

Pat Sanseverino
Vice President, CYAA

## AMERICAN RED CROSS

We respectfully request that the Town of Candia consider a grant amount of $422.16 to support services for Candia's residents. This grant will help the Emergency Services programs for the resident's of Candia.

As you consider our request, please note that the Red Cross is not federally funded. It is, however, congressionally charted to provide emergency services at no charge to the recipient. Further, the Red Cross cannot and will not refuse emergency services to anyone and we must provide our services consistently and equitably to all. Our ability to provide these vital emergency services is a gift from the people, businesses, organizations, and municipalities within our 17-community service areas.

Responding to a fire on a freezing cold winter night, teaching a reluctant child to swim, connecting a serviceman in Iraq with his ill mother or providing blood products to an ailing patient; these are but a few examples of the great work of your local Red Cross Chapter. The Greater Manchester Chapter is proud of its accomplishments and with your help, we will continue to provide this much needed community support.

The Greater Manchester American Red Cross also provides, in addition to disaster relief, assistance with planning and preparation along with health and safety educational programs on behalf of the citizens of Candia. This is to ensure that when an emergency arises, Candia is ready to quickly and effectively deal with them.

We are most grateful to the citizens of Candia for their continued support to the Greater Manchester Chapter of American Red Cross. Your commitment affirms that ....*Together we can save a life*.

Most Sincerely,

William A. Parkinson
Director of Development

## AREA HOMECARE & FAMILY SERVICES, INC.

Area HomeCare & Family Services celebrates its long working partnership with the Town of Candia. For 32 years the Agency has provided home-care based services to Candia residents and has received needed financial support through appropriations from the Town.

Our work offers the elderly the supports needed to remain in their homes and out of a more restrictive setting. We are a part of a state-wide system of care that offers the elderly needed assistance as, often times, they face illness and isolation. We help them in their home-care tasks and activities of daily living – things they can no longer do for themselves. We thank Candia for the opportunity to share in that social responsibility and look forward to a continued working relationship with the citizens of Candia.

Thank you.

Gordon McCollester
President/CEO

## CHILD AND FAMILY SERVICES

Child and Family Services very much appreciates the support we have received from the Town of Candia. Your support helps provide the resources we needed to continue to provide effective, affordable services to Candia children and families who would otherwise be unable to afford them. No one is ever denied service because of inability to pay.

In the last year we were able to serve 33 Candia residents who received 238 hours of service, through Family and Children's Counseling, Adolescent Drug Treatment, Healthy Families and Family Skill Builder. Other services that are available include:

**Adoption Services** help insure that children being adopted are placed in good families who are prepared for parenting and ready for the unique joys and challenges of raising an adopted child. Services are also available after the adoption is final for adoptive parents, their children and birthparents.

**Family and Children's Counseling** Professional social workers provide counseling services that utilize individual and family strengths to address a wide variety of problems including death, divorce, substance use, abuse and neglect, and other social and mental health issues. Counseling services strengthen the health of the community by assisting families in overcoming the debilitating problems that weaken the family structure and impede a child's healthy development.

**Adolescent Drug Treatment**: An intensive, comprehensive outpatient treatment program that provides individual, group and family treatment to adolescents experiencing problems of drug/alcohol abuse or dependence. Through collaboration with community education, health care and other service providers the program seeks to adapt treatment to the individual needs of each client and his/her family.

**Child Health Support** workers assist families who have abused or neglected children to help solve the problems that led to the abuse or neglect and to strengthen the family.

**Healthy Families**. Healthy Families provides medical support and social services to low-income pregnant women and their children. Services are designed to improve the health of the baby and mother and to provide the support families need during the crucial first months of an infant's life. Services provided by an interdisciplinary team of medical, social work, and education professionals offer support throughout pregnancy and the first year after birth

**Parent Education Courses** are designed to help parents learn the skills necessary to address the challenges of parenting so that they can raise healthy children in loving and respectful families. Throughout the year, evening courses are held in local communities to accommodate the needs of working parents

**Parenting Plus** home based program that helps at risk families learn parenting skills and effective ways to cope with the stresses of family life.

**Parentline** A toll-free phone number linking parents to CFS social workers who answer child rearing questions, provide support, direction and appropriate referrals for further assistance.

**Group Home** provides long-term residential care and emergency overnight shelter for youth between the ages of 13 and 18.

For further information about any of these services please call (800) 640-6486 or visit our website at www.cfsnh.org.

Sincerely,

Walker Brown

## LAMPREY SENIOR TRANSPORTATION

The Lamprey Healthcare Senior Transportation Program's goal is to assist elders and disabled adults to maintain their independence by remaining in their homes. The program provides weekly shopping trips to groceries, banks, pharmacies, etc. to accommodate normal personal business. Another critical need to this population is rides to medical appointments. Our drivers furnish transportation to doctors and dentists for exams, follow-ups and medical tests, eye exams and hearing issues. In the last year Lamprey Senior Transportation has provided about 1000 units of service to Candia residents.

A good example of how the Lamprey HealthCare's Senior Transportation Program helps this population is demonstrated by explaining the assistance we have contributed to a long time client who resides in Candia. She is 92 years old. She lives with her adult children who work full time and cannot miss work for the many medical appointments she requires. She participates in the weekly shopping trip to pick up a few needed items, socialize with people and stay active. The shopping bus goes to Derry, Manchester, Concord and Hooksett. There is also a monthly day trip which can go anywhere in central New Hampshire. In addition, our program supplies the rides this Candia resident often needs to doctors 2-4 times monthly.

Respectfully submitted,

Phyllis Eldridge

## RETIRED AND SENIOR VOLUNTEER PROGRAM REPORT

The Retired and Senior Volunteer Program (RSVP) offers older adults a meaningful life through volunteer services that is responsive to community needs. RSVP provides opportunities for persons age 55 and over to serve on a regular basis in a variety of settings throughout their communities.

RSVP volunteers serve through a variety of organizations, agencies, and institutions designated as volunteer stations. The stations include courts, schools, libraries, day-care centers, hospitals, nursing homes, economic development agencies, and other community organizations. Volunteer services include adult basic education, tax consultation services, community policing, low-cost weatherization and home repair, classroom aides, health care and substance abuse counseling, respite and in-home care, environmental surveys, telephone reassurance, and many other services.

RSVP functions under the auspices of an established community service organization with funding support and technical assistance provided. It is administered by a federal agency called the National Senior Service Corporation and has been sponsored by the Portsmouth Housing Authority since 1973. There are seven RSVP's in New Hampshire. We are the largest program in the state. We do not have a rate or fee schedule and our volunteers do not receive a stipend. Being a total volunteer program, we do not generate income. Funds to support the programs of RSVP are provided by grants, local town appropriations, and private contributions.

We are requesting $200 in financial assistance from the Town of Candia for the 2004 fiscal year to help offset the enormous cost of the program. Each year the cost of administering the Program rises and unfortunately funds from the towns are being reduced. Our RSVP volunteers service without compensation but are eligible for personal and excess automobile liability insurance, transportation assistance, and participation in our yearly formal recognition luncheon. Your financial assistance will allow us to continue these benefits.

Thank you in advance for your favorable consideration of this request and for your support to RSVP.

Sincerely,

Peter Millette
Director

## ROCKINGHAM NUTRITION & MEALS ON WHEELS PROGRAM

Primary Services

I. Types of Services provided this past fiscal year and currently.

A. Group (congregate) meals: well-balanced, hot and delicious noon meals that meet 1/3 the daily caloric and nutritional needs of the older person. The meals are served at the Epping Community Church on Pleasant Street, Monday through Friday, to elderly (60 years and older) Candia residents and their spouses.

B. Meals On Wheels: provides the same well-balanced, hot meals as the congregate program, but these meals are delivered to the homes of the elderly and handicapped residents of Candia. There are age, disability, and/or income criteria for this service. Drivers go to each person's home, deliver the meals, perform small tasks for the person, if needed, and report any noticeable change or problem to the site manager. The meals are geared to the elderly and are low fat, low sodium, with diabetic substitutions available. For Meals On Wheels clients whose situations warrant it, we can also provide weekend meals (canned or frozen), night meals, frozen holiday meals, and canned "Blizzard Bags" to be used during the winter when the driver is unable to deliver meals due to inclement weather.

C. Transportation Services: provided by RNMOW staff and volunteers transporting the elderly to and from the Epping Community Church for meals.

Support Services

I. Types of Services provided:

*A. Information*: given to the clients via employees, and includes monthly menus with health tips; agency newsletters, containing health and elderly issue news; announcements; flyers, etc.

*B. Referrals*: made to the Visiting Nurse Association, Division of Elderly and Adult Services, hospitals, Community Action agencies, RSVP, and other service organizations to help mobilize resources to aid in the independent living of the client.

*C. Outreach:* efforts made to inform the community and the elderly about our services in order to reach the truly needy.

*D. Activities:* "extras" that are provided for the clients. These include guest speakers to cover topics such as Medicare, Social Security, Estate Planning, Nutrition and others of interest to our senior citizens; entertainment; remembering clients with small gifts at holiday time, etc.

*E. Service Time*: spent in direct service to clients such as bringing in or opening mail, getting newspapers, picking up prescriptions, shoveling snow, emotional support to clients in crisis or with special needs.

*F. Home Visits:* refers to the visits that the site manager makes to a client's home. All homebound clients receive home visits. Reasons for the visits include: completion of an intake application on a new client; completion of a predetermination assessment on a client already receiving meals; to check on a sick client having problems, etc.

Unduplicated Candia Residents served, fiscal year '02 – '03: 8

'02 – '03 Year End Figures:
(July 1, 2002 – June 30, 2003)

| | |
|---|---|
| Meals Units: | 1,006 |
| Social Service Units: | 850 |

Respectfully submitted,
Jaymie Chagnon, Program Administrator

## REPORT OF ROCKINGHAM COMMUNITY ACTION

Rockingham Community Action (RCA) is a private, non-profit organization. Our mission is to prevent, reduce, and work toward the elimination of poverty. RCA has been addressing these needs for over thirty-five years.

Greater Raymond Community Action Center is an outreach office of RCA that serves residents of Candia and 12 other communities, and as such acts as Candia's central resource for information regarding all available human services. RCA also offers intake, clinic, and distribution sites in over half of the county's thirty-seven communities for the application and provision of various Community Action services.

Community Action provides a wide range of services that are unduplicated elsewhere in the county. Many of our services meet immediate, critical needs, while others are designed to help families achieve long-term economic self-sufficiency. The following services were provided to eligible residents of Candia:

- **51 households received one of a group of Fuel Assistance Programs**
- **2 homes received Housing Rehabilitation & Energy Conservation services through the Weatherization or Energy Management Programs**
- **11 child care referrals were arranged through the Child Care Resource and Referral Program**
- **35 individuals received help through the WIC or Commodity Supplemental Food Programs**
- **1 child was enrolled in Head Start**
- **2 households received housing counseling and referral services through the Housing Referral Network**
- **9 individual food allotments were provided through the Emergency Food Assistance Program**
- **1 household received help through the Security Deposit Loan Guarantee Fund**
- **1 individual received help through the Health Insurance Counseling, Education and Assistance Service (HICEAS)**
- Statistics for our **Electric Assistance Program** and **Crisis Services** are not yet available.

In addition to these major programs, much of our staff time is devoted to working with people who come to us seeking help. During the past year, we logged 46 calls or visits from Candia residents, many of which were crisis calls involving evictions or foreclosures, fuel or utility problems, the lack of food or clothing, or general financial needs. By working closely together with local and state welfare administrators, landlords and mortgage lenders, fuel and utility companies, other human service agencies, and interested clergy and civic groups, we are able to link those in need with the services available to them.

The services provided by our staff, together with the programs provided by our agency, have a direct and significant effect on Candia's welfare budget. If our services were decreased due to lack of funding, the town would experience a resulting increase in requests for local welfare assistance.

Since the services we provide greatly relieve the towns we serve of the full financial burden of providing for the needs of their low-income residents, we ask every community we serve to make a financial contribution to our agency based upon the level of service we have provided to its residents.

The town of Candia has contributed to our agency for many years, and we extend our appreciation.

Respectfully submitted,

Amy Mueller-Campbell, Outreach Director

## THE CHILD ADVOCACY CENTER OF ROCKINGHAM COUNTY

Since opening our doors in 2000, the Child Advocacy Center has served over 875 families in Rockingham County. In 2003 over 330 children were interviewed at the center, and 15 families were from Candia.

Multiple interviews of a child abuse victim not only increase the trauma to an already traumatized child, they are counterproductive to conducting a solid investigation. The Child Advocacy Center of Rockingham County brings together all of the pieces of the multi-disciplinary team to a child friendly, neutral location so that one interview can be conducted and all relevant parties are represented. Everyone's questions are asked by one person who is sitting with the child in a separate room. The child only has one investigative interview conducted by a trained forensic interviewer skilled at interviewing children. The National Children's Alliance reports that in municipalities where a Child Advocacy Center is not utilized as opposed to prior to the center's involvement, there is a 40% increase in successful prosecution of these cases.

A second site was opened in Derry this year so that families as well as professionals on the western side of the county have better access to the safe and child friendly atmosphere that the Child Advocacy Center provides. The Child Advocacy Center of Rockingham County has hired an additional investigative interviewer. Without this staff person we would not have been able to meet the increased demand for services in the county. In addition, the education and outreach campaign would not have launched so quickly for these towns if it weren't for this additional staff.

The Child Advocacy Center of Rockingham County strives to improve our response to child abuse and neglect by presenting continuous training in the areas of recognizing, preventing, reporting and investigating these difficult cases. As part of our Outreach and Educational component of our program we offer education and support to our fellow multi-disciplinary team members. This is always at no charge to them. The Child Advocacy Center of Rockingham County staff visited the Epping police department this year to give roll call training for first responding officers in surrounding towns including Candia.

Sincerely,

Kristie Palestino
Investigative Interview Specialist
The Child Advocacy Center of Rockingham County

## VISITING NURSE ASSOCIATION

Dear Residents of Candia,

Thank you for your continued support in bringing quality, affordable home health & hospice services to residents in Candia. It is a pleasure to know that you support our mission of improving the health & well being of our community.

In January of this year I was fortunate to attend a meeting of home health leaders from across New England. One speaker from the Harvard School of Public Health said something that I have repeated to my managers several times since. He said "to become the provider of choice, be the trusted provider." This statement stayed with me as I hope it does with you.

Our leadership, staff and volunteers are dedicated to building upon the relationships we have developed over the years as well as earning the trust of individuals who are not familiar with our organization. When you are in a position of choosing, recommending or referring someone for home health, hospice, medical equipment or child care services we hope you think of us as your provider of choice.

We are proud to bring several new and exciting initiatives to those we serve including a first in the nation on-site dental clinic at our VNA Child Care and Family Resource Center; a Graduate Equivalency Diploma program to our Parent Baby Adventure clients; and our Electronic Medical Record System to support Home Health and Hospice. We are immensely appreciative to the towns, foundations and individuals who recognize the value of supporting their local VNA and these programs, in particular.

This year, we are once again faced with drastic reimbursement cuts. As the state grapples with balancing the Department of Health & Human Services budget, the negative impact to critical programs through this VNA is anticipated to be more than $100,000. Medicaid shortfalls, coupled with climbing labor expenses, have added additional demands on our delivery of services. And yet, since 1897, your VNA's mission and commitment has virtually remained the same.

Thank you for believing in the programs and services of the VNA. As always, we welcome your suggestions, ideas and comments. To learn more about any of our services or for more information on how you can personally volunteer or contribute, please visit our website www.manchestervna.org or call the VNA today at 622-3781.

Sincerely,

Debra S. Grabowski, RN
Administrator

Funding provided by the Town of Candia is used to support services administered to residents who lack insurance coverage for either all or part of the care they receive, as well as free bereavement services and community clinics. We request your support by continued at a flat rate of $3828 for uncompensated care to the residents of Candia in 2004.

# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380


## *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen
Town of Candia
Candia, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Candia, New Hampshire as of and for the year ended December 31, 2002 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Candia has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Candia as of December 31, 2002, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Candia taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Candia. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Plodzik & Sanderson
Professional Association

April 3, 2003

# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380


## *INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS*

To the Members of the Board of Selectmen
Town of Candia
Candia, New Hampshire

In planning and performing our audit of the Town of Candia for the year ended December 31, 2002, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

Plodzik & Sanderson
Professional Association

April 3, 2003

# Annual Meeting of the Town of Candia, N.H.
# March 15, 2003

Moderator Ron Thomas declared the annual meeting in session at 9:03 AM. Ken Goekjian was recognized to present a certificate in honor of Mabel Brock. The Certificate of Appreciation was worded as follows: This is a special Thank You to Mabel Brock and her family for Mabel's dedicated service to the Town of Candia. Mabel served over twenty years of combined service to the Town of Candia as Tax Collector, as Deputy Tax Collector, as Town Clerk, as a Member of the Conservation Commission, as a Member of the Historical Society and as a Trustee for the Fitts Museum. Mabel Brock was a unique and shining example of volunteerism. Mabel also gave freely of her time and abilities for the betterment of the Town. he Town of Candia, the Board of Selectmen and fellow co-workers wish to express their gratitude to Mabel for her exemplary service. Mabel, you will truly be missed. A moment of silence was observed following the reading. Moderator Thomas announced those who were elected at Tuesday's election. Basic ground rules for the meeting were explained.

Clark Thyng was recognized for a point of order. On behalf of the Town of Candia, Ken Goekjian was recognized for six years of service to the Town of Candia. Rick Mitchell was recognized as chair of the Board of Trustees of the new Smythe Public Library. Todd Binns, Edna Brown, Dale Smyrl, and Kathy Binns were thanked for all their hard work in helping to make the new library a reality, and were presented with tokens of appreciation.

**Clark Thyng was recognized for a point of order. He requested to move articles 3 through 11 as a block. There was no discussion, so the articles were considered as a block. Clark Thyng moved the articles, seconded by Ken Goekjian. There was no discussion. Vote was taken by a show of ballots. Articles 3 through 11 were Adopted.**

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of Two Hundred Dollars and no cents ($200.00) in continuation of its support of the Retired and Senior Volunteer Program. (By request of the Retired and Senior Volunteer Program, Sponsored by the Portsmouth Housing Authority.)

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of Four Hundred Twenty-Two Dollars and no cents ($422.00) in continuation of its support of the Greater Manchester Chapter of the American Red Cross. (By request of the Greater Manchester Chapter of the American Red Cross.)

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of Five Hundred and Thirty-two Dollars and no cents ($532.00) in continuation of its support of the Rockingham Nutrition & Meals on Wheels Program. (By request of the Rockingham Nutrition & Meals on Wheels Program.)

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars and no cents ($1,000.00) in continuation of its support of the Child and Family Services of New Hampshire. (By request of the Child and Family Services of New Hampshire.)

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars and no cents ($1,000.00) in continuation of its support of the Seacoast Child Advocacy Center. (By request of the Seacoast Child Advocacy Center.)

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of One Thousand, Four Hundred Dollars and no cents ($1,400.00) in continuation of its support of the Area Homemaker Home Health Aide Service. (By request of the Area Homemaker Health Aide Service, Inc.)

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of Three Thousand, One Hundred Eighty-nine Dollars and no cents ($3,189.00) in continuation of its support of Rockingham Community Action. (By request of Rockingham Community Action.)

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of Three Thousand, Seven Hundred Fifty Dollars and no cents ($3,750.00) in continuation of its support of Lamprey Health Care. (By request of Lamprey Health Care.)

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of Three Thousand, Eight Hundred Twenty-eight Dollars and no cents ($3,828.00) in continuation of its support of the Visiting Nurse Association of Greater Manchester & Southern New Hampshire. (By request of the Visiting Nurse Association.)

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of Three Thousand, Five Hundred Dollars and no cents ($3,500.00) to support perpetual care of the Town's cemeteries. Said funds to be expended under the direction of the Superintendent of Cemeteries. (By request of the Superintendent of Cemeteries.) The article was moved by Mr. Goekjian, seconded by Mr. Thyng. Vote was by show of ballots. **Article 12 was adopted.**

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars and no cents ($4,000.00) for the Fitts Museum. Said funds to be expended under the direction of the Trustees of the Fitts Museum. (By request of the Trustees of the Fitts Museum.) Motion to accept the article as read was made by Mr. Sieminski, seconded by Mr. Thyng. Vote by show of ballots. **Article 13 was Adopted.**

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars and no cents ($7,500.00) to cover a portion of the costs associated with the Teen Center. (By request of the Candia Teen Center.) Moved by Mr. Thyng, seconded by Mr. Goekjian. Isaac St. Martin was recognized to explain the article. A request for secret ballot was received and signed by five registered voters, therefore vote was by secret ballot. Yes: 108 No: 26 **Article 14 was Adopted.**

ARTICLE 15: To see if the Town will vote to increase the annual salary paid to the Chairman of the Board of Selectmen from Two Thousand Dollars and no cents ($2,000) to Three Thousand Five Hundred Dollars and no cents ($3,500); and increase each other selectman's salary from One Thousand Seven Hundred Dollars and no cents ($1,700) to Three Thousand Dollars and no cents ($3,000) annually in payment of their services rendered to the Town of Candia. The proposed increases would not take effect until March 2004. (By request of the Board of Selectmen) Motion was made by Mr. Sieminski, seconded by Mr. Thyng. Mr. Sieminski explained the article. Charlie Bowman stated as a former Selectman, that we don't take these jobs for the money and he is opposed to the article. Mr. Goekjian explained he was the dissenting member on the board and believes it is a volunteer job with a symbolic stipend. Ingrid Byrd explained these are volunteer positions and the large increase is an embarrassment. Since a request had been received, vote was taken by Secret Ballot. Yes: 48 No: 88 **Article 15 Failed.**

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of Thirty-Five Thousand Dollars and no cents ($35,000.00) to cover the reimbursable costs associated with Police activities, including but not limited to Police Special Details and grant programs. Said funds to be expended under the direction of the Board of Selectmen. (By request of the Chief of Police and the Board of Selectmen.) Mr. Goekjian moved the article as read, seconded by Mr. Thyng. Mr. Goekjian explained this has no tax impact. There was no discussion. Vote was taken by a show of ballots. **Article 16 was Adopted.**

ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars and no cents ($50,000.00) for excess winter road maintenance, these funds will not be used unless the operating winter maintenance funds are exhausted. Said funds to be expended under the direction of the Board of Selectmen. (By request of the Road Agent and the Board of Selectmen.) Mr. Thyng, seconded by Mr. Sieminski made motion. Dennis Lewis, Road Agent explained this article was made to cover excess winter

expenses. If the funds were not needed, they would not be spent. Mr. Godfrey asked if we would apply for Federal Emergency Funds which have been made available due to the severity of the past winter. Mr. Lewis stated that if there is anything available, we will apply for it. Vote was taken by a show of ballots. **Article 17 was Adopted.**

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars and no cents ($100,000.00) for the reconstruction of Merrill Road. Said funds to be expended under the direction of the Board of Selectmen. (By request of the Road Agent and the Board of Selectmen.) Mr. Thyng, seconded by Mr. Goekjian made motion. There was no discussion. Vote was taken by a show of ballots. **Article 18 was Adopted.**

ARTICLE 19: To see if the Town will vote to raise and appropriate the sum of One Hundred Fourteen Thousand Four Hundred Twenty Dollars and no cents ($114,420.00) for the operating expenses of the Smyth Public Library. Said funds are to be expended under the direction of the Smyth Public Library Association. (By request of the Board of Trustees of the Smyth Public Library.) Mr. Sieminski moved the article, seconded by Mr. Goekjian. Mr. Mitchell explained the increase is due to two lines, utilities and insurance. There was no additional discussion. Vote was by a show of ballots. **Article 19 was Adopted.**

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of Ninety-Five Thousand Five Hundred dollars and no cents ($95,500.00) for Fire Suppression, Prevention, and Emergency Medical Service to the Town of Candia. The monies to be spent under the direction of the Candia Volunteer Firefighters Association, Inc, and to be received as follows: Forty-Five Thousand Dollars and no cents ($45,000.00) on or before April 1, 2003, and the balance on or before July 1, 2003. (By request of the Candia Volunteer Firefighters Association, Inc.) Motion was made by Mr. Goekjian, seconded by Mr. Thyng. Chief Les Cartier was recognized to explain the article. Vote was by secret ballot. Yes: 118 No: 34 **Article 20 was Adopted.**

ARTICLE 21: Pursuant to RSA 154.1 to see if the Town will vote to adopt the following organizational structure for the establishment of the Town of Candia Fire Department:

A three member Board of Fire Commissioners shall be established with members being appointed by the Board of Selectmen. Commissioners shall be residents of the Town of Candia and shall not be active members of the Fire Department. Each commissioner shall be appointed for a three-year term and can be re-appointed at the discretion of the Board of Selectmen. Terms of appointment shall be staggered with initial appointments of one, two and three years.

The Board of Commissioners shall be responsible for the following:

Upon recommendation of the active members of the fire department, appoint an individual, who is qualified by education and experience, to serve as the town of Candia Fire Chief. Such appointment shall only be made pursuant to a vote of the active members of the Fire Department. The fire chief shall be appointed for an initial term of three years and may be re-appointed for successive 3 year terms. In the event that the Fire Commissioners fail to appoint that person recommended by the membership, then the membership shall submit an alternate nominee to the Commission within sixty days.

Prepare operational and capital improvement budgets for inclusion in the Town budget. Such budgets shall be developed based on the recommendations of the Fire Chief for the delivery of safe and efficient emergency services.

Establish personnel policies, subject to approval of the Board of Selectmen, which policies include such matters as qualifications, appointment procedures, attendance and education requirements, disciplinary action and appeals, non-discrimination policies, and other matters which will commonly arise.

Appoint and terminate fire department members based on the recommendations of the Fire Chief.

Authority to remove the fire chief for just cause in accordance with RSA 154.

The fire chief shall:
Recommend the appointment and termination of active members of the department to the Board of Fire Commissioners.

Establish minimum qualifications for initial appointment and continuation as an active member of the department.

Fulfill all duties and responsibilities as outlined in RSA 154

This article shall be effective on April 1, 2004. (By request of the Candia Volunteer Firefighters Association, Inc. and the Board of Selectmen.) Mr. Goekjian, seconded by Mr. Thyng made motion. Les Cartier, Fire Chief was recognized to speak to the article. Len Wilson was recognized, speaking in opposition of the warrant article. He is opposed because he feels the members were not adequately informed. Mr. Swain has retired from the Fire Department, and believes this is the right time to do this. We are one of the few remaining towns who have a volunteer department and he is now requesting support of the article. Carla Penfield states she is voting No because she feels we do not have enough information to make an informed decision. Charles Dennis, Fire Department Chaplain explained that for the safety of the town, he is voting Yes. Walter Rand wished to publicly thank the Fire Department, but urged that we obtain more information before voting yes. We should also check with the NHMA. Sis Richter is asking for outside independents audit before we assume this business. Rudy Cartier explained that the vote to rescind was to give the Selectmen more time. The Town should have more control over anything it gives money to. Dennis Ducharme stated that something doesn't feel right with this warrant article. Let's look at this a little bit longer to get a few more facts. Dave Maloney explained that being on the department takes time. Gary York feels that it is unfortunate that we have some serious dissention in the department, perhaps the transition from volunteer to municipal department would help things. Mr. York would like to see the Fire Department work with the Board of Selectmen. Len Wilson stated that legally, none of the Fire equipment can be sold. We are not a private department. The firemen and women do a great job for this Town. Ken Goekjian wanted to make a few clarifications. There was no clerical error, it was the responsibility of the Selectmen. The warrant article was placed by the selectmen to help start the process. Liability is the same whether it is a volunteer department or a municipal one. Administrative support could be budgeted. There would be approximately a $9,000.00 savings if the department were under the municipal insurance carrier, Primex. Les Cartier explained the fire department is ten years behind where they should be. Things are changing in a three to five year span. He needs the support from the Selectmen. Betsy Kruse offered the following amendment: (Pursuant to RSA 154:1) To instruct the Town and the Candia Volunteer Fire Association, Inc. to investigate and recommend revisions to the organizational structure of the Candia Volunteer Department. Said recommendations to be submitted to the 2004 Town meeting. Seconded by Rick Lazott. Mr. Goekjian explained that the discussions were rushed, if the amendment passes, then a true committee would be set up to pursue this. This article was intended to start a process that everyone here is now aware of. Vote on the amendment was taken by secret ballot. Yes: 97 No: 70 Article 21 is Amended. There was no further discussion. Vote was then taken on the amended Article 21 which reads: (Pursuant to RSA 154:1) To instruct the Town and the Candia Volunteer Fire Association, Inc. to investigate and recommend revisions to the organizational structure of the Candia Volunteer Fire Department. Said recommendations to be submitted to the 2004 Town meeting. Vote was taken by Secret Ballot. Yes: 107 No: 51 **The amended Article 21was Adopted**.

ARTICLE 22: To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars and no cents ($150,000.00) for a complete revaluation and authorize the withdrawal of Fifteen Thousand Dollars and no cents ($15,000.00) plus all accumulated interest from the capital reserve created for that purpose. The balance of One Hundred Thirty-Five Thousand Dollars and no cents ($135,000.00) is to come from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI

and will not lapse until the revaluation is completed or by December 31, 2005, whichever is sooner. (By request of the Board of Selectmen and recommended.) Motion by Ken Goekjian, seconded by Clark Thyng. Mr. Goekjian explained that we have been informed by DRA that we must do a revaluation of properties. The last one was done in 1991. Wilfred Nadeau asked what the repercussions would be if we do not pass this article? The Selectmen explained that we would be forced to do the re-val anyway and pay the state rate. It is a rebalancing of property values. Part of the quotes includes computer software to help reduce the inequities. The tax bills that go up will be those who currently are under the fair market value. There was no further discussion. Vote was taken by a show of ballots. **Article 22 was Adopted.**

Betsy Kruse was recognized for a point of order. She wished to restrict reconsideration of Article 21. Seconded by John Richter. Vote was taken by show of ballots. Reconsideration is restricted on Article 21.

ARTICLE 23: To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars and no cents ($8,000.00) for the purpose of performing an appraisal, survey, and other tests and studies relative to the property of the Town identified in the Towns' records as Map 410, Lot 162, at the intersection of N.H. Rte. 101 and authorize the Board of Selectmen to sell said property upon such terms and conditions as the Board may determine to be in the best interests of the Town. (By request of the Board of Selectmen.) Mr. Sieminski, seconded by Mr. Goekjian made motion. Mr. Sieminski explained that the owner of adjoining property has been approached to sell, and it would make a better package to include the Town parcel as well. The Selectmen want to see if the meeting favors the commercial development of this town owned property. The intent of the article is to see what a fair market value would be for the property, to authorize the selectmen to sell the property. Dave Baxter was recognized from Coldwell, to explain the development plan. The tax base would be expanded by the proposed shopping center, there would be no impact to the school, many new jobs would be created, there would be minimal traffic impact, and the layout would use extensive landscaping. Betsy Kruse was concerned with the location of the present railroad bed and how it would affect the property. Mr. Baxter replied that once sold, the Planning Board would the address these issues. Mr. Sieminski explained that performance standards would be in place before the property would be sold. Mr. Albert gave the Selectmen credit for exploring uses for town owned property. Mr. Goekjian explained that we have no access to that property and have not been able to obtain a curb cut from the State. The next step would be negotiations between the Town and Grubb and Ellis to preserve the interests of the Town. Brien Brock explained he was on the Board when we obtained this property and asked that we support this article. Tom Dimaggio is concerned with the appearance from the rail bed of this development, keeping the wooded area around the rail bed. What would the traffic impact be and has this been studied? Charles Bowman wished to amend the article as follows: to include an $8,000.00 option money which will be refundable should the town decide not to sell this property. Vote by a show of ballots was taken on the amendment. The amendment was Defeated. Boyd Chivers offered the following amendment: To see if the Town will vote to authorize the sale of a certain parcel of land identified in Town Records as Map 410, Lot 162. Terms of the sale shall be negotiated by a commission to be appointed by the Board of Selectmen consisting of 5members to be comprised as follows:

A. One representative from the Board of Selectmen; and
B. One representative from the Planning Board; and
C. Three registered voters.

Sale shall be executed by the Candia Board of Selectmen upon biding recommendation by the commission. Any legal or administrative costs incurred in connection with this sale will be paid from the Town's operating budget. Vote was taken by a show of ballots. The amendment was Defeated. There was no further discussion on the Article. Vote by a show of ballots was then taken. **Article 23 was Adopted.**

ARTICLE 24: To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars and no cents ($50,000.00) to support the Candia Youth Athletics Association (CYAA). The funds requested will be utilized to reduce debt incurred during the construction of the Raymond Road CYAA complex and support capital improvements to the property. Submitted by CYAA, a non-profit organization that provides athletic programs for the children of Candia. (By petition of the minimum number of registered voters and not recommended by the Board of Selectmen) Motion by Mark Lucier, seconded by Tim

Larkin. Following Mr. Lucier's presentation, discussion then ensued. Many spoke in support of the article, others, however questioned why the CYAA charged the school to use the facility. Vote on Article 24 was by secret ballot. Yes: 105 No: 73 **Article 24 was Adopted.**

ARTICLE 25: To see if the Town will designate Lane Road from the intersection of Patten Hill Road to the Raymond town line a Scenic Road in accordance with the provisions of RSA 231:157. (By petition of the minimum number of registered voters.) Motion was made by Sarah Giles, seconded by Chivers. There was no discussion. Vote was by a show of ballots. **Article 25 was Adopted.**

ARTICLE 26: To see if the Town will designate Crowley Road a Scenic Road in accordance with the provisions of RSA 231:157. (By petition of the minimum number of registered voters.) Motion was made by Sarah Giles, seconded by Boyd Chivers. There was no discussion. Vote was by a show of ballots. **Article 26 was Adopted.**

ARTICLE 27: To see if the Town will vote to adopt the following ordinance:
No person shall deface, alter the location, of, or remove any stone wall which was made for the purpose of marking the boundary of, or which borders, any road in the Town of Candia, except upon the written consent of the Planning Board and the Board of Selectmen. This article shall not apply to the issuance of driveway permits as approved by the permitting agent, town or state. (By a majority vote of the Heritage Commission.) Motion was made by Clark Thyng, seconded by Ken Goekjian. Assistant Moderator George Comtois presided so Ron Thomas could speak to the article as a member of the Heritage Commission. Mr. York wished to know if there were provisions for stone walls on private property. Mr. Thomas explained that this deals with boundary walls, those that border town roads. There was no further discussion. Vote was taken by a show of ballots. **Article 27 was Adopted.**

Mr. Lucier was recognized for a point of order, requesting that reconsideration of Article 24 be restricted. This was seconded by Mr. Caito. There was no discussion. Vote was taken by a show of ballots. Reconsideration of Article 24 is restricted.

ARTICLE 28: To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget. This warrant article is a non-binding resolution of support for LCHIP and will not increase your local property taxes. (By petition of the minimum number of registered voters.) Motion was made by Ed Fowler, seconded by Rick Lazott. Mr. Fowler then explained the article. There was no discussion. Vote as taken by a show of ballots. **Article 28 was Adopted.**

Mr. Godfrey was recognized for a point of order. He wished to consider articles 30 and 31 ahead of 29. There was objection and when voted upon, the motion failed.

ARTICLE 29: To see if the Town will vote to adopt the following ordinance:

No person shall confine any dog by a fixed-point tether measuring less than 12 feet.

No person shall confine any dog by a fixed-point tether of 12 or more feet for more than 16 hours per day. Any tether must be attached to a properly fitting collar and must not exceed 10% of the dog's weight.

Each dog confined within a fence or similar enclosure must have a minimum exercise area of 150 square feet. Solitary dogs shall spend no more than 16 hours per day in any enclosure.

Dogs on a tether or in an enclosure will at all times be provided with shelter from the elements, and access to sanitary areas having shade, food, water, dry ground, and a separate area to urinate and defecate.

Persons found in violation of this ordinance will be subject to fines of $100 for each violation.
(By petition of the minimum number of registered voters.) Mr. Godfrey moved the article as follows:
To see if the Town will vote to adopt the following ordinance:

No person shall confine any dog by a fixed-point tether measuring less than 12 feet.

No person shall confine any dog by a fixed-point tether of 12 or more feet for more than 12 hours per day.

Any tether must be attached to a properly fitting collar.

Each dog confined within a fence or similar enclosure must have a minimum exercise area of 150 square feet. Solitary dogs shall spend no more than 12 hours per day in any enclosure.

Dogs on a tether or in an enclosure will at all times be provided with shelter from the elements, and access to sanitary areas having shade, food, water, dry ground, and a separate area to urinate and defecate.

Persons in special situations (i.e. sled dog teams) where there are multiple animals may apply for a waiver from the Selectmen.

Persons found in violation of this ordinance will be subject to fines to be established by the Selectmen.
Betsy Kruse seconded Mr. Godfrey's motion.
Tom Dimaggio, who has a sled dog kennel states he would be fined for every dog. What do you do with the other 12 hours? The article has good intentions, but he objects.. Mr. Nadeau wishes to amend the article to 144 square feet for the enclosure. Seconded by Betsy Kruse. Vote was taken by a count of ballots. The amendment fails. Mr. Lazott objects to the article. John Juszac objects to the article. Vote was taken on Article 29 by a show of ballots. **Article 29 Failed.**

ARTICLE 30: To see if the Town will vote to raise and appropriate One Hundred Thousand Dollars and no cents ($100,000.00) to be deposited in the Candia Conservation Commission Fund, in accordance with RSA 36-A:5. (By petition of the minimum number of registered voters and not recommended by the Board of Selectmen) Motion was made by Jon Godfrey, seconded by Ed Fowler. Mr. Godfrey then spoke to the article. Mr. Albert wished to know if the land would be open for legal public use? Mr. Fowler explained that yes as long as they did not do damage to the land. They have had problems with all terrain vehicles. Betsy Kruse explained that if there is a private land trust or the Town of Candia who owns the conservation easement, but the landowner still has the say on what goes on in his land. Some of the money from the conservation funds may be used to help the landowner who grants the easement. The majority of the fund is made up of land use change taxes. We are beginning to form an Open Space Committee in Candia. Judy Szot stated there are many people who cannot afford this. She feels it is a good idea, but not this year. Mr.Godfrey stated he hopes Candia will see the handwriting on the wall, as the population increases, and that we plan for the future. Mrs. Lindsey stated we won't have the opportunity to save the land much longer. There was no further discussion. Vote was by secret ballot. Yes: 47 No: 66 **Article 30 was Defeated.**

Boyd Chivers motioned to table Article 30 until Article 31 has been addressed. Seconded by Mr. Bowman. The assembly agreed to table the article. Bart Mayer, legal counsel stated that article 31 was unenforceable. The moderator then ruled the article out of order.

ARTICLE 31: To see if the Town will vote to direct that net proceeds from the sale of town-owned land be deposited in the Candia Conservation Commission Fund. (By petition of the minimum number of registered voters and not recommended by the Board of Selectmen.) **The article was Ruled Out of Order.**

ARTICLE 32: To see if the Town will vote to adopt the following resolution:

Whereas New Hampshire residents pay the 12th highest cost of insurance in the country; and

Whereas the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of CANDIA, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:
Everyone, including the self-employed, unemployed, un- and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
Everyone receives high quality care that is cost efficient and medically effective; and
That these efforts help control the skyrocketing cost of health care.
(By petition of the minimum number of registered voters.) Motion by Mr. Sieminski, seconded by Tom St. Martin. There was no discussion. Vote was by a show of ballots. **Article 32 was Adopted.**

ARTICLE 33: To see if the Town will vote to replenish funds to the expendable general trust fund under the provisions of RSA 31:19-a, known as the Incinerator Maintenance Fund, which was established in 1990, and to raise and appropriate the sum of Seven Thousand, Eight Hundred Dollars and no cents ($7,800.00) to be placed in this fund. (By request of the Board of Selectmen and recommended by the Board of the Selectmen.) Motion was made by Ken Goekjian, seconded by Clark Thyng. There was no discussion. Vote was by a show of ballots. **Article 33 was Adopted.**

ARTICLE 34: To see if the Town will vote to authorize the Board of Selectmen to grant an easement to the School District for the purpose of access and parking upon such terms as the Board deems prudent and necessary. (By request of the Board of Selectmen.) Motion was made by Mr. Goekjian, seconded by Mr. Thyng. There was no discussion. Vote was by a show of ballots. **Article 34 was Adopted.**

ARTICLE 35: To see if the Town will vote to raise and appropriate the sum of One Million, Five Hundred Thirty-seven Thousand, Two Hundred Forty Dollars and no cents ($1,537,240.00) which represents the operating budget. Said sum does not include articles previously addressed. Said funds to be expended under the direction of the Board of Selectmen. (By request of the Board of Selectmen.) Motion to accept the article as read as made by Ken Goekjian, seconded by Clark Thyng. Mr. Goekjan then spoke to the article, explaining the budget increases. Ingrid Byrd wished to amend the amount to One Million, Five Hundred Thousand, Nine Hundred Nineteen Dollars and no cents ($1,500,919.00), seconded by Judy Szot. There was no discussion. Vote on the amendment was by show of ballots. The Amendment was Defeated. There was no further discussion on the article. Vote was taken by a show of ballots. **Article 35 was Adopted.**

**Article 36:** To transact any other business that may legally come before said meeting.

Richard Zang was recognized for a point of order. The following motion was made: I move that the Candia Town meeting resolve to direct its Board of Selectmen and School Board to communicate with the Town's representatives to the general Court and State Senate the Town's desire that these representatives introduce and support such legislation as is necessary to increase state building aid for the City of Manchester's improvement of High School facilities as required by the agreement between the City of

Manchester and the sending towns. Al Hall seconded this. There was no discussion. The non-binding motion was adopted by a show of ballots.

Nominations were accepted to the traditional posts of Fence Viewer, Reeve of Hogs and Scaler of Timber. The following persons will hold these positions:

Reeve of Hogs: Rick Zang and Brian Egan
Scaler of Timber: Albert Hall III
Viewers of Fences: Marilyn and Peter Butt

Motion to adjourn the Annual Meeting was made by Ken Goekjian, seconded by Clark Thyng. The vote was unanimous. The meeting was adjourned at 3:52 PM.

Respectfully Submitted,

Christine Dupere

Christine Dupere
Town Clerk of Candia, NH

# *Henry W. Moore School*

## *Candia, New Hampshire*

**2004-2005 School Warrants & Budget**

**2002-2003 / 2003-2004 Annual School Reports**

## Candia School District

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## OFFICERS OF THE CANDIA SCHOOL DISTRICT FOR THE 2003-2004 SCHOOL YEAR

**MODERATOR**
A. Ronald Thomas
345 High Street
Candia, New Hampshire

**CLERK**
Christine Dupere
74 High Street
Candia, New Hampshire

**TREASURER**
Arlene A. Richter
34 Deerfield Road
Candia, New Hampshire

**SCHOOL BOARD**

| | | | Term Expires |
|---|---|---|---|
| William J. Zarges, Chair | PO Box 369 | Candia, NH | 2006 |
| Edward R. Caito, Vice Chair | 76 Hook Road | Candia, NH | 2004 |
| Karen A. Smith, Clerk | 625 North Road | Candia, NH | 2005 |
| Ingrid C. Byrd | 105 Depot Road | Candia, NH | 2006 |
| John C. Messler | 85 Highland Street | Candia, NH | 2005 |

**SUPERVISORS OF THE CHECKLIST**
Elliot Hardy, Chair
Edwin Brock
Candice Stamatelos

**SUPERINTENDENT OF SCHOOLS**
Mr. Robert A. Suprenant

**ASSISTANT SUPERINTENDENT OF SCHOOLS**
Mr. Eric H. Wigode

**BUSINESS ADMINISTRATOR**
Mrs. Sally D. Waterhouse

**ADMINISTRATIVE OFFICE**
School Administrative Unit #15
90 Farmer Road
Hooksett, New Hampshire 03106
(603) 622-3731

**CANDIA SCHOOL DISTRICT**
**STATE OF NEW HAMPSHIRE**
**SCHOOL WARRANT FOR ELECTION OF OFFICERS**

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF CANDIA, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:**

*You are hereby notified to meet at the Candia Moore School in said District, on the 9th day of March 2004, at six o'clock in the morning, to act upon the following articles:*

1. To elect a Moderator for one year.

2. To elect a Clerk for one year.

3. To elect a Treasurer for one year.

4. To elect one member of the School Board for three years.

The polls will remain open from six o'clock in the forenoon until seven o'clock in the evening and as much longer thereafter as the voters of the School District, at the beginning of the meeting, may vote.

*Given under our hands and seal this _____ day of February, 2004.*

SCHOOL BOARD OF CANDIA, NEW HAMPSHIRE

William J. Zarges, Chair
Edward R. Caito, Vice Chair
Karen A. Smith, Clerk
Ingrid C. Byrd
John C. Messler

**ANNUAL SCHOOL DISTRICT MEETING**
**TOWN OF CANDIA, NEW HAMPSHIRE**
**MARCH 8, 2003**

Moderator A. Ronald Thomas declared the Annual School District Meeting for the Town of Candia in session at 10:04 a.m. Following the Pledge of Allegiance led by Chairman Zarges, a moment of silence was called for our Tax Collector, Mabel Brock, who died February 22, 2003. Mabel held many offices for the School Board and the Town. Mr. Zarges thanked Aline Hammerstrom for her years of service as School District Clerk. He also thanked the Boy Scouts for getting the Annual Report Packets out. Moderator Thomas reviewed the rules of order. He introduced the School District Officers and Staff as follows: School District Clerk, Aline Hammerstrom; Chairman of the School Board, William "Bill" Zarges; Vice Chair of the School Board, Edward Caito; Clerk of the Board, Karen Smith; School Board Member, Ingrid Byrd; and, School Board Member, John Messler. He mentioned other District Officers as: Sis Richter, School District Treasurer; Ms. Michelle Carvalho, Principal of the Henry W. Moore School; Mrs. Maria Suprenant, Special Education Director; Sally D. Waterhouse, Business Administrator; Robert A Suprenant, Superintendent of Schools; and, Mr. Gordon Graham, Attorney for the Candia School District. Mr. David Ramsey was serving as Assistant Moderator for the day. The Ballot Clerks were: Mildred Farrell, Mary Girard, Bev Wright, Alice Kinney, Rita Goekjian, Al Hall, Judy Szot, Linda Thomas, Sis Richter, and Fred Kelley.

Moderator Thomas mentioned that unless there was an objection from the floor; persons: Carvalho, Suprenant, Graham, Suprenant, Waterhouse (all non-registered voters) would be recognized to speak for informational purposes. Moderator Thomas asked any other non-registered voters wishing to speak to contact him.

Consideration of the Warrant was begun:

**Article 1:** Mr. Caito **MOVED** that the School District vote to accept the reports of agents, auditors, committees or officers as published in the annual school district report and placed on file. (Recommended by the School Board) Mrs. Smith **SECONDED.**

This was a standard housekeeping article.

**Results** of Article 1: The Vote was taken by a **SHOW OF BALLOTS.** Article 1 was **Adopted.**

**Article 2:** Mrs. Byrd **Moved** that the District raise and appropriate a sum not to exceed ten thousand dollars ($10,000) to be added to the Building Maintenance Expendable Trust Fund and to authorize use/transfer in that amount from the June 30, 2003 fund balance. (Recommended by the School Board) Mr. Messler **Seconded.**

Mrs. Byrd spoke to the Article. She mentioned that this was for unexpected expenses. There was no discussion.

**Results** of Article 2: The Vote was taken by a **SHOW OF BALLOTS.** Article 2 was **Adopted.**

**Article 3:** Mr. Caito **Moved** that the District raise and appropriate the sum of one million, thirty-eight thousand, five hundred dollars ($1,038,500) for the payment of Regular High School Tuition. If this warrant article is accepted a like sum will be reduced from the budget in Article 4. (Recommended by the School Board) Mrs. Byrd **Seconded.**

Mr. Caito spoke to the Article. He mentioned that this was the Regular High School Tuition.

**Results** of Article 3: The Vote was taken by a **SHOW OF BALLOTS.** Article 3 was **Adopted.**

**Article 4:** Mr. Zarges **Moved** that the District raise and appropriate the sum of five million, forty-eight thousand, eight hundred and twenty-four dollars ($5,048,824) for the support of schools, payment of salaries and benefits of district officials and agents and for the payment of statutory obligations of the District. (Recommended by the School Board) Mr. Messler **Seconded.**

Mr. Zarges spoke to the Article. He mentioned that the figure was up over 13½% due to the funding commitment of the Local Education Improvement Program "LEIP". There was no discussion.

**Results** of Article 4: The Vote was taken by a **SHOW OF BALLOTS.** Article 4 was **Adopted.**

Mr. Zarges was recognized for a **Point of Order.** He requested to change the order on the warrant. He wanted a poll, asking to consider Articles 8 and 9 before Articles 5 and 6. He wanted a sense of the district. The order would then have been Articles, 8, 9, 7, 5, 6 and 10.

Moderator Thomas asked if there was objection. Linda Thomas was concerned about people who had read the Articles in the Annual Report ahead of time and who may be planning to come to the meeting later. Mr. Zarges withdrew his request. They proceeded with the Warrant.

Mr. Zarges was recognized for a **Point of Order.** Mr. Zarges **Moved** to restrict reconsideration of Article 4. Mrs. Byrd Seconded.

Moderator Thomas asked if anyone wished to speak to restrict reconsideration of Article 4. The Vote was taken by a **SHOW OF BALLOTS.** Reconsideration was **RESTRICTED.**

**Article 5:** Mr. Caito **Moved** that the District create an Expendable Trust Fund under the provisions of RSA 198:20c to meet the unanticipated expenses of educating educationally disabled children. Furthermore, to raise and appropriate up to twenty-five thousand dollars ($25,000) to be placed in the Special Education Expendable Trust Fund, with such sum to be funded from the June 30, 2003, undesignated fund balance (surplus) and to name the School Board as agents to expend from this fund. (Recommended by the School Board) Mrs. Smith **Seconded.**

Mr. Caito spoke to the Article. He mentioned that this Article was attempting to put aside money to cover unanticipated and unbudgeted special education needs, such as having to educate a child outside of the district. In the event the need arises, money would be drawn from the trust fund with a public hearing, in accordance with RSA 198:20c, thus giving the School Board flexibility.

The audience had a question and a comment.

**Results** of Article 5: The Vote was taken by a **SHOW OF BALLOTS.** Article 5 was **Adopted.**

**Article 6:** Mrs. Smith **Moved** that the District raise and appropriate eight thousand, eighty-five dollars ($8,085) for the purchase of a new telephone system for the Henry Moore School. (Recommended by the School Board) Mr. Messler **Seconded.**

Mrs. Smith spoke to the Article. She mentioned that there were no records regarding the phone system and no owner manuals. The system was purchased somewhere before 1990. They have been replacing parts from used phones. They found getting service difficult. They have no voice mail or automated messaging. The proposal is to replace fourteen (14) phones, a one-time purchase not to exceed $8,085. She listed what was included in the price. They have not yet put the proposal out for bid.

Discussion followed.

Questions and comments from the audience were addressed. Mr. Steve Cogswell of Diamond Hill Road asked if research into the company was done. He mentioned that there are parts for the existing phones. He mentioned that he had a system in his office that works fine and he wanted to sell it to a secondary market. He mentioned that there are advantages that could provide more services. He suggested that $10,000 would be a more realistic price.

Mr. Cogswell **Moved to Amend** the Article up to ten thousand dollars ($10,000). Mr. Snow **Seconded.**

Discussion followed.

**Results** of the Vote to Amend Article 6: The Vote was taken by a **SHOW OF BALLOTS.** The Amendment of Article 6 **Fails.**

Article 6 remained at $8,085. It was mentioned that if approved specifications would be put out for bid. It was suggested that perhaps the technology committee should be a part of this.

**Results** of Article 6: The Vote was taken by a **SHOW OF BALLOTS.** Article 6 was **Adopted.**

A short recess was taken.

**Article 7:** Mr. Zarges **Moved** that the District approve a tuition agreement with the Manchester School District for the education of district high school students in Manchester as negotiated by the School Board providing for an initial term of twenty (20) years beginning September 2003. Furthermore, to authorize the School Board to submit the agreement to the State Board of Education for approval pursuant to RSA 194:22 and to authorize the School Board to take up such other and further acts necessary to give effect to this resolution. (Recommended by the School Board) Mrs. Byrd **Seconded.**

Mr. Zarges spoke to the Article with a slide presentation.

Discussion followed. There was concern that from a report in the newspaper, Central is in the novice range for Science and Social Studies and children will not receive a good education. However, there were no other options available at the meeting. One of Central's students mentioned that you could not blame the teachers and curriculum for the drop out rate. He mentioned that he got college credit for two classes at Central. He said that the teachers are great. Candia will have input on the working committees and have an effect on policy. There was a concern for making a 20-year commitment and possibly not having a say. It was mentioned that all three high schools in Manchester would be renovated simultaneously. Construction would begin in July of 2003 and completion was set for August of 2005. It was suggested that the students would get out of their education, what they put into it. It was suggested that this was the best choice. It was disappointing that Candia had a voice, but no vote. It was suggested that this scenario was like leasing, since there was no equity. Mr. Snow wanted to know if this contract needs re-negotiation, what guarantees they would bring the contract back to a district meeting for reconsideration. Attorney Graham responded that any significant change would have to come back at a district meeting or a special district meeting.

**Results** of Article 7: The Vote was taken by a **SECRET BALLOT, Yes - 98, No - 38.** The Article was **Adopted.**

**Article 8:** Mr. Messler **Moved** that the District raise and appropriate the sum of sixty-two thousand dollars ($62,000) for the setup and for the lease of one double-wide modular classroom unit. (Recommended by the School Board) Mrs. Smith **Seconded.**

There was a slide presentation. It was mentioned that there were too many classrooms that are less than 900 square feet; they have limited storage; the library is small; the teacher's room is small; all extra services are in challenging facilities, the gymnasium being the biggest challenge of all. They do not have a science lab; there is no conference room; and, no room for school assemblies. The current enrollment is 453. The capacity is within the enrollment of the school. They took inventory of their current space.

Other options were constructing an addition, move kids to town facilities, go to larger classes, and year round class schedule. Adding portable classes lowered the capital costs and was a solution in a short period of time. This had benefits and disadvantages. Special education reading and mathematics are in closet sized rooms. Students sit next to each other learning different things. The cost is $62,000 this year, $16,720 the second year and $15,720 the third year. It is renewable after three years. It could be re-leased or purchased. They do not want it forever. It was mentioned that you could own one for $110,000. It was mentioned that there is no market for used modular classroom units. There was concern regarding escorting children in and out of this unit and was the door to the media center going to be locked at all times. There will be some moving of office space; however the modular is not to give office rooms. The appearance of the modular was a concern. It will be heated by propane. There were concerns for fire safety and its location.

**Results** of Article 8: The Vote was taken by a **SHOW OF BALLOTS.** Article 8 **Fails.**

Mr. Sieminski was recognized for a **Point of Order.** Moderator Thomas ruled his comments **Out of Order.**

A Vote was taken to overrule the Moderator.

**Results** of the Vote to overrule the Moderator, the Vote was taken by a **SHOW OF BALLOTS.** The Moderator's ruling was sustained.

**Article 9:** Mrs. Smith **Moved** to see if the District is interested in partnering with another school district for the purposes of jointly educating its middle school students. (This is a non-binding referendum.) Mr. Messler **Seconded.**

Mrs. Smith spoke to the Article. The disadvantages of the existing facilities were again mentioned. Additionally it was mentioned that there is no home economics, no industrial arts, no middle school sports program and no science lab. Auburn was suggested as a likely partner for a 450 student joint effort for a middle school; thus opening up space for kindergarten through grade 5 programs. There was concern that with the expansion of Interstate 93 and the growing population. Candia does not want modular classrooms; therefore, a permanent resolution to space issues is needed.

**Results** of Article 9: The Vote was taken by a **SHOW OF BALLOTS.** Article 9 was **Adopted.**

**Article 10:** Mr. Caito **Moved** that the District authorize the School Board to enter a Reciprocal Easement Agreement with the Town of Candia for the access way and parking facility serving the Moore School and library constructed by the School District on such terms and conditions as the School Board deem are in the best interests of the community. (Recommended by the School Board) Mr. Zarges **Seconded.**

Mr. Caito spoke to the Article. It was mentioned that it was to provide access to High Street to the new library to alleviate congestion in the front of the school. This has been very successful. They have gained parking spaces; however, an agreement is needed. Next Saturday, an identical copy of this warrant will go before the Town Meeting just to allow the school department to use the access through the High Street property.

**Results** of Article 10: The Vote was taken by a **SHOW OF BALLOTS.** Article 10 was **Adopted.**

Mr. Zarges **Moved to Adjourn** at 1:40 p.m. Mrs. Byrd **Seconded.** All were in **Favor.**

Respectfully submitted,

Aline A. Hammerstrom
School District Clerk

## PRINCIPAL'S REPORT
## 2003 – 2004

The Henry W. Moore School welcomed the students and staff with anticipation and much excitement this fall. New teachers and additional personnel joined the staff this school year – Ms. Ann Marie Brennan (AM Kindergarten), Mr. Michael Clauss (Spanish), Mrs. Linda Hansen (Grade 3 Long-Term Substitute), Mr. Alan Bartunek (School Psychologist), and Mr. Rick Gordon and Ms. Kim Caplette (Assistants). Welcome to our school community!

Each new school year brings with it an opportunity to set district and school goals to assist us in our continuous improvement of the school district's mission. The school district identified goals for the 2003-2004 school year that focus on school-community partnerships, curriculum and instruction, and programs designed to personalize education that enable us to pursue our mission. Outlined below are the Candia School District Goals (Priority LEIP Goals) and the Henry W. Moore Building Goals:

**LEIP Goal #1:** The District will build a strong partnership with the community through effective communication and expanded opportunities for direct involvement by community stakeholders.

Specifically:

1. The expansion of the knowledge of school activities for all constituents will be explored through increased frequency of school-wide newsletters, through bulk mailing, and other forms of media releases. (Included would be a greater use of bulk mailing and information to parents at critical times).
2. Continue to increase parental awareness, involvement, and opportunities for input through round table forums, grade level meetings, and parent/teacher conference day.
3. Administration and School Board will mutually communicate school issues to one another in a timely fashion.

**LEIP Goal #4:** All students, including out-of-school youth and adults, will be provided with the resources to reach the New Hampshire content and proficiency standards.

Specifically:

1. Student progress toward academic standards will be regularly assessed.
2. Parents, students, and teachers will have a common knowledge base of defined learning (academic grades) expectations for each grade level.
3. New intervention strategies and programs such as summer school and after-school tutoring will be investigated to insure the success of all students at all grade levels.

**LEIP Goal #7:** The School District will provide a personalized education for all students.

Specifically:

1. Explore methods to respond to the emotional, developmental, and academic needs of all children through...initiatives such as Positive Behavioral Interventions and Supports (PBIS) program and Project ASPIRE (Advancing Student Performance through Increased Reading Education).
2. Provide teachers with the training necessary to initiate PBIS and ASPIRE.

As a school and district, much has been accomplished to date with respect to the above district and building goals. The following describes to you how these goals have been implemented within Moore School:

The Moore School and community organizations partnered up a number of times for various school-community activities and events. Students, staff, and parents joined in the Old Home Day parade, chanting, "We Love to Read" as we showcased our favorite books on handmade posters. Our school is working with the Solid Waste Committee to implement a paper-recycling program. Specially designed bag-its will be in classrooms and other rooms throughout the school. We hope to see an immediate impact of the practice of recycling paper on our waste disposal. Ongoing efforts in emergency management planning and preparedness continued this school year with the involvement of personnel from the Candia Fire, Police, and Emergency Management Departments, NH Department of Emergency

Management, and the NH Department of Environmental Services. Together we planned and practiced casualty and lockdown drills and are in the process of implementing a comprehensive drill in conjunction with the Town of Candia's Emergency Management Team. Each and every drill we plan and practice increases the capacity of students and staff to understand and implement the emergency procedures in the event a school/community emergency should arise.

This school year, the distribution of the school newsletter increased to twice a month. The Lancer Ledger tries to provide parents information regarding upcoming events, information on specific programs or procedures, recognition of students, staff and community members/volunteers, community information and at least once a month includes a letter 'From the Office' detailing a particular program or activity the students and staff are involved in. The Lancer Ledger, also posted on the school website, is a tool we use to communicate information to the parents of our students. This year we have expanded our use of bulk mailing to three opportunities per year – summer, fall, and late winter/early spring. As an expanded version of the Lancer Ledger, the bulk mailing newsletter, may include a recommended summer reading list, a survey for community members to complete, or detailed information about a new/ongoing program or initiative. In addition to the Lancer Ledger, school website, classroom newsletters, and the middle school newsletter, we have an active student newspaper, Moore Than News. Students meet weekly to discuss and determine newspaper topics and work to put together a student newspaper published 4-5 times per year. Student articles are featured, as well as creative writing pieces, interviews, contests, photographs, illustrations and an advice column.

With the completion of all content and unified arts standards-based curricula, teachers are utilizing these grade level content standards and proficiencies to design instructional units that identify student outcomes as a result of multiple teaching strategies, resources, and assessments. Teachers designed three standardized grade level writing prompts and began implementation as a writing assessment tool in the fall, winter, and spring. After assessing individual student and classroom performance, teachers utilize this information to develop instructional lessons. These writing prompts will be included in a portfolio of student work. Also this fall, the implementation of new science materials and resources began. The science texts and materials at the varying grade levels provide up-to-date content knowledge and the materials provide hands-on experimental opportunities directly related to what students are learning. Students also have access to interactive learning online to practice, support or enhance the classroom instruction. As a staff, we continue to draft and revise report card formats to reflect the standards-based curriculum. Since we are still involved in designing standards-based units of instruction, we anticipate focusing our efforts on revising the school-wide reporting system in the near future.

In our continued efforts to provide a personalized education for all students, the staff at Moore School has been involved in implementing Project ASPIRE, an SAU-wide reading initiative. The staff has participated in professional development opportunities designed to increase their knowledge of research-based effective reading instructional practices based upon the findings of the National Reading Panel's five components of an effective reading program. Our reading specialists have worked with staff from Auburn and Hooksett to identify and utilize assessments as an early intervention tool. We will continue to implement various components of the Project ASPIRE action plan and inform the community as we go. This fall, we also began the implementation of the Positive Behavioral Interventions and Supports (PBIS) program. PBIS is an organized, data-driven system of interventions, strategies, and supports that enhances the capacity of schools, families and communities to create and sustain positive environments for living and learning. Approximately 60 schools in the state of New Hampshire are currently involved in the process of implementing PBIS in their school. PBIS is a systems approach focusing on improving behavior of all students that includes direct and ongoing teaching of expected behavior and the utilization of school-based data to make decisions. The PBIS process has guided the school through the development and implementation of strategic teams that are trained to positively impact behavior at key behavioral tiers: Universal/Green Team (whole school); Problem-Solving/Yellow Team (individual or groups of at-risk students); and the Intensive/Red Zone Team (students with complex needs and chronic behaviors). A three-tiered approach, staff, parent and community representatives have been actively

involved in training and implementation of PBIS at Moore School. Community information nights were conducted this summer and fall; a third is scheduled for March 2004. Staff members were also on hand during Candia's Old Home Day to promote and inform the community about PBIS. The PBIS teams meet regularly to identify, develop and problem solve ways in which PBIS is implemented effectively at Moore School.

The Candia School District was recently awarded a federal grant to support an Alternate School Suspension Program. The Alternate School Suspension (SOS) Program is a community-based, alternative out-of-school suspension program created through a partnership between Moore School and Community Organized Prevention Effort (COPE). The purpose of the alternate school suspension program is to support and teach appropriate interpersonal skills and social interactions within the school community to children who have been suspended from the regular school program. A component of the program includes community service. Students are expected to participate in community service contributing to the community in which they live.

The staff of the Moore School has been a tremendous support and influence in the positive changes that have been made, and they will continue with this important work throughout the school year and the next. It is a significant time in education and we embrace the opportunity to learn, grow and positively impact student learning in our school.

Moore School is also very fortunate to have a dedicated and committed group of parents, volunteers, and community members helping the students, teachers, and our school in any way they can. We look forward to continued collaboration in providing our students the highest quality education possible. Thank you!

Respectfully submitted,

Michelle L. Carvalho
Principal

**CANDIA SCHOOL DISTRICT**
**REPORT OF THE SUPERINTENDENT OF SCHOOLS**
**2003-2004 SCHOOL YEAR**

It is my pleasure to submit to you this annual report as your Superintendent of Schools. The 2003-2004 school year has been one in which the District has implemented many of its goals and objectives designed to improve student learning and daily life at the Moore School.

The School Board and administration meet annually in June for a full day retreat to establish goals and objectives for the coming year. This year, the Board and administration met on June 5th at the Town Hall. This year's objectives include the continued goal of improving communication of school activities to the greater community, developing expanded programming and intervention strategies to insure student success, implementation of the Positive Behavioral Interventions and Supports (PBIS) program to provide a more personalized education for our students, and developing improved reading strategies through Project ASPIRE (Advancing Student Performance through Increased Reading Education). The Board and administration have presented a budget to you that includes funding for some of these goals.

Local school facilities continue to be an area in need of attention. This year, in a separate warrant article, the Board is asking your approval for an architectural and engineering study of the Moore School in order to determine mechanical feasibilities of the structure. Last year, the Board contracted with the New Hampshire School Administrators' Association to provide an independent, comprehensive educational assessment of the Moore School. Should you approve this year's article, Candia will have two impartial, independent studies that will serve as foundation documents for future facilities work.

Economic issues will continue to demand our attention as we seek ways to accommodate the ever-increasing needs of our student population. Nationally, the passage of the Elementary and Secondary Education Act, better known as No Child Left Behind, presents challenges to our educational system. I am extremely pleased to report to you that the students of the Candia Moore School met adequate progress this year in accordance with the NCLB legislation. Given the high expectations of the law, that accomplishment should not be minimized.

This will be my last report to you as your Superintendent of Schools. The Candia community has reason to be proud of its dedicated School Board, building administrators, teaching faculty, and support staff. As the community works its way through ongoing issues, it is clear that they cannot be resolved without a spirit of respect and genuine collaboration from all members of the community. Best wishes.

Respectfully submitted,

Robert A. Suprenant
Superintendent of Schools

## HENRY W. MOORE SCHOOL

## 2003 GRADUATES

Kirby Renee Adams
Joshua Raymond Beaudoin
Nickolas Campbell
Amber J. Carbonneau
Brian E. Champagne
Jeffrey A. Chandonnais
James Clatanoff
Zach Conaway
Anthony D'Alfonso
Nicole E. Gosselin
Jamie Anne Greenhalgh *
John Heisey
Jeffrey Louis Hoffman
Megan Diana Kelly
Ashley E. Kobel
Natasha Laliberte
Michael Daniel Leclerc
Joshua Johnathan Lessard
Jeremy McMeniman
Jennifer Morin
Alesha Morris
Zachary Ryan Margolin **
Chantel McCabe
Kaitlin O'Flaherty
Melissa E. Ouimette
Casey L. Potvin
Alexis Prescott
Michelle Leanne Quinn
Torrin James Radcliffe
Christopher Paul Ramsey
Matthew Timothy Reinhold
Rebekah Carol Reynolds
Sara Rollins
Amy K. Sarra
Rachel Scribner
Ashley Ann Taylor
Lindsey Marie Theodore
Shana E. Towne
Molly M. Vesey
James White
Gina Zafirakis

**Valedictorian
*Salutatorian

## CANDIA AWARDS 2002-2003

*Graduation ~ June 23, 2003*

Each year, awards are given out by local organizations to Moore School students. The recipients are as follows:

**American Legion Award**: Zachary Margolin, Jamie Greenhalgh

**Charles W. Phillips Award**: Jeff Hoffman, Rebekah Reynolds

**Candia Lions Award**: Chantel McCabe, Matthew Reinhold

**Charmingfare Award**: Josh Beaudoin, Alesha Morris

**PTO Award**: Sara Rollins, Zach Conaway

**CEA Award**: Jeff Hoffman, Jamie Greenhalgh

**Valedictorian**: Zachary Margolin

**Salutatorian**: Jamie Greenhalgh

**Candia Militia History Award**: Jamie Greenhalgh

**Henry W. Moore School Award**: Megan Kelly

**Wellness Award**: Megan Kelly, Joshua Beaudoin

## Candia Dollar for Scholars Scholarship Awards

**Rockingham Lodge #76**: Ms. Susan Wilderman is entering her second year at Geneva College. She is majoring in secondary education/chemistry.

**The Ron Girard Humanitarian Scholarship**: Ms. Monique Goodno is entering her first year at St. Anselm's College. She will be majoring in math education.

**Candia Moore School PTO Scholarships**: Ms. Lindsay Leavitt is entering her third year at Boston University. She is a pre-med/psychology major.

Mr. Timothy Bond is entering his third year at UNH-Durham. He is majoring in electrical engineering.

**The Candia Grange Scholarship**: Mr. Weldon MacDonald is entering his first year at UNH-Manchester as a business major.

**The Candia Community Woman's Club**: Ms. Kristen Kelso is entering her first year at UNH-Durham majoring in engineering.

## ANNUAL SCHOOL HEALTH REPORT 2002-2003
## HENRY W. MOORE SCHOOL
## Candia, New Hampshire

***Services Provided by Sandra B. Leavitt, R.N. - School Nurse***

| | Total # to Nurse | Referral to Health Care Provider |
|---|---|---|
| Visits to Nurse | 2,275+ | 50 |
| Accidents Req. M.D. Referral/Incident Report | 20 | 13 |
| Vision Tests | 469 | 5 |
| Hearing Tests | 249 | 0 |
| Pediculosis Screens (head lice) | 4,566 | 0 |
| Scoliosis Screens | 132 | 2 |
| School Staff Visits (sickness or injury) | 600 | 25 |
| Number of Children with Special Health Care Conditions: | 170 | |

Conferences

| | |
|---|---|
| Parents (including phone calls and notes home) | 537 |
| School Personnel | 448 |
| Home Visits | 0 |

Miscellaneous

| | |
|---|---|
| Children with Individualized Health Care Plans, Individualized Education Plans or 504 Plans | 101 |
| Administered doses of medications | 1,932 doses |
| Meetings conducted with community agencies or health care providers about student health issues | 70 |

# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380


## *INDEPENDENT AUDITOR'S REPORT*

To the Members of the School Board
Candia School District
Candia, New Hampshire

We have audited the accompanying general purpose financial statements of the Candia School District as of and for the year ended June 30, 2003 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Candia School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Candia School District as of June 30, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Candia School District taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Candia School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Plodzik & Sanderson
Professional Association

December 12, 2003

## SCHOOL BOARD CHAIR'S REPORT
## 2003-2004

To the Citizens of Candia,

The 2003-2004 school year was one of commitment for the Candia School District.

The first commitment is that of the Moore School community to implement the Positive Behavioral Interventions and Supports (PBIS) program. PBIS is a system incorporating data collection and incentives for positive behavior. This is a systemic change for the school community; a contrast with the long practiced model of discipline for poor behavior that frequently might only treat the symptoms and not the root causes of such behavior. PBIS embraces the entire community. As with any attempt at this type of wide-sweeping change, there are bumps to be smoothed and adjustments to be made. Candia has been accepted for the second cohort of communities implementing this program and will receive grant money to offset many of the costs for implementation of the PBIS program.

The next commitment is that of the School Board to provide for maximum utilization of the space at the Moore School. Educational space is much more than adequate square footage. Program needs change due to better practices in education as well as new requirements from governmental agencies. Candia is fortunate to have new facilities like the Smyth Library and CYAA field house to provide temporary solutions to some space needs. In the past, we have had studies done of the Moore School's space needs. This year there is a warrant article for an architectural and program assessment. The results of all these studies will enable the Board and the community to fashion both short and long-term goals for the facility that will enable the Candia School District to continue to provide the best possible environment for learning.

The Board and Administration are committed to achieving standards that will allow each student to receive a personalized education. Principal Michelle Carvalho and Assistant Principal Jim Lewis have led the Moore School staff in revising our curriculum to align with state standards. We are completing the textbook purchase cycle for the core competencies this year. There is an ongoing commitment from the staff to integrate computer technology into the entire curriculum and funding is in the budget to ensure that the resources for this initiative will be available.

Finally, we would like to recognize and commend a few individuals. Superintendent Robert Suprenant will be leaving in May. Bob has served 14 years as a principal in Hooksett and six years as both Assistant Superintendent and Superintendent at SAU 15. His leadership and pursuit of best educational practices will be hard to replace. Next, we commend the actions of school bus driver George Keech and Central High students Chris Millspaugh and Jeff Gagnon for their actions in the bus accident that claimed the life of Candia resident Caroline Carnright. George prevented injury to the students on the bus. Chris and Jeff used their training and skills acquired from the Candia Fire Department Explorers program to aid Mrs. Carnright. Our community is proud of all of you.

Respectfully submitted,

William J. Zarges
Chair, Candia School Board

**SCHOOL ADMINISTRATIVE UNIT #15**
**SALARIES**
**Fiscal Year 2002-2003**

Superintendent of School's Salary Breakdown by District share for the 2002-2003 fiscal year:

| District | Percentage | Amount |
|---|---|---|
| Auburn | 24.66 | $21,982.00 |
| Candia | 18.58 | 16,562.00 |
| Hooksett | 56.76 | 50,597.00 |
| | | **$89,141.00** |

Assistant Superintendent of School's Salary Breakdown by District share for the 2002-2003 fiscal year:

| District | Percentage | Amount |
|---|---|---|
| Auburn | 24.66 | $19,211.00 |
| Candia | 18.58 | 14,475.00 |
| Hooksett | 56.76 | 44,219.00 |
| | | **$77,905.00** |

# 2004-2005 School Administrative Unit #15 Budget

## Estimated Revenues

| Account No. | Description | 2003-04 | 2004-05 |
|---|---|---|---|
| 770 | Unreserved Fund Balance | $6,000 | $18,000 |
| 880 | Federal Funds Revenue | $1 | $1 |
| 880 | E Rate Revenue | $6,000 | $6,300 |
| 800 | Indirect Cost Revenue | $3,000 | $10,000 |
| **Total Estimated Revenue** | | **$15,001** | **$34,301** |

## Estimated Expenditures

| | | | |
|---|---|---|---|
| 2210 | Staff Development | $3,500 | $3,500 |
| 2310 | School Admin. Board Expenses | $2,770 | $2,945 |
| 2320 | Office of Superintendent | $311,010 | $312,872 |
| 2520 | Fiscal Services | $135,799 | $135,799 |
| 2600 | Operation & Maintenance | $21,619 | $21,072 |
| 2660 | Data Processing | $14,150 | $15,950 |
| 2900 | Fringe Benefits | $114,402 | $165,478 |
| 3000 | Federal Funds Expense | $1 | $1 |
| **Total Estimated Expenditures** | | **$603,251** | **$657,617** |
| **Less: Estimated Revenues from Above** | | $15,001 | $34,301 |
| **Amount to be allocated to Districts** | | **$588,250** | **$623,316** |

## 2004-2005 DISTRICT ALLOCATION

| | 2001 VALUATION (000'S) | VALUATION % | 2001-02 ADM-A | PUPIL % | COMBINED % | 2004-05 ADOPTED |
|---|---|---|---|---|---|---|
| AUBURN | $457,403 | 23.19% | 635.10 | 25.30% | 24.24% | $151,120 |
| CANDIA | $324,329 | 16.44% | 486.70 | 19.39% | 17.92% | $111,670 |
| HOOKSETT | $1,190,751 | 60.37% | 1388.50 | 55.31% | 57.84% | $360,526 |
| TOTAL | $1,972,483 | 100.00% | 2510.30 | 100.00% | 100.00% | $623,316 |

## CANDIA SCHOOL DISTRICT WARRANT
## STATE OF NEW HAMPSHIRE

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF CANDIA, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:**

*You are hereby notified to meet at the Henry W. Moore School in said District, on the 6th day of March 2004, at 10 o'clock in the morning, to act upon the following subjects:*

1. To see if the District will accept the reports of agents, auditors, committees or officers as published in the annual school district report and placed on file. (Recommended by the School Board)

2. To see if the District will raise and appropriate a sum not to exceed ten thousand dollars ($10,000) to be added to the Building Maintenance Expendable Trust Fund and to authorize use/transfer in that amount from the June 30, 2004 fund balance. (Recommended by the School Board)

3. To see if the District will raise and appropriate the sum of one million, two hundred thirty thousand, seven hundred forty dollars ($1,230,740) for the payment of Regular Education High School Tuition. If this warrant article is accepted a like sum will be reduced from the budget in Article 4. (Recommended by the School Board)

4. To see if the District will vote to raise and appropriate the sum of six million, four hundred seventy-four thousand, six hundred thirty-seven dollars ($6,474,637) for the support of schools, payment of salaries and benefits of district officials and agents and for the payment of statutory obligations of the District. If Article 3 is accepted a like sum will be reduced from the budget in this article. (Recommended by the School Board)

5. To see if the District will vote to raise and appropriate up to the sum of twenty-five thousand dollars ($25,000) to be placed in the Special Education Expendable Trust Fund, with such sum to be funded from the June 30, 2004, undesignated fund balance (surplus). (Recommended by the School Board)

6. To see if the District will vote to raise and appropriate the sum of eighteen thousand dollars ($18,000) for the purpose of a Building and Program Analysis Feasibility study of the Candia Moore School. (Recommended by the School Board)

7. To see if the district will vote to raise and appropriate the sum of Forty Thousand dollars and no cents ($40,000.00) to provide a bus monitor on each regularly scheduled Candia school bus run to and from school transporting K-12 students in the general population. (Submitted by Petition) (Not Recommended by the School Board)

SCHOOL BOARD OF CANDIA, NEW HAMPSHIRE

William J. Zarges, Chair
Edward R. Caito, Vice Chair
Karen A. Smith, Clerk
Ingrid Byrd
John C. Messler

2004-05 BUDGET
2/5/04

| ACCOUNT NUMBER / DESCRIPTION | | 2002-03 ACTUAL | 2003-04 BUDGET | SCHOOL BD PROPOSAL 2004-05 | CHANGE |
|---|---|---|---|---|---|
| 21-1100-112-1-02-00-000000 | SALARIES - TEACHER | 1315216.39 | 1360143.00 | 1395875.00 | 35732.00 |
| 21-1100-112-1-02-01-000000 | SALARIES - KINDERGARTEN TEACH | 0.00 | 0.00 | 0.00 | 0.00 |
| 21-1100-114-1-02-00-000000 | SALARIES - AIDES | 25107.84 | 13461.48 | 13461.48 | 0.00 |
| 21-1100-114-1-02-01-000000 | SALARIES - KINDERGARTEN | 712.30 | 0.00 | 0.00 | 0.00 |
| 21-1100-120-1-02-00-000000 | SALARIES - SUB - REGULAR | 41328.76 | 23000.00 | 23000.00 | 0.00 |
| 21-1100-211-1-02-89-000000 | BENEFITS - HEALTH - REG INSTR | 184533.46 | 234797.00 | 344864.00 | 110067.00 |
| 21-1100-212-1-02-89-000000 | BENEFITS - DENTAL - REG INSTR | 20490.66 | 23264.00 | 23589.00 | 325.00 |
| 21-1100-213-1-02-89-000000 | BENEFITS - LIFE INS - REG INST | 1676.36 | 3286.00 | 3830.00 | 544.00 |
| 21-1100-214-1-02-00-000000 | BENEFITS - DISAB - REG INSTR | 1550.61 | 4619.00 | 6748.00 | 2129.00 |
| 21-1100-220-1-02-00-000000 | BENEFITS - FICA - DIST.SHARE | 104722.03 | 106953.00 | 112938.00 | 5985.00 |
| 21-1100-231-1-02-00-000000 | BENEFITS - RETIRE - CLASSIFIED | 451.33 | 0.00 | 0.00 | 0.00 |
| 21-1100-232-1-02-89-000000 | BENEFITS - RETIRE - PROF REG | 34305.75 | 35908.00 | 38013.00 | 2105.00 |
| 21-1100-240-1-02-00-000000 | COURSES - BARG. UNIT | 15658.50 | 22000.00 | 19000.00 | -3000.00 |
| 21-1100-240-1-02-89-000000 | MINI GRANTS | 5000.00 | 5000.00 | 3000.00 | -2000.00 |
| 21-1100-241-1-02-00-000000 | WORKSHOPS - BARG. UNIT | 8519.00 | 10000.00 | 10500.00 | 500.00 |
| 21-1100-250-1-02-00-000000 | BENEFITS - UNEMPLOY - REG INST | 393.98 | 3040.00 | 3000.00 | -40.00 |
| 21-1100-260-1-02-00-000000 | BENEFITS - WORKER'S COMP-REGUL | 2314.42 | 5207.00 | 5462.00 | 255.00 |
| 21-1100-330-1-02-00-000000 | TUTORING SERVICES | 150.00 | 750.00 | 750.00 | 0.00 |
| 21-1100-330-1-02-29-000000 | CONTRACT SRVC. - TECHNOLOGY | 18714.16 | 29000.00 | 29000.00 | 0.00 |
| 21-1100-430-1-02-00-000000 | MAINT CONTRACTS - RISO | 1950.00 | 6375.00 | 420.00 | -5955.00 |
| 21-1100-431-1-02-00-000000 | REPAIRS - EQUIP - INSTRUCT'L | 50.00 | 50.00 | 50.00 | 0.00 |
| 21-1100-431-1-02-33-000000 | REPAIRS - COMPUTERS | 349.69 | 1000.00 | 1000.00 | 0.00 |
| 21-1100-442-1-02-00-000000 | MAINT CONTRACT - COPIER | 4753.05 | 6303.00 | 10977.00 | 4674.00 |
| 21-1100-580-1-02-32-000000 | MILEAGE REIMB - PROFESSIONAL | 93.99 | 150.00 | 150.00 | 0.00 |
| 21-1100-610-1-00-20-100000 | SUPPLIES - RISOGRAPH | 0.02 | 0.00 | 0.00 | 0.00 |
| 21-1100-610-1-02-00-000000 | SUPPLIES - REGULAR INSTRUCTION | 13426.25 | 14863.00 | 14794.00 | -69.00 |
| 21-1100-610-1-02-01-000000 | SUPPLIES - RISOGRAPH | 787.48 | 0.00 | 744.00 | 744.00 |
| 21-1100-610-1-02-08-000000 | SUPPLIES - ART | 2520.06 | 3080.00 | 3000.00 | -80.00 |
| 21-1100-610-1-02-15-000000 | SUPPLIES - LANGUAGE ARTS | 1133.55 | 857.00 | 418.00 | -439.00 |
| 21-1100-610-1-02-16-000000 | SUPPLIES - FOREIGN LANGUAGE | 525.25 | 578.00 | 0.00 | -578.00 |
| 21-1100-610-1-02-18-000000 | SUPPLIES - HEALTH | 91.00 | 200.00 | 200.00 | 0.00 |
| 21-1100-610-1-02-23-000000 | SUPPLIES - MATH | 0.00 | 328.00 | 275.00 | -53.00 |
| 21-1100-610-1-02-24-000000 | SUPPLIES - MUSIC | 205.00 | 205.00 | 493.00 | 288.00 |
| 21-1100-610-1-02-27-000000 | SUPPLIES - READING | 29.54 | 83.00 | 0.00 | -83.00 |
| 21-1100-610-1-02-29-000000 | SUPPLIES - SCIENCE | 3418.37 | 4159.00 | 4212.00 | 53.00 |
| 21-1100-610-1-02-30-000000 | SUPPLIES - SOCIAL STUDIES | 0.00 | 80.00 | 0.00 | -80.00 |
| 21-1100-610-1-02-33-000000 | SUPPLIES - COMPUTER | 2336.03 | 2891.00 | 4697.00 | 1806.00 |
| 21-1100-641-1-02-00-000000 | TEXTBOOKS - REGULAR INSTRUCT. | 0.00 | 1024.00 | 248.00 | -776.00 |
| 21-1100-641-1-02-15-000000 | TEXTBOOKS - LANG ARTS/ENGLISH | 4650.72 | 1995.00 | 0.00 | -1995.00 |
| 21-1100-641-1-02-16-000000 | TEXTBOOKS - FOREIGN LANGUAGE | 221.20 | 0.00 | 0.00 | 0.00 |
| 21-1100-641-1-02-23-000000 | TEXTBOOKS - MATH | 5029.16 | 0.00 | 2145.00 | 2145.00 |
| 21-1100-641-1-02-27-000000 | TEXTBOOKS - READING | 1522.56 | 30829.00 | 0.00 | -30829.00 |
| 21-1100-641-1-02-30-000000 | TEXTBOOKS - SOCIAL STUDIES | 64.35 | 0.00 | 31099.00 | 31099.00 |
| 21-1100-642-1-02-33-000000 | SOFTWARE - COMPUTER | -55.00 | 0.00 | 0.00 | 0.00 |
| 21-1100-644-1-02-00-000000 | PERIODICALS - REGULAR INSTRUCT | 1650.02 | 1691.00 | 1634.00 | -57.00 |
| 21-1100-644-1-02-15-000000 | PERIODICALS - FOREIGN LANG | 0.00 | 194.00 | 0.00 | -194.00 |
| 21-1100-644-1-02-24-000000 | PERIODICALS - MUSIC | 127.20 | 0.00 | 0.00 | 0.00 |
| 21-1100-645-1-02-00-000000 | WORKBOOKS - REG INSTRUCT | 704.25 | 725.00 | 293.00 | -432.00 |
| 21-1100-645-1-02-15-000000 | WORKBOOKS - LANG ARTS | 2017.72 | 1313.00 | 1114.00 | -199.00 |

| ACCOUNT NUMBER / DESCRIPTION | 2002-03 ACTUAL | 2003-04 BUDGET | SCHOOL BD PROPOSAL 2004-05 | CHANGE |
|---|---|---|---|---|
| 21-1100-645-1-02-23-000000 WORKBOOKS - MATH | 2664.33 | 6979.00 | 8867.00 | 1888.00 |
| 21-1100-645-1-02-27-000000 WORKBOOKS - READING | 3812.40 | 0.00 | 4000.00 | 4000.00 |
| 21-1100-649-1-02-08-000000 EQUIP - ADD'L - ART | 63.95 | 0.00 | 0.00 | 0.00 |
| 21-1100-649-1-02-16-000000 EQUIP - VIDEO - FOREIGN LANG | 0.00 | 88.00 | 0.00 | -88.00 |
| 21-1100-650-1-02-00-000000 SOFTWARE | 655.65 | 949.00 | 2981.00 | 2032.00 |
| 21-1100-731-1-02-00-000000 EQUIP - ADD'L - REG INSTRUCT | 1225.00 | 0.00 | 0.00 | 0.00 |
| 21-1100-731-1-02-23-000000 EQUIP - ADD'L - MATH | 0.00 | 826.00 | 0.00 | -826.00 |
| 21-1100-731-1-02-24-000000 EQUIP - ADD'L - MUSIC | 0.00 | 474.00 | 58.00 | -416.00 |
| 21-1100-731-1-02-25-000000 EQUIP - ADD'L - PHYS ED | 747.99 | 737.00 | 1052.00 | 315.00 |
| 21-1100-731-1-02-29-000000 EQUIP - ADD'L - SCIENCE | 0.00 | 1769.00 | 0.00 | -1769.00 |
| 21-1100-733-1-02-00-000000 FURNITURE - ADD'L - REG INSTRT | 698.47 | 401.00 | 304.00 | -97.00 |
| 21-1100-734-1-02-00-000000 EQUIP - ADD'L COMPUTER | 3825.00 | 0.00 | 0.00 | 0.00 |
| 21-1100-735-1-02-00-000000 EQUIP - REPLACE - REG INSTRUCT | 594.70 | 0.00 | 0.00 | 0.00 |
| 21-1100-735-1-02-23-000000 EQUIP - REPLACE - MATH | 0.00 | 137.00 | 0.00 | -137.00 |
| 21-1100-735-1-02-24-000000 EQUIP - REPLACE - MUSIC | 652.70 | 0.00 | 0.00 | 0.00 |
| 21-1100-735-1-02-30-000000 EQUIP - REPLACE - SOCIAL STUD. | 144.50 | 429.00 | 0.00 | -429.00 |
| 21-1100-735-1-02-33-000000 EQUIP - REPLACE - COMPUTER | 0.00 | 10000.00 | 10560.00 | 560.00 |
| 21-1100-737-1-02-00-000000 FURNITURE - REPLACE - REG INSR | 395.46 | 1574.00 | 2552.00 | 978.00 |
| 21-1100-739-1-02-00-000000 EQUIP - ALL OTHER - REG INSTRU | 100.00 | 0.00 | 0.00 | 0.00 |
| TOTALS- FUNCTION 1100 REGULAR PROGRAMS: | 1844027.16 | 1983764.48 | 2141367.48 | 157603.00 |
| 21-1105-561-3-02-00-000000 TUITION - PUBLIC HIGH SCHOOL | 969798.53 | 1038500.00 | 1230740.00 | 192240.00 |
| TOTALS- FUNCTION 1105 TUITION-REGULAR HIGH SCHOOL: | 969798.53 | 1038500.00 | 1230740.00 | 192240.00 |
| 21-1200-111-1-02-61-000000 SALARIES - SPED DIRECTOR | 60564.00 | 62684.00 | 62684.00 | 0.00 |
| 21-1200-111-3-02-61-000000 SALARIES - HS COORD | 0.00 | 7948.00 | 7500.00 | -448.00 |
| 21-1200-112-1-02-61-000000 SALARIES - RESOURCE RM | 165361.91 | 170762.00 | 177862.00 | 7100.00 |
| 21-1200-114-1-02-00-000000 SALARIES - SPED SEC. ADD'T | 0.00 | 0.00 | 500.00 | 500.00 |
| 21-1200-114-1-02-60-000000 SALARIES - SPED SECRETARIAL | 19314.70 | 17650.40 | 17651.00 | 0.60 |
| 21-1200-114-1-02-61-000000 SALARIES - AIDES - SPED | 96710.24 | 128092.78 | 131912.00 | 3819.22 |
| 21-1200-117-1-02-61-000000 CHILDFIND CLINIC | 0.00 | 300.00 | 300.00 | 0.00 |
| 21-1200-120-1-02-61-000000 SALARIES - SUB - SPED | 396.00 | 2805.00 | 2805.00 | 0.00 |
| 21-1200-211-1-02-61-000000 BENEFITS - HEALTH - SPED | 64871.00 | 50607.00 | 68678.00 | 18071.00 |
| 21-1200-212-1-02-61-000000 BENEFITS - DENTAL - SPED TEACH | 3439.08 | 3975.00 | 4617.00 | 642.00 |
| 21-1200-220-1-02-61-000000 BENEFITS - FICA - SPED | 26189.53 | 28025.00 | 30417.00 | 2392.00 |
| 21-1200-231-1-02-61-000000 BENEFITS - RETIRE - SPED-CLASS | 2085.62 | 2523.00 | 1830.00 | -693.00 |
| 21-1200-232-1-02-61-000000 BENEFITS - RETIRE - SPED PROF | 5892.99 | 6107.00 | 6350.00 | 243.00 |
| 21-1200-241-1-02-61-000000 WORKSHOPS - SP ED DIRECTOR | 95.00 | 200.00 | 200.00 | 0.00 |
| 21-1200-242-1-02-61-000000 CONFERENCES - SPED DIRECTOR | 175.00 | 500.00 | 500.00 | 0.00 |
| 21-1200-243-1-02-61-000000 CONFERENCES - SPED SEC. | 0.00 | 0.00 | 250.00 | 250.00 |
| 21-1200-250-1-02-61-000000 BENEFITS - UNEMPLOY - SPED | 131.08 | 1360.00 | 1360.00 | 0.00 |
| 21-1200-260-1-02-61-000000 BENEFITS - WORKER'S COMP-SPED | 1080.96 | 1355.00 | 1472.00 | 117.00 |
| 21-1200-330-1-00-61-000000 HOME TUTORING | 87.50 | 1500.00 | 1500.00 | 0.00 |
| 21-1200-330-1-02-61-000000 EXTENDED SCHOOL YEAR - SPED | 28762.90 | 40306.00 | 33911.00 | -6395.00 |
| 21-1200-330-1-02-62-000000 MEDICARE SERVICE PROVIDER | 5153.00 | 6000.00 | 6000.00 | 0.00 |
| 21-1200-550-1-02-61-000000 PRINTING - SPED | 300.00 | 300.00 | 300.00 | 0.00 |
| 21-1200-561-0-02-61-000000 TUIT OTHER PUBLIC PRESCHOOL | 6958.75 | 1730.00 | 9155.00 | 7425.00 |
| 21-1200-561-1-02-61-000000 TUIT OTHER PUBLIC ELEM | 1167.25 | 0.00 | 0.00 | 0.00 |
| 21-1200-561-3-02-61-000000 TUIT OTHER PUBLIC HS | 241531.14 | 345302.00 | 425341.00 | 80039.00 |

| ACCOUNT NUMBER / DESCRIPTION | 2002-03 ACTUAL | 2003-04 BUDGET | SCHOOL BD PROPOSAL 2004-05 | CHANGE |
|---|---|---|---|---|
| 21-1200-563-1-02-61-000000 TUIT IN STATE PRIV ELEM | 12435.17 | 88795.00 | 49538.00 | -39257.00 |
| 21-1200-563-2-02-61-000000 TUIT IN STATE PRIV JH | 48301.20 | 0.00 | 50600.00 | 50600.00 |
| 21-1200-563-3-02-61-000000 TUIT IN STATE PRIV HS | 117394.03 | 313183.00 | 157226.00 | -155957.00 |
| 21-1200-580-1-02-61-000000 MILEAGE REIMB - SPED | 973.80 | 850.00 | 850.00 | 0.00 |
| 21-1200-610-1-02-61-000000 SUPPLIES - SPED | 1017.43 | 568.00 | 750.00 | 182.00 |
| 21-1200-641-1-02-61-000000 TEXTBOOKS - SPED | 1567.19 | 752.00 | 445.00 | -307.00 |
| 21-1200-642-1-02-61-000000 SOFTWARE - COMPUTER | 0.00 | 219.00 | 0.00 | -219.00 |
| 21-1200-644-1-02-61-000000 PERIODICALS - SPED | 121.94 | 36.00 | 0.00 | -36.00 |
| 21-1200-731-1-02-61-000000 EQUIP - ADD'L - SPED | 547.70 | 0.00 | 441.00 | 441.00 |
| 21-1200-737-1-02-61-000000 FURNITURE - REPLACE - SPED | 0.00 | 376.00 | 150.00 | -226.00 |
| 21-1200-810-1-02-61-000000 DUES & FEES - SPED | 302.00 | 419.00 | 419.00 | 0.00 |
| TOTALS- FUNCTION 1200 SPECIAL PROGRAMS: | 912928.11 | 1285230.18 | 1253514.00 | -31716.18 |
| 21-1260-330-1-02-61-000000 ESL TUTOR | 350.00 | 0.00 | 0.00 | 0.00 |
| TOTALS- FUNCTION 1260 E.S.L EXPENSE: | 350.00 | 0.00 | 0.00 | 0.00 |
| 21-1270-112-1-02-61-000000 SALARIES - DIFFERENT TALENTS | 36753.00 | 38103.00 | 39453.00 | 1350.00 |
| 21-1270-211-1-02-61-000000 BENEFITS - HEALTH - G&T | 5416.00 | 6461.00 | 6348.00 | -113.00 |
| 21-1270-212-1-02-61-000000 BENEFITS - DENTAL - G&T | 520.20 | 584.00 | 572.00 | -12.00 |
| 21-1270-220-1-02-61-000000 BENEFITS - FICA - G&T | 2811.60 | 2915.00 | 3018.00 | 103.00 |
| 21-1270-232-1-02-61-000000 BENEFITS - RETIRE - G&T PROF | 958.66 | 1006.00 | 1026.00 | 20.00 |
| 21-1270-250-1-02-61-000000 BENEFITS - UNEMPLOY - G&T | 14.07 | 80.00 | 80.00 | 0.00 |
| 21-1270-260-1-02-61-000000 BENEFITS - WORKER'S COMP-G&T | 116.05 | 141.00 | 146.00 | 5.00 |
| 21-1270-610-1-02-61-000000 SUPPLIES - DIFF TALENTS | 0.00 | 36.00 | 44.00 | 8.00 |
| 21-1270-642-1-02-61-000000 SOFTWARE - DIFFERENT TALENTS | 0.00 | 80.00 | 0.00 | -80.00 |
| TOTALS- FUNCTION 1270 DIFFERENT TALENTS: | 46589.58 | 49406.00 | 50687.00 | 1281.00 |
| 21-1410-117-1-02-00-000000 STIPENDS - REG INSTRUCT | 300.00 | 300.00 | 300.00 | 0.00 |
| 21-1410-117-1-02-28-000000 STIPENDS NON ATHLETIC | 3900.00 | 8350.00 | 8850.00 | 500.00 |
| 21-1410-117-1-02-29-000000 SALARIES - STIPENDS/EXT TRIPS | 1200.00 | 3600.00 | 3600.00 | 0.00 |
| 21-1410-220-1-02-00-000000 STIPENDS FICA | 413.10 | 0.00 | 976.00 | 976.00 |
| 21-1410-330-3-01-22-000000 CONTRACT SRVC. - DRIVERS ED | 7350.00 | 16000.00 | 10000.00 | -6000.00 |
| 21-1410-610-1-02-28-000000 SUPPLIES - COCURRICULAR | 1420.00 | 910.00 | 750.00 | -160.00 |
| 21-1410-810-1-02-28-000000 DUES & FEES - COCURR | 1021.05 | 800.00 | 326.00 | -474.00 |
| TOTALS- FUNCTION 1410 COCURRICULAR ACTIVITIES: | 15604.15 | 29960.00 | 24802.00 | -5158.00 |
| 21-1420-117-1-02-28-000000 STIPENDS ATHLETIC | 9800.00 | 11900.00 | 11900.00 | 0.00 |
| 21-1420-220-1-02-28-000000 STIPENDS FICA | 749.70 | 0.00 | 911.00 | 911.00 |
| 21-1420-330-1-02-28-000000 OFFICIALS & REFEREES | 2000.00 | 3100.00 | 3100.00 | 0.00 |
| 21-1420-441-1-02-28-000000 COCURR-RENTALS CYAA | 0.00 | 1200.00 | 1800.00 | 600.00 |
| 21-1420-610-1-02-28-000000 SUPPLIES - COCURR ATHLETIC | 1535.33 | 1209.00 | 3465.00 | 2256.00 |
| 21-1420-739-1-02-28-000000 EQUIP - ALL OTHER - ATHLETIC | 176.59 | 350.00 | 1155.00 | 805.00 |
| 21-1420-810-1-02-28-000000 DUES & FEES - COCURR ATHLETIC | 200.00 | 260.00 | 270.00 | 10.00 |
| TOTALS- FUNCTION 1420 ATHLETIC COCURRICULAR EXPENSE: | 14461.62 | 18019.00 | 22601.00 | 4582.00 |
| 21-2110-330-1-02-00-000000 CENSUS | 0.00 | 1.00 | 1.00 | 0.00 |
| TOTALS- FUNCTION 2110 ATTENDANCE SERVICES: | 0.00 | 1.00 | 1.00 | 0.00 |
| 21-2120-112-1-02-17-000000 SALARIES - GUIDANCE | 46203.00 | 47553.00 | 48903.00 | 1350.00 |

| ACCOUNT NUMBER / DESCRIPTION | 2002-03 ACTUAL | 2003-04 BUDGET | SCHOOL BD PROPOSAL 2004-05 | CHANGE |
|---|---|---|---|---|
| 21-2120-211-1-02-17-000000 BENEFITS - HEALTH - GUIDANCE | 1622.00 | 0.00 | 0.00 | 0.00 |
| 21-2120-212-1-02-17-000000 BENEFITS - DENTAL - GUIDANCE | 0.00 | 0.00 | 0.00 | 0.00 |
| 21-2120-220-1-02-17-000000 BENEFITS - FICA - GUIDANCE | 3534.53 | 3638.00 | 3741.00 | 103.00 |
| 21-2120-232-1-02-17-000000 BENEFITS - RETIRE - GUIDANCE | 1205.15 | 1256.00 | 1271.00 | 15.00 |
| 21-2120-250-1-02-17-000000 BENEFITS - UNEMPLOY - GUIDANCE | 17.69 | 80.00 | 80.00 | 0.00 |
| 21-2120-260-1-02-17-000000 BENEFITS - WORKER'S COMP-GUID | 145.88 | 176.00 | 181.00 | 5.00 |
| 21-2120-330-1-02-01-000000 PRESCHOOL SCREENING | 855.00 | 1500.00 | 1500.00 | 0.00 |
| 21-2120-330-1-02-28-000000 ACHIEVEMENT SCORING/TESTING | 3752.19 | 4659.00 | 5101.00 | 442.00 |
| 21-2120-580-1-02-17-000000 MILEAGE REIMB - GUIDANCE | 0.00 | 30.00 | 30.00 | 0.00 |
| 21-2120-610-1-02-17-000000 SUPPLIES - GUIDANCE | 48.40 | 0.00 | 0.00 | 0.00 |
| 21-2120-641-1-02-17-000000 BOOKS - PROF - GUIDANCE | 196.15 | 625.00 | 0.00 | -625.00 |
| 21-2120-649-1-02-17-000000 NON-PRINT MEDIA - GUIDANCE | 54.95 | 0.00 | 0.00 | 0.00 |
| TOTALS- FUNCTION 2120 GUIDANCE SERVICES: | 57634.94 | 59517.00 | 60807.00 | 1290.00 |
| 21-2130-112-1-02-18-000000 SALARIES - NURSE | 34153.00 | 35503.00 | 36853.00 | 1350.00 |
| 21-2130-120-1-02-18-000000 SALARIES - SUB - NURSE | 2524.32 | 1500.00 | 1500.00 | 0.00 |
| 21-2130-211-1-02-18-000000 BENEFITS - HEALTH - NURSE | 7311.00 | 8722.00 | 8566.00 | -156.00 |
| 21-2130-212-1-02-18-000000 BENEFITS - DENTAL - NURSE | 876.60 | 1035.00 | 964.00 | -71.00 |
| 21-2130-220-1-02-18-000000 BENEFITS - FICA - NURSE | 2612.70 | 2716.00 | 2819.00 | 103.00 |
| 21-2130-231-1-02-18-000000 BENEFITS - RETIRE - NURSE | 613.92 | 2095.00 | 2174.00 | 79.00 |
| 21-2130-250-1-02-18-000000 BENEFITS - UNEMPLOY - NURSE | 13.08 | 80.00 | 80.00 | 0.00 |
| 21-2130-260-1-02-18-000000 BENEFITS - WORKER'S COMP-NURSE | 107.84 | 137.00 | 136.00 | -1.00 |
| 21-2130-431-1-02-18-000000 REPAIRS - EQUIP - NURSE | 170.00 | 160.00 | 160.00 | 0.00 |
| 21-2130-580-1-02-18-000000 MILEAGE REIMB - NURSE | 0.00 | 30.00 | 30.00 | 0.00 |
| 21-2130-610-1-02-18-000000 SUPPLIES - NURSE | 594.56 | 581.00 | 240.00 | -341.00 |
| 21-2130-641-1-02-18-000000 BOOKS - PROF - NURSE | 0.00 | 75.00 | 75.00 | 0.00 |
| 21-2130-644-1-02-18-000000 PERIODICALS - NURSE | 35.00 | 50.00 | 50.00 | 0.00 |
| 21-2130-739-1-02-18-000000 EQUIPMENT - ADD'L - NURSE | 0.00 | 0.00 | 153.00 | 153.00 |
| TOTALS- FUNCTION 2130 NURSING SERVICES: | 49012.02 | 52684.00 | 53800.00 | 1116.00 |
| 21-2140-113-1-02-61-000000 SALARIES - PSYCHOLOGIST | 0.00 | 52500.00 | 48130.00 | -4370.00 |
| 21-2140-211-1-02-61-000000 BENEFITS - HEALTH - PSYCHOL | 0.00 | 6461.00 | 8566.00 | 2105.00 |
| 21-2140-212-1-02-61-000000 BENEFITS - DENTAL - PSYCHOL | 0.00 | 584.00 | 964.00 | 380.00 |
| 21-2140-220-1-02-61-000000 BENEFITS - FICA - PSYCHOL | 0.00 | 4016.00 | 3682.00 | -334.00 |
| 21-2140-231-1-02-61-000000 BENEFITS - RETIRE - PSYCHOL | 0.00 | 1386.00 | 1251.00 | -135.00 |
| 21-2140-250-1-02-61-000000 BENEFITS - UNEMPLOY - PSYCHOL | 0.00 | 80.00 | 80.00 | 0.00 |
| 21-2140-260-1-02-61-000000 BENEFITS - WORKER'S COMP-PSYCH | 0.00 | 195.00 | 178.00 | -17.00 |
| 21-2140-330-1-02-61-000000 DIAGNOSTIC TESTING | 7441.50 | 6644.00 | 6644.00 | 0.00 |
| 21-2140-340-1-02-61-000000 CONSULTING PSYCHOLOGIST | 9665.80 | 4833.00 | 4833.00 | 0.00 |
| 21-2140-341-1-03-61-000000 CONTRACTED SVC - PSYCHOLOGICAL | 27238.91 | 0.00 | 0.00 | 0.00 |
| 21-2140-610-1-02-61-000000 SUPPLIES - DIAGNOSTIC TESTING | 0.00 | 400.00 | 482.00 | 82.00 |
| 21-2140-739-1-02-61-000000 EQUIP - ALL OTHER - DIAG TEST | 0.00 | 0.00 | 920.00 | 920.00 |
| TOTALS- FUNCTION 2140 PSYCHOLOGICAL SERVICES: | 44346.21 | 77099.00 | 75730.00 | -1369.00 |
| 21-2150-112-1-02-61-000000 SALARIES - SPEECH | 35403.00 | 36753.00 | 38103.00 | 1350.00 |
| 21-2150-211-1-02-61-000000 BENEFITS - HEALTH - SPEECH | 2608.00 | 3124.00 | 6247.00 | 3123.00 |
| 21-2150-212-1-02-61-000000 BENEFITS - DENTAL - SPEECH | 364.80 | 392.00 | 572.00 | 180.00 |
| 21-2150-220-1-02-61-000000 BENEFITS - FICA - SPEECH | 2739.46 | 2812.00 | 2915.00 | 103.00 |
| 21-2150-232-1-02-61-000000 BENEFITS - RETIRE - SPEECH | 934.06 | 971.00 | 991.00 | 20.00 |

| ACCOUNT NUMBER / DESCRIPTION | 2002-03 ACTUAL | 2003-04 BUDGET | SCHOOL BD PROPOSAL 2004-05 | CHANGE |
|---|---|---|---|---|
| 21-2150-250-1-02-61-000000 BENEFITS - UNEMPLOY - SPEECH | 13.71 | 80.00 | 80.00 | 0.00 |
| 21-2150-260-1-02-61-000000 BENEFITS - WORKER'S COMP-SPEEC | 113.07 | 136.00 | 141.00 | 5.00 |
| 21-2150-330-1-02-61-000000 CONTRACT SRVC. - SPEECH | 0.00 | 0.00 | 7460.00 | 7460.00 |
| 21-2150-580-1-02-61-000000 MILEAGE REIMB - SPEECH | 0.00 | 100.00 | 100.00 | 0.00 |
| 21-2150-610-1-02-61-000000 SUPPLIES - SPEECH | 308.11 | 359.00 | 123.00 | -236.00 |
| 21-2150-641-1-02-61-000000 TEXTBOOKS - SPEECH | 0.00 | 92.00 | 0.00 | -92.00 |
| 21-2150-731-1-02-61-000000 EQUIP - ADD'L - SPEECH | 662.00 | 0.00 | 725.00 | 725.00 |
| TOTALS- FUNCTION 2150 SPEECH AND AUDIOLOGY SERVICES: | 43146.21 | 44819.00 | 57457.00 | 12638.00 |
| 21-2160-110-1-02-61-000000 SALARIES - OT | 26520.00 | 33096.90 | 33097.00 | 0.10 |
| 21-2160-220-1-02-61-000000 BENEFTIS - FICA OT | 2028.78 | 2482.00 | 2532.00 | 50.00 |
| 21-2160-250-1-02-61-000000 BENEFITS - UNEMPLOY - OT | 10.15 | 80.00 | 80.00 | 0.00 |
| 21-2160-260-1-02-61-000000 BENEFITS - WORKER'S COMP - OT | 83.74 | 120.00 | 123.00 | 3.00 |
| 21-2160-330-1-02-61-000000 CONTRACT SRVC. - OCC. THERAPY | 1458.75 | 0.00 | 0.00 | 0.00 |
| 21-2160-330-1-02-62-000000 CONTRACT SRVC. - PHYS THERAPY | 2130.50 | 4638.00 | 830.00 | -3808.00 |
| 21-2160-330-1-02-63-000000 CONTRACT SRVC. - VISION | 10350.16 | 11880.00 | 550.00 | -11330.00 |
| 21-2160-580-1-02-61-000000 MILEAGE REIMB - O.T. | 0.00 | 100.00 | 100.00 | 0.00 |
| 21-2160-610-1-02-61-000000 SUPPLIES - O.T. | 265.39 | 280.00 | 0.00 | -280.00 |
| 21-2160-731-1-02-61-000000 EQUIP - ADD'L - O.T. | 153.12 | 234.00 | 0.00 | -234.00 |
| TOTALS- FUNCTION 2160 THERAPHY SERVICES (PT & OT): | 43000.59 | 52910.90 | 37312.00 | -15598.90 |
| 21-2190-330-1-02-00-000000 ASSEMBLIES | 400.29 | 750.00 | 750.00 | 0.00 |
| 21-2190-550-1-02-32-000000 PRINTING - PUPIL SUPPORT | 802.41 | 1327.00 | 1073.00 | -254.00 |
| 21-2190-610-1-02-32-000000 SUPPLIES - GRADUATION | 327.47 | 500.00 | 500.00 | 0.00 |
| 21-2190-810-1-02-28-000000 DUES & FEES - SERESC | 1752.12 | 1705.00 | 1731.00 | 26.00 |
| TOTALS- FUNCTION 2190 OTHER PUPIL SERVICES: | 3282.29 | 4282.00 | 4054.00 | -228.00 |
| 21-2210-117-1-02-00-000000 ADD'L TEACHER TIME | 4000.00 | 5200.00 | 17200.00 | 12000.00 |
| 21-2210-291-1-02-28-000000 ADMIN DIRECTED WORKSHOPS | 797.00 | 1000.00 | 1000.00 | 0.00 |
| 21-2210-293-1-02-32-000000 STAFF DEV.COMM TEACH WKSP | 124.78 | 0.00 | 0.00 | 0.00 |
| 21-2210-329-1-02-07-000000 CONTRACTED SVC - PROF EDUCAT | 0.00 | 3750.00 | 3750.00 | 0.00 |
| 21-2210-330-1-02-00-000000 IN SERVICE PROGRAMS/CONSULTANT | 8088.84 | 0.00 | 0.00 | 0.00 |
| 21-2210-330-1-02-28-000000 CONSULTANT - SCHOOL IMPROVE | 0.00 | 0.00 | 3000.00 | 3000.00 |
| TOTALS- FUNCTION 2210 IMPROVE. OF INSTRUCT. SERVICES: | 13010.62 | 9950.00 | 24950.00 | 15000.00 |
| 21-2220-113-1-02-09-000000 SALARIES - MEDIA GENERALIST | 31220.00 | 32469.00 | 32469.00 | 0.00 |
| 21-2220-211-1-02-09-000000 BENEFITS - HEALTH - MEDIA | 5691.00 | 6790.00 | 6790.00 | 0.00 |
| 21-2220-212-1-02-09-000000 BENEFITS - DENTAL - MEDIA | 520.20 | 585.00 | 572.00 | -13.00 |
| 21-2220-220-1-02-09-000000 BENEFITS - FICA - MEDIA | 2388.33 | 2389.00 | 2483.00 | 94.00 |
| 21-2220-232-1-02-09-000000 BENEFITS - RETIRE - MEDIA | 814.33 | 1842.00 | 1916.00 | 74.00 |
| 21-2220-250-1-02-09-000000 BENEFITS - UNEMPLOY - MEDIA | 12.75 | 80.00 | 80.00 | 0.00 |
| 21-2220-260-1-02-09-000000 BENEFITS - WORKER'S COMP-MEDIA | 98.58 | 116.00 | 120.00 | 4.00 |
| 21-2220-430-1-02-00-000000 SERVER CONTRACTS - REG INST | 299.00 | 299.00 | 299.00 | 0.00 |
| 21-2220-430-1-02-09-000000 SERVICE CONTRACTS - MEDIA | 450.00 | 450.00 | 450.00 | 0.00 |
| 21-2220-431-1-02-09-000000 REPAIRS - EQUIP - A.V. | 0.00 | 300.00 | 650.00 | 350.00 |
| 21-2220-610-1-02-00-000000 SUPPLIES - A.V. | 396.26 | 500.00 | 500.00 | 0.00 |
| 21-2220-610-1-02-09-000000 SUPPLIES - LIBRARY | 827.97 | 614.00 | 605.00 | -9.00 |
| 21-2220-641-1-02-09-000000 BOOKS - LIBRARY | 1969.50 | 2000.00 | 2000.00 | 0.00 |
| 21-2220-643-1-02-00-000000 INFORMATION ACCESS FEE | 399.99 | 0.00 | 0.00 | 0.00 |

| ACCOUNT NUMBER / DESCRIPTION | 2002-03 ACTUAL | 2003-04 BUDGET | SCHOOL BD PROPOSAL 2004-05 | CHANGE |
|---|---|---|---|---|
| 21-2220-643-1-02-33-000000 INFORMATION ACCESS FEE - COMPU | 0.00 | 0.00 | 0.00 | 0.00 |
| 21-2220-644-1-02-09-000000 PERIODICALS - LIBRARY | 860.90 | 947.00 | 656.00 | -291.00 |
| 21-2220-731-1-02-09-000000 EQUIP - ADD'L - MEDIA | 169.98 | 2265.00 | 1889.00 | -376.00 |
| 21-2220-733-1-02-33-000000 EQUIP - ADD'L - COMPUTER | 765.44 | 0.00 | 0.00 | 0.00 |
| 21-2220-734-1-02-33-000000 EQUIP - NEW - COMPUTERS | 20013.80 | 0.00 | 0.00 | 0.00 |
| 21-2220-735-1-02-09-000000 EQUIP - REPLACE - LIBRARY | 102.30 | 0.00 | 0.00 | 0.00 |
| TOTALS- FUNCTION 2220 EDUCATIONAL MEDIA SERVICES: | 67000.33 | 51646.00 | 51479.00 | -167.00 |
| 21-2310-111-1-02-32-000000 SALARIES - BOARD | 2100.00 | 2100.00 | 2100.00 | 0.00 |
| 21-2310-111-1-02-33-000000 SALARIES - TREASURER | 1200.00 | 1200.00 | 1200.00 | 0.00 |
| 21-2310-114-1-02-32-000000 SALARIES - SCH BD SECRETARY | 0.00 | 0.00 | 0.00 | 0.00 |
| 21-2310-220-1-02-32-000000 SCHOOL BOARD FICA | 252.45 | 0.00 | 253.00 | 253.00 |
| 21-2310-330-1-02-00-000000 SCHOOL BOARD - SECRETARIAL | 1331.75 | 1100.00 | 1300.00 | 200.00 |
| 21-2310-330-1-02-32-000000 DISTRICT MEETING ELECTION SVCS | 518.20 | 850.00 | 850.00 | 0.00 |
| 21-2310-331-1-02-32-000000 LEGAL AND CONSULTING FEES | 31559.18 | 5000.00 | 5000.00 | 0.00 |
| 21-2310-332-1-02-32-000000 AUDIT EXPENSES | 3662.00 | 3550.00 | 3700.00 | 150.00 |
| 21-2310-333-1-02-32-000000 NEGOTIATIONS/CONTRACT MANAG'T | 0.00 | 0.00 | 10000.00 | 10000.00 |
| 21-2310-610-1-02-32-000000 SUPPLIES - TREASURER | 647.09 | 375.00 | 500.00 | 125.00 |
| 21-2310-610-1-02-33-000000 SUPPLIES - DISTRICT MEETING | 1400.30 | 1000.00 | 1000.00 | 0.00 |
| 21-2310-810-1-02-32-000000 DUES & FEES - BOARD | 4051.10 | 5000.00 | 5000.00 | 0.00 |
| TOTALS- FUNCTION 2310 SCHOOL BOARD SERVICES: | 46722.07 | 20175.00 | 30903.00 | 10728.00 |
| 21-2320-590-1-02-32-000000 SAU #15 - ASSESSMENT | 106653.00 | 110391.00 | 111670.00 | 1279.00 |
| TOTALS- FUNCTION 2320 OFFICE OF THE SUPT. SERVICES: | 106653.00 | 110391.00 | 111670.00 | 1279.00 |
| 21-2410-111-1-02-00-000000 SALARIES - ASSISTANT PRINCIPAL | 44926.01 | 49920.00 | 49920.00 | 0.00 |
| 21-2410-111-1-02-07-000000 SALARIES - PRINCIPAL | 64000.00 | 66560.00 | 66560.00 | 0.00 |
| 21-2410-114-1-02-00-000000 SALARIES - SECRETARIAL - PRIN. | 25230.40 | 26249.60 | 26250.00 | 0.40 |
| 21-2410-114-1-02-97-000000 SALARIES - PART TIME SECRETARY | 12146.80 | 11139.12 | 11139.00 | -0.12 |
| 21-2410-121-1-02-07-000000 SALARIES - SECRETARIAL - ADD'L | 0.00 | 0.00 | 1300.00 | 1300.00 |
| 21-2410-211-1-02-00-000000 BENEFITS - HEALTH - ADMIN | 20184.00 | 20689.00 | 22802.00 | 2113.00 |
| 21-2410-212-1-02-00-000000 BENEFITS - DENTAL - ADM | 1532.88 | 1772.00 | 1365.00 | -407.00 |
| 21-2410-220-1-02-00-000000 BENEFITS - FICA - ADMIN | 11192.20 | 11295.00 | 11871.00 | 576.00 |
| 21-2410-231-1-02-00-000000 BENEFITS - RETIRE - ADM CLASS. | 453.53 | 1489.00 | 1549.00 | 60.00 |
| 21-2410-232-1-02-00-000000 BENEFITS - RETIRE - ADM PROF | 2841.19 | 2957.00 | 3029.00 | 72.00 |
| 21-2410-240-1-02-07-000000 COURSES - PRINCIPAL | 0.00 | 3200.00 | 3200.00 | 0.00 |
| 21-2410-241-1-02-07-000000 WORKSHOPS - PRINCIPAL | 0.00 | 500.00 | 500.00 | 0.00 |
| 21-2410-242-1-02-07-000000 CONFERENCES - PRINCIPAL | 666.00 | 2000.00 | 2000.00 | 0.00 |
| 21-2410-243-1-02-07-000000 CONFERENCES - SECRETARIAL | 0.00 | 850.00 | 850.00 | 0.00 |
| 21-2410-250-1-02-00-000000 BENEFITS - UNEMPLOY - ADMIN | 56.02 | 320.00 | 320.00 | 0.00 |
| 21-2410-260-1-02-00-000000 BENEFITS - WORKER'S COMP-ADMIN | 461.95 | 547.00 | 574.00 | 27.00 |
| 21-2410-430-1-02-00-000000 MAINT CONTRACT - OFFICE - MAC | 1268.00 | 1268.00 | 1400.00 | 132.00 |
| 21-2410-430-1-02-07-000000 MAINT CONTRACTS - OFFICE | 2205.10 | 2648.00 | 2960.00 | 312.00 |
| 21-2410-531-1-02-07-000000 TELEPHONE EXPENSE - OFFICE | 5347.53 | 15813.00 | 19200.00 | 3387.00 |
| 21-2410-532-1-02-97-000000 KB LINE AND CONSULT | 1905.83 | 0.00 | 0.00 | 0.00 |
| 21-2410-534-1-02-07-000000 POSTAGE - OFFICE | 2676.57 | 2448.00 | 3277.00 | 829.00 |
| 21-2410-540-1-02-32-000000 ADVERTISING | 1813.97 | 1000.00 | 1500.00 | 500.00 |
| 21-2410-550-1-02-07-000000 PRINTING - OFFICE | 1783.13 | 3000.00 | 3000.00 | 0.00 |
| 21-2410-580-1-02-07-000000 MILEAGE REIMB - OFFICE | 40.88 | 200.00 | 200.00 | 0.00 |

| ACCOUNT NUMBER / DESCRIPTION | 2002-03 ACTUAL | 2003-04 BUDGET | SCHOOL BD PROPOSAL 2004-05 | CHANGE |
|---|---|---|---|---|
| 21-2410-610-1-02-07-000000 SUPPLIES - OFFICE | 793.31 | 1100.00 | 900.00 | -200.00 |
| 21-2410-641-1-02-07-000000 BOOKS - PROF - ADMIN | 258.00 | 250.00 | 250.00 | 0.00 |
| 21-2410-644-1-02-07-000000 PERIODICALS - PROFESSIONAL | 147.00 | 284.00 | 288.00 | 4.00 |
| 21-2410-735-1-02-07-000000 EQUIP - REPLACE - MACHINERY | 0.00 | 0.00 | 570.00 | 570.00 |
| 21-2410-737-1-02-07-000000 FURNITURE - REPLACE - OFFICE | 0.00 | 0.00 | 0.00 | 0.00 |
| 21-2410-738-1-02-00-000000 EQUIP - REPLACE - PHONE SYSTEM | 0.00 | 8085.00 | 0.00 | -8085.00 |
| 21-2410-810-1-02-07-000000 DUES & FEES - PRINCIPAL | 1120.00 | 1120.00 | 1150.00 | 30.00 |
| TOTALS- FUNCTION 2410 OFFICE OF THE PRINCIPAL: | 203050.30 | 236703.72 | 237924.00 | 1220.28 |
| 21-2600-115-1-02-32-000000 SALARIES - CUSTODIAL | 105743.46 | 113252.72 | 113252.72 | 0.00 |
| 21-2600-116-1-02-32-000000 SALARIES - SUMMER MAINT | 5657.57 | 0.00 | 0.00 | 0.00 |
| 21-2600-130-1-02-33-000000 SALARIES - CUSTODIAL - O.T. | 500.00 | 500.00 | 500.00 | 0.00 |
| 21-2600-211-1-02-32-000000 BENEFITS - HEALTH - MAINT | 15242.00 | 15183.00 | 14914.00 | -269.00 |
| 21-2600-212-1-02-32-000000 BENEFITS - DENTAL - MAINT | 1391.40 | 585.00 | 1536.00 | 951.00 |
| 21-2600-220-1-02-32-000000 BENEFITS - FICA - MAINT | 8598.68 | 8849.00 | 8703.00 | -146.00 |
| 21-2600-231-1-02-32-000000 BENEFITS - RETIRE - MAINT | 1909.80 | 5903.00 | 6711.00 | 808.00 |
| 21-2600-250-1-02-32-000000 BENEFITS - UNEMPLOY - MAINT | 53.47 | 360.00 | 400.00 | 40.00 |
| 21-2600-260-1-02-32-000000 BENEFITS - WORKER'S COMP-MAINT | 1871.51 | 2441.00 | 2401.00 | -40.00 |
| 21-2600-411-1-02-32-000000 WATER & SEWER | 398.00 | 3000.00 | 3000.00 | 0.00 |
| 21-2600-430-1-02-00-000000 GARBAGE REMOVAL | 6889.96 | 7920.00 | 7500.00 | -420.00 |
| 21-2600-430-1-02-01-000000 MAINT CONTRACTS - BUILDING | 597.40 | 1150.00 | 500.00 | -650.00 |
| 21-2600-430-1-02-02-000000 MAINT CONTRACTS - SECURITY SYS | 731.00 | 812.00 | 1015.00 | 203.00 |
| 21-2600-430-1-02-32-000000 SNOW REMOVAL | 500.00 | 500.00 | 500.00 | 0.00 |
| 21-2600-432-1-02-00-000000 REPAIRS - BUILDING | 6039.61 | 14500.00 | 10800.00 | -3700.00 |
| 21-2600-432-1-02-32-000000 REPAIRS - BLDG - LIFE SAFETY | 2827.87 | 2000.00 | 2000.00 | 0.00 |
| 21-2600-433-1-02-00-000000 REPAIRS - GROUNDS - PAVING | 5760.00 | 0.00 | 0.00 | 0.00 |
| 21-2600-433-1-02-33-000000 REPAIRS - GROUNDS | -800.00 | 3000.00 | 3000.00 | 0.00 |
| 21-2600-435-1-02-32-000000 REPAIRS - EQUIP - MAINT | 223.00 | 1000.00 | 1000.00 | 0.00 |
| 21-2600-521-1-02-32-000000 INSURANCE - PROPERTY/LIABILITY | 18138.12 | 15300.00 | 21673.00 | 6373.00 |
| 21-2600-580-1-02-32-000000 MILEAGE REIMB - MAINT | 270.25 | 200.00 | 200.00 | 0.00 |
| 21-2600-610-1-02-00-000000 SUPPLIES - GROUNDS | 2363.42 | 2000.00 | 2000.00 | 0.00 |
| 21-2600-610-1-02-32-000000 SUPPLIES - MAINT. | 11502.60 | 13500.00 | 11600.00 | -1900.00 |
| 21-2600-622-1-02-32-000000 ELECTRICITY | 32224.07 | 34000.00 | 34000.00 | 0.00 |
| 21-2600-624-1-02-32-000000 HEATING OIL | 17001.25 | 24500.00 | 24500.00 | 0.00 |
| 21-2600-626-1-02-32-000000 FUEL - MAINT | 79.71 | 175.00 | 175.00 | 0.00 |
| 21-2600-731-1-02-32-000000 EQUIP - ADD'L - MAINT | 1405.59 | 200.00 | 400.00 | 200.00 |
| 21-2600-735-1-02-32-000000 FIXTURES - REPLACE | 1436.00 | 2000.00 | 2000.00 | 0.00 |
| 21-2600-737-1-02-00-000000 CAFETERIA TABLES | 2120.52 | 0.00 | 0.00 | 0.00 |
| 21-2600-737-1-02-32-000000 EQUIP - REPLACE - MAINT | 373.73 | 0.00 | 0.00 | 0.00 |
| 21-2600-739-1-02-00-000000 EQUIP - ALL OTHER | 1273.00 | 1298.00 | 0.00 | -1298.00 |
| 21-2600-739-1-02-32-000000 EQUIP - ALL OTHER - MAINT | 0.00 | 0.00 | 300.00 | 300.00 |
| TOTALS- FUNCTION 2600 OPERATION OF THE PLANT: | 252322.99 | 274128.72 | 274580.72 | 452.00 |
| 21-2700-519-1-02-00-000000 CONTRACT SRVC. - REG TRANS | 168036.00 | 173583.00 | 179725.00 | 6142.00 |
| 21-2700-519-1-02-32-000000 CONTRACT SRVC. - FIELD TRIPS | 7688.69 | 5875.00 | 8965.00 | 3090.00 |
| 21-2700-519-1-02-33-000000 CONTRACT SRVC. - COCURR TRANS | 4972.11 | 4893.00 | 5000.00 | 107.00 |
| 21-2700-519-1-02-61-000000 CONTRACT SRVC. - SPED TRANS | 61006.53 | 99151.00 | 99151.00 | 0.00 |
| TOTALS- FUNCTION 2700 TRANSPORTATION: | 241703.33 | 283502.00 | 292841.00 | 9339.00 |

| ACCOUNT NUMBER / DESCRIPTION | 2002-03 ACTUAL | 2003-04 BUDGET | SCHOOL BD PROPOSAL 2004-05 | CHANGE |
|---|---|---|---|---|
| 21-2900-100-1-02-32-000000 CLASSIFIED/ADMIN WAGE POOL | 0.00 | 0.00 | 24102.00 | 24102.00 |
| 21-2900-100-1-02-33-000000 WAGE POOL DISTRIBUTED | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTALS- FUNCTION 2900 OTHER SUPPORT SERVICES: | 0.00 | 0.00 | 24102.00 | 24102.00 |
| 21-3300-116-1-02-00-000000 SALARIES - COMM USE OF FACIL. | 959.25 | 0.00 | 1000.00 | 1000.00 |
| TOTALS- FUNCTION 3300 COMMUNITY SERVICES: | 959.25 | 0.00 | 1000.00 | 1000.00 |
| 21-4200-330-0-02-32-000000 ARCHITECTURAL & CONSULTING FEE | 0.00 | 1.00 | 1.00 | 0.00 |
| 21-4200-450-1-02-32-000000 SITE IMPROVEMENTS | 60353.17 | 0.00 | 0.00 | 0.00 |
| TOTALS- FUNCTION 4200 SITE IMPROVEMENTS: | 60353.17 | 1.00 | 1.00 | 0.00 |
| 21-5100-830-1-02-01-000000 PRINC - 10YR DEBT 97/98-07/08 | 65000.00 | 65000.00 | 65000.00 | 0.00 |
| 21-5100-840-0-02-33-000000 INTEREST ON DEBT 10YR NOTE | 16825.00 | 13770.00 | 10715.00 | -3055.00 |
| TOTALS- FUNCTION 5100 DEBT SERVICE: | 81825.00 | 78770.00 | 75715.00 | -3055.00 |
| 21-5221-930-0-02-32-000000 TRANSFER TO FOOD SVC | 15000.00 | 15000.00 | 25000.00 | 10000.00 |
| TOTALS- FUNCTION 5221 : | 15000.00 | 15000.00 | 25000.00 | 10000.00 |
| 21-5222-930-0-02-32-000000 TRANSFER TO SP ED EXPEND TRUST | 0.00 | 25000.00 | 0.00 | -25000.00 |
| TOTALS- FUNCTION 5222 : | 0.00 | 25000.00 | 0.00 | -25000.00 |
| 21-5251-930-0-02-32-000000 BUILDING EXPEND TRUST | 10000.00 | 10000.00 | 0.00 | -10000.00 |
| TOTALS- FUNCTION 5251 TRANSFER TO EXPENDABLE TRUST: | 10000.00 | 10000.00 | 0.00 | -10000.00 |
| TOTALS- FUND 21 CANDIA SCHOOL DISTRICT: | 5142781.47 | 5811460.00 | 6163038.20 | 351578.20 |
| GRAND TOTALS: | 5142781.47 | 5811460.00 | 6163038.20 | 351578.20 |

BUDGET SUMMARY FOR REVISION: 3
PROPOSED TOTAL FOR EXPENSE ACCOUNTS.....: 6,163,038.20
10H

# CANDIA SCHOOL DISTRICT
# 2004-2005 PROPOSED BUDGET

| FUNCTION | DESCRIPTION | 2002-03 ACTUAL | 2003-04 BUDGET | 2004-05 PROPOSED | % CHANGE 03-04 VS 2004-05 |
|---|---|---|---|---|---|
| 1100 | REGULAR INSTRUCTION | $1,844,027 | $1,983,764 | $2,141,367 | 7.94% |
| 1105 | TUITION--REG ED | $969,799 | $1,038,500 | $1,230,740 | 18.51% |
| 1200 | SPECIAL INSTRUCTION | $532,080 | $585,626 | $612,341 | 4.56% |
| 1200 | TUITION--SPED | $427,789 | $749,010 | $691,860 | -7.63% |
| 1400 | CO-CURRICULAR | $30,065 | $47,979 | $47,403 | -1.20% |
| 2110 | STUDENT SERVICES | $0 | $1 | $1 | 0.00% |
| 2120 | GUIDANCE | $57,635 | $59,517 | $60,807 | 2.17% |
| 2130 | HEALTH | $49,012 | $52,684 | $53,800 | 2.12% |
| 2140 | PSYCHOLOGICAL | $44,346 | $77,099 | $75,730 | -1.78% |
| 2150 | SPEECH PATH. & AUDIOLOGY | $43,146 | $44,819 | $57,457 | 28.20% |
| 2160 | THERAPY SERVICES | $43,001 | $52,911 | $37,312 | -29.48% |
| 2190 | OTHER PUPIL SERVICES | $3,282 | $4,282 | $4,054 | -5.32% |
| 2210 | IMPROVEMENT OF INSTRUCTION | $13,011 | $9,950 | $24,950 | 150.75% |
| 2220 | EDUCATIONAL MEDIA | $67,000 | $51,646 | $51,479 | -0.32% |
| 2310 | SCHOOL BOARD SERVICES | $46,722 | $20,175 | $30,903 | 53.17% |
| 2320 | OFFICE OF THE SUPERINTENDENT | $106,653 | $110,391 | $111,670 | 1.16% |
| 2400 | OFFICE OF THE PRINCIPAL | $203,050 | $236,704 | $237,924 | 0.52% |
| 2600 | OPERATIONS & MAINTENANCE | $252,323 | $274,129 | $274,581 | 0.16% |
| 2700 | PUPIL TRANSPORTATION | $241,703 | $283,502 | $292,841 | 3.29% |
| 2900 | WAGE POOL BUDGETED | $25,514 | $25,091 | $24,102 | -3.94% |
| 2900 | WAGE POOL DISTRIBUTED | ($25,514) | ($25,091) | $0 | -100.00% |
| 3000 | COMMUNITY SERVICES | $959 | $0 | $1,000 | |
| 4200 | FACILITY ACQUIS & CONSTRUCT | $60,353 | $1 | $1 | 0.00% |
| 5100 | DEBT SERVICE | $81,825 | $78,770 | $75,715 | -3.88% |
| 5240 | TRANSFERS | $25,000 | $50,000 | $35,000 | -30.00% |
| TOTAL GENERAL FUND | | $5,142,781 | $5,811,460 | $6,173,038 | 6.22% |
| TOTAL FEDERAL FUNDS | | $191,744 | $193,949 | $170,895 | -11.89% |
| TOTAL FOOD SERVICE FUNDS | | $111,648 | $125,000 | $140,704 | 12.56% |
| TOTAL APPROPRIATIONS BEFORE WARRANT ARTICLES | | $5,446,173 | $6,130,409 | $6,484,637 | 5.78% |
| SPECIAL EDUCATION EXPENDABLE TRUST FUND | | | | $25,000 | |
| BUILDING & PROGRAM ANALYSIS WARRANT ARTICLE | | | | $18,000 | |
| BUS MONITOR PETITION WARRANT ARTICLE | | | | $40,000 | |
| TOTAL APPROPRIATIONS | | | | $6,567,637 | |

## 2004-2005 FEDERAL FUND BUDGET

| | 2002-03 ACTUAL | 2003-04 BUDGET | 2004-05 PROPOSED |
|---|---|---|---|
| Consolidated Grant | $64,787 | $99,022 | $78,039 |
| Goals 2000 | $0 | $0 | $0 |
| Handicapped Programs | $67,094 | $67,094 | $78,375 |
| Other | $60,130 | $27,833 | $14,481 |
| **TOTAL FEDERAL FUNDS** | **$192,011** | **$193,949** | **$170,895** |

## 2004-2005 FOOD SERVICE BUDGET

| | 2002-03 ACTUAL | 2003-04 BUDGET | 2004-05 PROPOSED |
|---|---|---|---|
| SALARIES/RELATED COSTS | $58,201 | $57,204 | $62,404 |
| FOOD/SUPPLIES | $49,581 | $63,000 | $63,000 |
| MAINT CONTRACTS/REPAIRS | $3,341 | $2,796 | $3,800 |
| EQUIPMENT- ADD'L & REPLACE. | $25 | $2,000 | $11,000 |
| OTHER | $500 | $0 | $500 |
| **TOTAL FOOD SERVICE** | **$111,648** | **$125,000** | **$140,704** |

# CANDIA SCHOOL DISTRICT
# 2004-05 ESTIMATED REVENUES

| | APPROVED TAX YEAR 2003-04 | ESTIMATED TAX YEAR 2004-05 |
|---|---|---|
| **State Sources** | | |
| Building Aid | $19,500 | $25,080 |
| Catastrophic Aid | $17,245 | $18,000 |
| Driver Education | $15,000 | $10,000 |
| Child Nutrition | $2,000 | $2,000 |
| **TOTAL** | **$53,745** | **$55,080** |
| **Federal Sources** | | |
| Consolidated Grant (Title 1, 2, 4 ,6) | $99,022 | $78,039 |
| Child Nutrition | $18,000 | $19,000 |
| PL 94-142 | $67,813 | $78,375 |
| Erate | $0 | $6,325 |
| Other Federal Grants | $27,114 | $14,481 |
| Other Federal - Medicaid | $30,000 | $30,000 |
| **TOTAL** | **$241,949** | **$226,220** |
| **Local Sources** | | |
| Bus Fares | $12,000 | $12,000 |
| Earnings on Investments | $6,000 | $6,000 |
| Child Nutrition | $76,000 | $77,000 |
| Adult Education | $0 | $0 |
| Other | $1,000 | $1,000 |
| Unreserved Fund Balance | $90,826 | $50,000 |
| **Total** | **$185,826** | **$146,000** |
| **TOTAL REVENUES BEFORE WARRANT ARTICLES** | **$481,520** | **$427,300** |
| **WARRANT ARTICLES REVENUES** | | |
| Misc. Anticipated Rev. Expendable Trust | $35,000 | $35,000 |
| **Amount of Estimated Revenues & Credits** | **$516,520** | **$462,300** |
| **Cost of Adequate Education (State Tax & Grant)** | | |
| State Education Grant | $1,419,386 | $1,053,164 |
| State Education Tax | $1,371,311 | $1,040,700 |
| **TOTAL ANTICIPATED REVENUES TO OFFSET LOCAL TAXES** | **$3,307,217** | **$2,556,164** |
| **TOTAL RAISED BY LOCAL TAXES** | **$2,823,192** | **$3,971,472** |

**CANDIA TOWN REPORT**
**2002-03**
**SPECIAL EDUCATION EXPENDITURES**
**PER RSA 32:11-a**

| FUNCTION DESCRIPTION | FUNCTION CODE | ACTUAL COST 2001-02 | ACTUAL COST 2002-03 |
|---|---|---|---|
| **EXPENSES** | | | |
| SPECIAL EDUCATION COSTS | 1200 (All) | $846,211 | $959,868 |
| PSYCHOLOGICAL SERVICES | 2140 | $63,058 | $44,346 |
| SPEECH/AUDIOLOGY SERVICES | 2150 | $43,040 | $43,146 |
| THERAPY AND CONTRACTED SERVICES | 2160/2190 | $30,533 | $43,001 |
| TRANSPORTATION | 2700 | $72,063 | $61,007 |
| FEDERAL FUNDS TITLE I | | $40,069 | $52,281 |
| **TOTAL EXPENDITURES** | | **$1,094,974** | **$1,203,649** |
| **REVENUES** | | | |
| TUITIONS | | $24,821 | $11,007 |
| CATASTROPHIC AID | | $35,796 | $73,818 |
| MEDICAID REIMBURSEMENT | | $35,769 | $38,170 |
| FEDERAL FUNDS | | $40,069 | $52,281 |
| **TOTAL REVENUES** | | **$136,455** | **$175,276** |

## BURNING REGULATIONS

Written permits must be obtained from the Forest Fire Warden for all open fires at all times, except when the ground is completely covered with snow.

Permits will not be issued for the kindling of open fires between the hours of 9:00 a.m. and 5:00 p.m. unless it is raining and the Forest Fire Warden is notified and grants a permit to burn in the rain. Permits for grass, brush, campfires, etc..., must be obtained on the day the burning is to be done, dependent upon the State of New Hampshire fire danger class day. Permits for properly-constructed outdoor fireplaces may be obtained for the season. Seasonal permits expire on December 31st of the year issued or unless revoked for just cause by the Forest Warden.

There is no charge for permits which may be obtained from the Candia Forest Fire Warden or a Deputy Forest Fire Warden by calling, toll free, 639-7179 and leaving a voice message with your call back number.

All fires seen and reported by the fire lookout tower are checked with these permits and any person found to be burning without first obtaining a permit is subject to a fine up to $200.00. Any person found to be burning after being refused a permit because of unsuitable weather is subject to a fine up to $500.00.

These regulations are set up by the State of New Hampshire Division of Forest and Lands and the Town of Candia Forest Fire Department.

Notice to the citizens of the Town of Candia. January 01, 2003 a new state law took effect that does not allow any type of permit be issued for the disposal or burning of household refuse or trash except by DES licensed facilities. "Burn Barrel Permits" may be allowed, for the disposal of by burning, only the following items: clean untreated lumber and brush up to five inches in diameter. Some of the common items that will not be allowed to be burned in "Permitted Burn Barrels" or any "outside fire" are, but not limited to, cardboard, plywood, magazines, furniture, carpet, wood that has paint on it or is treated, plastics, general household trash or refuse. If any citizen has questions concerning backyard trash burning or your trash disposal options, call DES at (603) 271-2975 (Public Information Office) or (800) 498-6868 (Air Resources Division).

**Remember, Only You Can Prevent Forest Fires!**

** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** **

## AN IMPORTANT REMINDER FROM THE VOLUNTEER FIRE DEPARTMENT
## SMOKE DETECTORS HELP SAVE LIVES

A properly installed and maintained smoke and/or heat detector could help save your life or the lives of your family. This is of utmost importance to us as a Fire Department and Rescue, **SAVING LIVES AND PROPERTY;** the service that you expect and that we provide. In order for a smoke and/or heat detector to function properly, it must be energized by either a dedicated AC current or a properly charged battery, or both. These can and should be verified by **TESTING AND CLEANING ALL OF YOUR SMOKE DETECTORS REGULARLY, BUT AT A VERY MINIMUM, ANNUALLY.** If anyone has any questions on fire safety, smoke detector laws or installation, or fire extinguisher maintenance or placement, **PLEASE CALL THE FIRE DEPARTMENT FOR ASSISTANCE**

# CANDIA TOWN OFFICE HOURS

## 74 HIGH STREET CANDIA, NEW HAMPSHIRE 03034

**TOWN CLERK**
Christine Dupere, Town Clerk
Cheryl Bond, Deputy

Mon.: 8:30 to 11:00 AM
Tues. & Thurs.: 5:00 to 8:00 PM
Wed. & Fri.: 9:00 AM to 1:00 PM
Phone: 483-5573
**********

**LAND USE OFFICE**
(Planning & Zoning Board)
Margaret Politis, Secretary

Tues. thru Fri.: 9:00 AM to 1:00 PM

Phone: 483-8588
**********

**BUILDING INSPECTOR CODE ENFORCEMENT**

Ron Caswell, Acting Bldg. Inspector
Charlie Mewkill, Asst. Inspector
Tues. & Thurs.: 5:30 to 8:30 PM
Sat.: 8:00 AM to Noon (by Appointment)
Phone: 483-1015
**********

**ANIMAL CONTROL**
Raymond Rodier
Phone: 483-2317
(Police Dispatch will page the Animal Control Officer)
**********

**HEALTH & WELFARE**
Mary Hall

Hours are by Appointment
Phone: 483-0251 (Leave Message)
Pager: 492-0996
**********

**FOREST FIRE WARDEN**
Leonard Wilson
Phone: 639-7179
(For Outdoor Burning Permits)

**********

**BOARD OF SELECTMEN**

H. Clark Thyng: 187 North Road
Neil Sieminski: 69 North Road
Gary York: 39 Hemlock Drive

ofshrs
rev. 01-05-04

**TAX COLLECTOR**
Dianne Lavoie, Tax Collector
Deputy
Tax Rate: $26.40 Equal. Rate: 63.6
Tues. & Thurs.: 5PM to 8PM
Wed. Noon to 4:00 PM and by appointment
Phone: 483-5140
**********

**SELECTMEN'S OFFICE**
Carolyn Emerson, Selectmen's Assistant
Dawn Chabot, Selectmen's Secretary

Mon. thru Fri.: 8:00 AM to 3:00 PM
Phone: 483-8101
Fax: 483-0252
**********

**POLICE DEPARTMENT**
Mike McGillen, Chief of Police
Karen Merchant, Secretary

Mon. thru Fri.: 8:30 AM to 4:30 PM
Business Phone: 483-2318
**********

**RECYCLING CENTER**
Karen Walton, Facility Operator

Wed. & Sat.: 8:00 AM to 4:30 PM
Thurs.: Noon to 5:00 PM (7:00 PM Summer)
Sun.: 8:00 AM to 2:00 PM
Phone: 483-2892
**********

**SMYTH PUBLIC LIBRARY**
Jon Godfrey, Librarian
Mon: 2-6, Tues: 10-8, Wed: 2-8, Thur: 10-6
Fri: 5-8, Sat: 10-2, Sun: 1-4 (Jan-Mar)

librarian@smythpl.org

Phone: 483-8245 Fax: 483-5217
**********

**EMERGENCY NUMBERS**

POLICE: 911
FIRE & RESCUE: 911
ROAD AGENT: 483-5525
MOORE SCHOOL: 483-2251
FIRE DEPT.
Rudolph Cartier, Fire Chief
For Non-Emergency (Boiler Insp., etc)
483-2311 or 483-2180